

**NB Stakeholder Workgroup
Provider Communications Workgroup Minutes**
Monday, Oct 3rd, 2022 – 2:00-3:00pm

Attendees: Stephanie Barisch, CYFS; Michelle Churchey-Mims, CBHA; Dee Ann Ryan, Family Advocate; Jason Keeler, Allendale Association; Dusting Knollenberg, ILHFS

Not in attendance: Kristine Herman, ILHFS, Bureau Chief for BH; Bernadette May, Family Service Assoc of the Greater Elgin Area; Cortney Auter, OMI

1. Update on project management at HFS

Michelle Churchey-Mims provided an update on the meeting last Tuesday with HFS project management. HFS was very appreciative of the work of this workgroup. They reviewed Phase 1 again in more detail since the IT/technical staff were present in the meeting. Phase 2 will be walked through tomorrow morning at 9am.

Michelle had shared our plan to meet Mondays which would allow us to review anything provided by HFS and provide feedback at the Tuesday morning meetings.

Michelle also agreed to represent the group tomorrow (10/4) at the meeting, as Stephanie Barisch has a conflict this week.

2. Review of any provided plans or materials from HFS

Nothing to review from HFS at this time.

3. Development of the Phase 3 Messaging Plan

Phase 2 reviewed briefly and Phase 3 developed. Focused on importance of using family-driving and system of care language as how the CFT process is framed will influence the roll out. See PTS Provider Communication Strategy for additional specifics.

4. Public comments

No members of the public joined the meeting.