401 S. Clinton Street, Chicago, Illinois 201 S. Grand Avenue East, Springfield, Illinois

#### **Committee Members**

Kathy Chan, Cook County Health & Hospitals System Margaret Stapleton, Shriver Center Sue Vega, Alivio Medical Center Sherie Arriazola, Safer Foundation Nadeen Israel, EverThrive Illinois Connie Schiele, HSTP (by phone) Brittany Ward, CPS Ramon Gardenhire, AFC Erin Weir Lakhmani, Mathematica Policy Research (by phone) Sergio Obregon, CPS Natalie Lawson for John Jansa, Smart Policy

#### **Committee Members Absent**

#### **Interested Parties**

Sandy De Leon, The Ounce Anna Carvalho, Choices Marina Kurakin, Legal Council for Health Justice Emily Chitlajallah, LaRabida Patrick Maguire, Medical Home Network Jessica Pickens, Next Level Health Karina Gonzalez, Molina Healthcare Enrique Salgado Jr., WellCare Harmony Bailey Huffman, Age Options Kristen Feld, Clearbrook Alicia Donegan, Age Options Helena Lefrow, IHA Lisa Pimentel, ICIRR Carrie Chapman, LCHJ Lynn Seermon, Kaizen Health Claudia Rodriquez, Greater Chicago Food Depository Clarissa Shea, HomeCare Ombudsman Susan Gaines, IPHCA Paula Campbell, IPHCA Cyrus Winnett, IARF Kristin Hartsaw, DuPage Federation on Humans Services Reform Dan Rabbitt, Heartland Alliance

#### **Interested Parties (by phone)**

Judy Bowlby, Liberty Dental Plan Andrea Davenport, Meridian Dave Hunter, Presence Health Partners Jill Hayden, Meridian Margo Holden, BCBS IL Alicia Huguelet, GCFD Kristin Hartsaw, DuPage Federation on Humans Services Reform Dionne Haney, Illinois Dental Society

#### **HFS Staff**

Lynne Thomas Lauren Polite Elizabeth Lithila Arvind Goyal Christina McCutchan (by phone) Laura Phelan Veronica Archundia

#### **DHS Staff**

### 1. Introductions:

Chairperson Kathy Chan conducted the meeting. Attendees in Chicago and Springfield introduced themselves.

### 2. Report of Final Meeting Minutes from August 2<sup>nd</sup>, 2018:

Kathy Chan opened the discussion of the meeting minutes. Sergio Obregon asked to correct typos on pages 2, 3, 4, and 5. Sherrie Arriazola asked to revise the first paragraph of the Criminal Justice Update; with these changes Margaret Stapleton made a motion to approve the minutes from August 2<sup>nd</sup>, 2018, which was seconded by Brittany Ward.

### 3. Care Coordination Update:

Laura Phelan provided the update. She indicated that with the implementation of Health Choice Illinois on January 1<sup>st</sup>, 2018, many health plan members have an open enrollment period coming up (1/1/19 effective date). The Client Enrollment Broker (CEB) will begin mailing open enrollment letters in mid-October. Open enrollment letters sent to clients who are in Tiers A, B or C, will contain language announcing Integrated Health Homes (IHH) in order to alert clients that their health plans will be reaching out to assist them with selection of a "health home." Health plan members will have the opportunity to select an IHH in their health plan's network. Individuals who have not selected an Integrated Health Homes (IHH) by mid-December of 2018 will be auto-assigned an IHH. However, they may change their IHH at any time.

Ms. Phelan indicated that, in regard to MMAI members, HFS has accepted a waiver from the federal CMS that will allow MMAI enrollees to have a continuous Special Election Period during 2019. This means that demonstration for the SEP enrollment policy will remain the way it is today. However, the new SEP rules, which will apply to dual eligible individuals in Medicare Advantage plans, will not apply in the demonstration. She added that, the SEP waiver from CMS does not extend to the Comprehensive Addiction and Recovery Act (CARA) policies in the federal CMS Final Rule. As a result, MMAI members who have been identified under CARA as being "potentially at-risk/at risk" for prescription drug addiction will not have a continuous SEP. However, they will be allowed to voluntarily enroll under certain circumstances; specific details on these circumstances will be provided in future CMS guidance statements.

Because many of the terms involving the IHH initiative are new and difficult to grasp, the committee wants to review and provide comments on the notices that will be sent to the clients, this is with respect to the notices for the tier A, B, and C, before they are finalized. The committee also asked, when possible, that the finalized letters are posted on the HFS and Client Enrollment Broker websites, before the letters are mailed so that people assisting clients can see the letter before they are received by clients.

https://www.illinois.gov/hfs/MedicalProviders/cc/Pages/SampleHealthChoiceIllinoisEnrollmentPacketMaterials.aspx,

The committee members also asked that the mailing schedule be posted on the HFS website. <u>https://www.illinois.gov/hfs/SiteCollectionDocuments/HCIOpenEnrollmentMailScheduleFinal083118.pdf</u>.

Laura Phelan advised that for anyone interested in learning more about the IHH, there is a link on the HFS website that provides extensive list of topics related to the Integrated Health Homes, which includes IHH webinars as well as town hall recorded presentations. She highly recommended reviewing the FAQ document located towards the bottom of the list, which is regularly being updated as more inquiries are being received from interested parties: https://www.illinois.gov/hfs/MedicalProviders/cc/Pages/IntegratedHealthHomes.aspx

### 4. Chicago Public Schools Presentation about MMC

Sergio Obregon provided a high-level overview of the primary responsibilities of the Children and Benefits Management Unit (CFBU) at the Chicago Public Schools. He discussed a PowerPoint presentation, which is attached and includes details about the efforts that involve conducting workshops through 21 sites, during which staff members of the CFBU distribute marketing information and communicate with potential eligible families to apply for SNAP and medical benefits.

Mr. Obregon indicated that the CFBU unit provides application assistance and case management among other services. The CFBU also provides workshops to families so the parents can become familiar with Manage My Case (MMC). They teach clients how to check their benefits status, update their household information, and view notices. They also assist families to stay connected to health insurance and maintain their SNAP benefits. The CFBU also provides assistance to families in Spanish. Mr. Obregon and Brittany Ward stated that they are looking forward to establishing partnerships with community organizations serving children enrolled within the Chicago Public School district, so parents become better acquainted using Mange My Case.

### 5. Medicaid Timeline Discussion

Kathy Chan acknowledged Sherie Arriazola for spearheading the development of a Medicaid timeline flow chart; which was undertaken in collaboration with Sergio Obregon, Luvia Quiñones, and Erin Weir Lakhmani. Members of the committee indicated that the timeline flow chart is a very useful resource with respect to depicting the progression from the time when an individual applies for medical benefits, through the process of approval, as well as the annual redetermination date (in addition, to the PCP enrollment time-lines.)

Ms. Arriazola noted that, although this tool is not intended for clients, it can be a helpful source for providers, community organizations, and advocates assisting clients to apply for medical benefits in order to better help them comply with the program requirements and datelines, as well as to maintain and renew their benefits. Sherie Arriazola asked if there is a place on the HFS website where this and other documents created by the committee members can be posted. Lynne Thomas said that she would get back to the committee regarding this request. The time-line flow chart is attached.

Sergio Obregon indicated that this document is relevant only if it mirrors the actual time flow for applying, processing, eligibility determination, and redetermination process. Sue Vega asked, what is the application backlogged? Lynne Thomas said that, currently, the backlog is 100,000 applications. She added that HFS and DHS have been sending the "Cohen Notice" to individuals who have been waiting more than 45 days to receive a decision related to their medical benefits. This notice explains how to obtain a temporary medical card, through the following means:

- If the person has an ABE account, it can be requested electronically through MMC.
- Returning the form to the FCRC that issued the "Notice of Possible Entitlement to Temporary Medical Assistance."
- Mailing the form to P.O. BOX 19138, Springfield, IL 63784,
- Phone or in person at the office where the person applied.
- Clients can also call the ABE Customer Call Center (800) 843-6154 and the Call Center workers will request that the Local Office send a temporary card.

The temporary medical coverage will end when the Department either approves or denies the application. The coverage does not include Long Term Care Services and Support (LTSS).

### 6. DHS Update:

Although a DHS representative was not available to attend today's meeting, due to a prior commitment, Lynne Thomas responded to some questions expressed by committee members. She said that, currently HFS and DHS are in the final stages in the review of the "Fact Sheet on Medicaid Eligibility, Disability, and Employment". Ms. Thomas said that according to Gabriela Moroney, the approved version of the "Application for Fee Waiver Form" is still in the development process. However it is highly possible that the final version will be approved soon and then subsequently published.

Lynne Thomas indicated that HFS and DHS continue their combined efforts to ensure that individuals, who have received the Cohen Notice and contact the FCRC, are able to receive the temporary medical card. She added that, in order to facilitate the process, individuals who have access to Mange My Case can request a temporary medical card electronically. She indicated that making sure that this process works well has been priority, as the state wants to prepare for the soon approaching open enrollment period.

Lynne Thomas indicated that in relation to the Call Center Report on phone calls, this issue was discussed during the last SSAC Local Office meeting; however she did not have any specific information to share. Nadeen Israel asked if the HFS is planning to make an announcement on the HFS website regarding the "T Card". Kathy Chan asked if there will be a provider notice about the "T Card". Lauren said the notice lists the different options for how to get a "T Card.

### 7. Criminal Justice Update:

Sherie Arriazola observed that in a recent meeting with Lynne Thomas, she received information regarding services provided to clients residing in work-release centers or halfway

houses, also known as Adult Transitional Center (ATC). Although, Ms. Arriazola said that, after the meeting she received some information related to the ATCs that required further clarification. Ms. Thomas said that, currently some additional details will be soon finalized, at which times she will schedule a meeting with Ms. Arriazola. Sherrie asked for a written memorandum with respect ATCs. Kathy Chan asked for an update during the December 6<sup>th</sup> meeting.

### 8. Medicaid Redetermination Update:

Elizabeth Lithila presented the following redetermination data July 2018.

Renewal Processing as of 9/5/2018	July 2018		
Renewal Disposition Data (MAGI and non-MAGI)			
	Total Number of Households (Cases)	Share of Total Households (Cases) Due for Renewal	
Total Due for Renewal	129,793	100%	
Among CoHort Due for Renewal:			
Renewal Not Initiated			
Renewal Initiated	129,793	100%	
Among Total Renewals Initiated in Reporting Month:			
Eligibility Renewed through Ex Parte Renewal Process	29,024	22%	
Sent Prepopulated or Other Renewal Form to Complete and	100,769	77%	
Return			
(Not able to be renewed through Ex Parte process)			
Among Those Sent a Prepopulated/Other Renewal Form to Complete and Return			
Eligibility Renewed Based on	26,200	20%	
Form (Includes transfers to other Medicaid/CHIP groups)	26,289	20%	
Medicaid/CHIP Closed at Renewal	41,706	32%	
Closed after determination of ineligibility for Medicaid/CHIP	1,446	1%	
Closed due to failure to return form or required documents	40,260	31%	

Elizabeth responded to the committee members' questions and concerns. Nadeen Israel noted that members of the committee have developed a spreadsheet containing Medicaid related data points. She said that special interest is focused on the first four tabs in the spreadsheet,

which refers to the Medicaid Redetermination Process. The discussion of this document will be scheduled for the December 6<sup>th</sup> meeting.

Ms. Thomas indicated that for medical only cases, clients can submit their paperwork in a timely manner to avoid a cancelation through the following avenues:

- If the person has ABE Manage My Case, and answer the questions. Then using a scanner, go to abe.illinois.gov, log on to the person's ABE Manage My Case and follow the instructions to upload requested verification documents. Or
- The individual can fax the documents along with the coversheet to Data Preparation/IES Central Scanning at FAX number 1-844-736-3563. Or
- Mail all requested documents including the coversheet to: Data Preparation/IES Central Scanning P.O. Box 19138 201 S. Grand Avenue East, 2<sup>nd</sup> Floor Springfield, IL 62763.

### 9. ABE/IES Update and Feedback

Lauren Polite reported that DHS and HFS continue their combined effort in the implementation of performance fixes in order to improve IES and ABE. She shared the following data:

	10/3/2018	7/31/2018	4/10/2018	1/29/2018
ABE MMC Accounts Linked	416,010	329,244	240,780	121,361
Renew My Benefits	125,603	97,679	53,557	21,992
Report My Changes	84,882	63,762	31,187	14,254
Program Adds	31,136	22,908	10,033	3,728
Member Adds	11,758	9,753	5,173	2,644
Mid-Point Reports	47,454	34,357	11,247	2,870
Appeals submitted	24,551	not available	7,380	4,673
FFM cases received since 11/2017	123,550	114,885	102,618	not available
ABE cases transferred to FFM since 11/2017	291,706	226,422	167,766	not available

Lauren Polite indicated that HFS continues its efforts in developing an alternative solution for individuals who lack a credit history and who are not able to set-up Manage My Case. Lauren indicated that, Deloitte Consulting is working on a manual alternative solution that will be done through the FCRC, which is expected to have it complete sometime by the end of the year. She said this is a high priority for the Department, meanwhile HFS staff continue operational meetings discussing security issues, as well as programming issues related to IES.

It was raised the issue of "users being locked out" when using Mange My Case. Lauren indicated that in order to recover a password, someone needs their User Name and Password.

The individual will have an opportunity to make three attempts, before they are locked out. The lock out will last for one hour.

### 10. Open Discussion and Announcements:

Kathy Chan indicated that a new unofficial proposed rule regarding Public Charge Policy affecting immigrant community was published on the Department of Homeland Security website on September 22, 2018:

https://www.dhs.gov/publication/proposed-rule-inadmissibility-public-charge-grounds

She said that this proposed unofficial document may pertain to individuals who are seeking entry in the United Sates. Ms. Chan indicated that, although this is not yet an official rule, anyone interested in learning more should contact the Shriver Center on Poverty Law. A representative from the ICIRR announced that this organization is preparing informational workshops for the community and invited anyone interested in learning more about the latest developments of the proposed rule to visit the website <a href="https://www.icirr.org/publiccharge">https://www.icirr.org/publiccharge</a>

Kathy Chan advised that Margaret Stapleton, a long-time member will be retiring by the end of October. Ms. Chan acknowledged Margie's tireless efforts and expertise in Medicaid related issues, which have a deep and profound influence in terms of helping families in Illinois. Margie has been working for the Shriver Center on Poverty Law and collaborated with many community organizations throughout her fruitful career. Members of the committee gave thanks to Margie for her hard work and insightful participation in this committee.

### 10. Adjournment:

The meeting was adjourned at 12:10 p.m. The next meeting is scheduled for December 6<sup>th</sup>, 2018, between 10:00 a.m. and 12:00 p.m.

# OFFICE OF STUDENT HEATH AND WELLNESS

To eliminate health-related barriers to learning and advance health equity in Chicago.



# **HEALTHY CPS INDICATOR**

Healthy CPS Indicator is the first ever comprehensive health-focused measure that is included on the CPS school progress report. Partners will be able to identify if their school is meeting key policies and initiatives that focus on chronic disease, health services, health and physical education and wellness (LearnWELL).





### **OSHW ORGANIZATIONAL CHART**

Office of Student Health and Wellness





### **CHILDREN AND FAMILY BENEFITS UNIT**

### DECEMBER 2016:

99,750 Eligible but not Enrolled in Medicaid

### **JULY 2018**:

73,000 Eligible but not Enrolled in Medicaid



# **INTRODUCING CFBU**







### **CHILDREN AND FAMILY BENEFITS UNIT**





### **CHILDREN AND FAMILY BENEFITS UNIT**

School Based Medicaid and SNAP Enrollment Process				
Key Collaborators	Primary Responsibilities			
<ul> <li>Medicaid Designees</li> <li>School-based staff selected by Principal</li> <li>Examples: Clerk, Case Manager, Parent Resource Coordinator, School Community Rep</li> <li><u>Must be a CPS Employee and not a parent/volunteer</u></li> <li>Has a great relationship with parents and families</li> <li>Easily identifiable by parents and families</li> </ul>	<ul> <li>Distribute marketing information during Back to School and Report Card Pick Up Days</li> <li>Distribute target letters to your students that are eligible but are not enrolled in Medicaid</li> <li>RIN COLLECTION - Mail copies of Medicaid/Health Insurance cards that are collected by your school's IEP team to Central Office for data entry</li> <li>Communicate with eligible families to make them aware of other opportunities to enroll (i.e. School based enrollment sites, city wide enrollment events, referral to Healthy CPS Hotline, etc.)</li> </ul>			
<ul> <li>Regional Health Specialists</li> <li>OSHW Staff that fall under the Children &amp; Family Benefits Unit (CFBU)</li> <li>Sergio Obregón - Unit Manager</li> <li>LeAndra Padgett - North Region: Networks 1 - 7</li> <li>Brittany Ward - South Region: Networks 8 - 13</li> </ul>	<ul> <li>Provide CFBU Coordinators and other school support staff with training</li> <li>Provide Technical Assistance to Medicaid Designees and other CPS departments to help them understand the impact of Medicaid for our district</li> <li>Serve as lead contacts for outreach and educational opportunities for parents</li> </ul>			
<ul> <li>CFBU Coordinators</li> <li>Field-based staff assigned to a specific school based site</li> <li>Employed by CPS, Greater Chicago Food Depository and Patient Innovation Center</li> </ul>	<ul> <li>Conduct education and outreach at high need schools</li> <li>Provide application assistance to enroll CPS students into Medicaid/SNAP</li> <li>Case management</li> <li>Follow-up</li> <li>Data entry</li> </ul>			



### TPG HUB SCHOOL ALLOCATION, ROUND 7

### CFBU Hub and Spoke Model – SY19





# MMC Outreach

### MANAGE MY CASE - CFBU

Our MMC Outreach consist of assisting families at:

- FCRCs
- CPS Schools and Parent Universities
- Community Events(i.e. MOPD events)
- CFBU Enrollment Sites



### MANAGE MY CASE AT IDHS FCRCS



Providing MMC support at 3 Family Community Resource Centers:

- Englewood Office Tuesdays, 8am 12pm
- Ogden Office Wednesdays, 8am 12pm
- Humboldt Park Office Thursdays, 8am 12pm



### MANAGE MY CASE

- Launched to help families support their children's success in school.
  - Network 1: Albany Park - Cleveland Elementary School 3121 W Byron St, Chicago, IL 60618
  - Network 2: Rogers Park - Sullivan High School 6631 N. Bosworth Ave, Chicago, IL 60626
  - Network 3: Austin/Westside - Michele Clark 5101 W Harrison St, Chicago, IL 60644
  - Network 4: Avondale - Logandale Elementary School 3212 W George St, Chicago, IL 60618
  - Network 5:

Humboldt Park - Clemente High School 1147 North Western Avenue, Chicago, IL 60622

 Network 6: University Village - John M. Smyth Elementary School 1059 W. 13th St., Chicago, IL 60608



Network 7:

Pilsen/Little Village - Manuel Perez Jr. Elementary School 1241 W 19th St, Chicago, IL 60608

Network 8:

Back of the Yards - Richards Career Academy 5009 S. Laflin, Chicago, IL 60609

• Network 9:

Bronzeville - Walter H. Dyett High School for the Arts 555 E. 51st Street, Chicago, IL 60615

Network 10:

Ashburn - Bogan High School 3939 W 79th St, Chicago, IL 60652

- Network 11: Auburn Gresham - Joplin Elementary School 7927 S Honore St, Chicago, IL 60620
- Network 12: South Shore - Bouchet Elementary School 7355 S Jeffery Ave, Chicago, IL 60649
- Network 13: Pullman - Corliss High School 821 E. 103rd Street, Chicago, IL 60628



### MANAGE MY CASE SCHOOL BASED ENROLLMENT SITES



Site information:

- Open Monday Friday from 8am 4:30pm:
- 21 sites total
- Bilingual staff option (Spanish/English)



### **CFBU ENROLLMENT SITES**



www.cps.edu/cfbu



# MMC Workshop



# WORKSHOP MOTTO – The 3 Cs



- . Create
- . Check
- . Change



# **WORKSHOP OBJECTIVES**

- Introduce parents to the Manage My Case Portal
- Show parents how to check benefit status & update case information, and view notices
- Help families stay connected to Health Insurance & SNAP benefits





#### LEARN ABOUT "MANAGE MY CASE"! Did you know you can now manage your

health insurance and SNAP benefits online?

The Office of Student Health and Wellness Children and Family Benefits Coordinators can help you sign up to manage your case on the State of Illinois' ABE website. With this new feature you can:

- Create... a new application for Health Insurance or SNAP
- Check... the status of your application, renew benefits, view notices
- Change... report changes, request appointment, file and manage appeals

To learn how to create your "Manage my Case" account, attend one of our FREE computer-based workshops at a Parent University near you!

Workshops are available in English and Spanish. For more information call the Healthy CPS Hotline at 773-553-KIDS(5437).

Location: Joplin, 7931 S HONORE ST Chicago IL 60620 Date: 5/24/2018 Time: 12 p.m.- 2 p.m.







<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
Create Username and Password	Link Case to Your MMC Account	Identity Proofing



# ABE HOMEPAGE

ABE APPLICATION FOR BENEFITS ELIGIBILITY

An official site of the State of Illinois I Bruce Rauner, Governor

#### What is ABE? FAQ More Options

Español

Login

# Welcome to ABE Helping people in Illinois lead healthy and independent lives

Use this site to apply for and manage your healthcare, food, and cash assistance benefits.

Check if I Should Apply

Apply for Benefits

ADE Deviner Lenin

Manage My Case





### CHECK

View Application Status (non active cases) Review Case Summary Tab

Review Benefit Details Tab Review Contact Information Tab



### CASE SUMMARY TAB: ACTIVE CASE W/RENEWAL DUE

Case Summary	Benefit Details	Contact Information	Account Management	
Renew M Benefits		up for redetermination. Cli	ck this button to subn	nit your redetermination for
Report M Changes	Click this but	ion to report changes to yo	our DHS or HFS Offic	e.
Apply for Ot Benefits	UNCK INS DUI	ton to apply for additional l	penefits.	
you need to do to r		nefits. From this page you		lets you know if there is anything about your benefit status,
We have taken a n account managem		ep your information private	and secure. To learn	n more, view your security and
As a head of hous	sehold, you can <mark>con</mark>	trol benefit information o	lisplayed to other ad	dults in your household.



# CHANGE

Learn How to Report Changes Change Contact Info

 Update Communication Preferences

Review Account Management Tab • Add Authorized Persons

 Add Approved Representative



# **CONTACT INFORMATION**

- OFFICE OF STUDENT HEALTH & WELLNESS -

Case Summary	Benefit Details	Contact Information	Account Management			_
— Your Contact Ir	nformation					
		ation as well as your DHS ( DHS Help Line (800) 843-				
— Your Mailing A	ddress and Phone N	ımber				
This is the mailing in address or pho		number we have on file for	you. If we have the v	vrong information, repo	rt a change	
CHICAGO, IL 60613	SON Avenue APT 9					
Cook Phone: Email:						
					$\longrightarrow$	If you want to make changes to your case
— Your DHS or H						informationCLICK HERE
Adams County F 300 MAINE ST QUINCY, IL	CRC					
62301-3922 Phone: 21722305 Fax: 2172234707						
Send an email to	your office.					
— Your Case Nun	nber and Individual IE	)				
Your Case Numb	oer is: 778731787					
Your Individual IE	D is: 1200633683					
** * *						
ALTHY CPS						

# TESTING MY MMC SKILLS

- What benefits are you receiving?
- How many people are on your case?
- Do you have any CPS students on your case?
- Do you have any action steps?
- When are your benefits due for redetermination?



### **ADVENTURES IN SCHOOL HEALTH: THE SEQUEL**

# Healthy is...

### having a medical home.

Keeping your child healthy can be very stressful. Having a medical home means having trusted doctors and nurses that know your child's story and can help with your child's health care needs.



### 773-553-KIDS (5437)

If you'd like to learn more, call our hotline today!



NOTE: In Illinois children may qualify for low cost/free health insurance regardless of Immigration Status. Sergio Obregón, Manager 773-553-1809 <u>sobregon@cps.edu</u>

LeAndra Padgett, North Region Project Manager 773-553-2834 Ipadgett@cps.edu

Brittany Ward, South Region Project Manager 773-553-1889 <u>bmward3@cps.edu</u>



# **Medicaid Timeline**



September 21, 2018