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**Public Meeting Notice**  
Medicaid Advisory Committee (MAC):  
**Public Education Subcommittee**  
Virtual WebEx Meeting

Wednesday, December 13, 2023, 10:00 AM – 12:00 PM

**Due to COVID-19 concerns, this meeting will be held using WebEx.**

- Please register in advance of the meeting & join the WebEx Meeting a few minutes before the meeting starts. Please use the following meeting link to register:  
To Register: <https://illinois.webex.com/weblink/register/r4d676e765e846ac3e0733d368d0f3653>
  - During this brief registration your (name and email) will be required.
  - Once registered, WebEx will provide you access to the meeting link.
- **To join by phone:** +1-312-535-8110 United States Toll (Chicago)
  - **Meeting Number & Access Code:** 26313622456
  - **Password:** PE 121323

**Agenda**

- I. Call to Order
- II. Roll Call of Subcommittee Members
- III. Introduction of HFS Staff
- IV. Review and Approval of Meeting Minutes from August 23, 2023
- V. 2024 Tentative Meeting Schedule
- VI. State Updates:
  - A. Eligibility Updates
    - 1. Customer Service
    - 2. YTD Full Cycle Redetermination Updates and Data
    - 3. DHS Update
    - 4. Communications: Outreach and Engagement
  - B. HBIA/HBIS Update
  - C. Other Program Enrollment
- VII. Public Comments
- VIII. Additional Business: Old and New
  - A. Items for Future Discussion
- IX. HFS Announcements
  - A. Pub Ed Subcommittee Resources and Reminders
- X. Concluding Directives and Wrap Up
- XI. Adjournment

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HFS is committed to ensuring that this Public Education Subcommittee meets the disability access needs of all participants. Please contact [Veronica.Archundia@Illinois.gov](mailto:Veronica.Archundia@Illinois.gov) with any disability access

requests as early as possible. **Please use the following subject line in your email: *Request for MAC Public Education Subcommittee Disability Support on Wednesday, December 13, 2023.*** Should you experience access issues or technical difficulties *during* the meeting, please contact [Veronica.Archundia@Illinois.gov](mailto:Veronica.Archundia@Illinois.gov)

#### WebEx Tips

- **Closed Captioning will be available during the meeting.**
- We strongly suggest using the WebEx link to attend the meeting so that you will have full functionality and capabilities during the meeting.
- You may use your computer's audio or the phone option for sound; in our experience the "Call me" option has the best sound quality.
- If you are calling-in and not using the WebEx link, please email [Veronica.Archundia@Illinois.gov](mailto:Veronica.Archundia@Illinois.gov), [Margaret.Dunne@illinois.gov](mailto:Margaret.Dunne@illinois.gov), and cc [Melishia.Bansa@illinois.gov](mailto:Melishia.Bansa@illinois.gov).

Please use the following subject line in your email: ***Request for Public Education Subcommittee Attendee Support on Wednesday, December 13, 2023.*** You will then receive any last-minute meeting materials if applicable.

- Individuals participating through WebEx may use the "chat" function to communicate with the meeting host and/or co-host only.

#### To Provide Public Comments, You Must Register in Advance As follows:

- To speak during the meeting, interested parties must email request to provide comments to [Veronica.Archundia@Illinois.gov](mailto:Veronica.Archundia@Illinois.gov) and [Margaret.Dunne@illinois.gov](mailto:Margaret.Dunne@illinois.gov) **by no later than 5:00pm on Friday, December 8, 2023.** Please cc [Melishia.Bansa@illinois.gov](mailto:Melishia.Bansa@illinois.gov).
- Please title you email correspondence with the following statement in the subject line:

***Request to Provide MAC: Public Education Subcommittee Public Comment on Friday, December 13, 2023.***

- All public speakers must provide their name, title, organization name, email address and contact number when signing up to speak.
- **Speaker Requirements During the Meeting:** The Department will try to accommodate as many requests as possible, however there is limited availability for public comments. Comments must be short in length. At the Department's discretion and based upon the public comment time allotted, each speaker will be given less than 3 minutes to provide comments during the meeting.
- Speakers on the same subject are encouraged to collaborate and have a single spokesperson, if possible.
- Once your request has been reviewed, you will receive a confirmation email from Veronica Archundia.
- Registrants will be provided with details of how to join the meeting to provide comments by **5:00pm on Tuesday, December 12, 2023.**

#### Regarding the Submission of Written Comments:

- Additionally, interested parties may also provide written comments to the Department in lieu of speaking during the meeting.
- Comments will be read into to record by the Chair or administrative personnel.
- **Comment Requirements:** Comments must be short in length and **must not** exceed 3 minutes when read during the meeting.
- Please email request to provide written comments to [Veronica.Archundia@Illinois.gov](mailto:Veronica.Archundia@Illinois.gov) **no later than 5:00pm on Friday December 8, 2023.**
- Please title your email correspondence with the following statement in the subject line:

***Request to Provide MAC: Public Education Subcommittee Written Comment on Wednesday, December 13, 2023.***

**Postponing the WebEx Meeting:**

- If in the event of any technical errors with the Virtual WebEx platform that could impede upon the virtual operations of the meeting experience, the meeting will be postponed until further notice.
- Registered Attendees will receive an email notification informing them the meeting has been postponed until further notice.
- Registered Attendees will receive an email notification regarding the new date of the rescheduled meeting.

This notice is available at: [2023 MAC and Subcommittee Meeting Notice | HFS \(illinois.gov\)](#)