

**Bureau of Managed Care
Managed Care Organizations
Policy / Procedures**

General Contract Monitoring

Children’s Dental Network Upload Requirements

Federal law requires States to upload data on all their Medicaid and CHIP children’s dental networks into the Insure Kids Now database every quarter on February 4, May 4, August 4, and November 4 at the following link:

<https://www.insurekidsnow.gov/state/find-a-dentist/index.html>

This includes managed care dental networks as well as FFS networks.

Additional Information:

1. To obtain an MCO User ID go to:
<https://ikndata.insurekidsnow.gov/WebExternal/Login.aspx> and click on ‘Not Registered?’
2. Complete the information requested and submit the form.
3. Add your Plan by following the directions in the [Technical Guidance](#).
4. If an MCO has more than one Plan, send an email to IKNTechnicalHelp@hrsa.gov advising them you have more than one MCO Plan to upload.

Contact Information:

By Phone:	301-230-4701
By Email:	<u>IKNTechnicalHelp@hrsa.gov</u>
	<u>Technical Guidance</u> (UPDATED November 2017)

Policy History
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Date	Action	Policy Originator
February 2019	Contract Clarification	Laura Ray

Policy Revisions	Revision Approved
[revision date]	[name of person who approved revision]