**Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM+CANS)
Workgroup Meeting**

Wednesday, March 13, 2024, | 10:00 A.M. to 11:00 A.M.
Meeting held virtually using WebEx

I. **Roll Call**

Stephanie Barisch	Center for Youth and Family Solutions
Michelle Zambrano	Will County Health Department
Laura Kuever	Catholic Charities
Eileen Niccolai	Thresholds
Virginia Rossi	Thresholds

A quorum was not established with 5 of 11 members present.

II. **Approval of Minutes**

a. January meeting minutes approval held.

III. **Updates**

a. IM+CANS/ PATH Training:

PATH is prepared to launch three new training courses the week of March 25th (dependent upon receipt of the final reference guide). Email notifications will go out once we are finalized to launch. Followed by an email blast from PATH and HFS to providers.

    i. IM+CANS

        i. Course name and CEU offering will remain the same. Will turn on the new curriculum once we have a reference guide.

        ii. Registration remains open for these courses.

    ii. Action Planning with the IM+CANS

        i. New iteration of the "Treatment Planning" Course

        ii. Additional .5 CEUS

        iii. Core content remains with curriculum adjustments to reflect changes to the new tool.

        iv. Registration will open once we have a reference guide. Treatment Planning is offered through the 15th as normal.

    iii. Summary of Changes to the IM+CANS

        i. Registration will open once we have a reference guide.

        ii. Instructor Led- will run minimally 1x per week, 90-minute course.

        iii. No CEUS associated with this course.

        iv. Will run as instructor led as long as desired/needed but intended to be a short-term course during the transition to the new tool.

     v.   Will record and post a session as we transition out of the need for an instructor-led format.

b. IM+CANS :
- i.   All CMS-recognized ICD 10 codes have been loaded to the portal. If it is a diagnosis that CMS recognizes it will now go through the portal and is not limited to behavioral health diagnosis.
- ii.   Batch upload data dictionary and sample XML file and those are on the portal page and the HFS website that is dedicated to the provider portal.
- iii.   HFS held a webinar in late Feb for the batch upload process to reiterate providers have until the end of June to update to the new file format. Providers must recertify and test their system before uploading to the production system.
  - a.   There is a webinar and slides on the HFS website if you missed the webinar. If you have questions or need feedback, please reach out the sooner the better.
- iv.   Appendix A was published on the HFS website in late Feb.
- v.   Assessment Tool:
  - a.   Providers completing an IM+CANS after 4/1/24, will use the new format. You will be able to see any old assessments in the new portal and will be able to work off them. All existing data will be maintained.
- vi.   Reassessments
  - a.   Fixing minor issues to ensure the data is transferring appropriately from the previous CANS to the reassessment.
- vii. IM+CANS Update Feature is now available.
- viii. Production Portal Outage
  - a.   Planned around Easter holiday for three to four days, to implement the portal changes.
  - b.   Additional information will be sent out to providers with additional details.
- ix.   Other items planned after 4/1/2024 Implementation.
  - a.   New dashboard for providers.

        i. Would like some input on the types of alerts or notifications, or other ideas to help providers. We will only be able to implement a few.

    b. OMI is working on a user guide for DDE users that will walk through processes such as updates this will be posted to the Provider Portal webpage. We will notify providers once completed.

    c. Confidentiality Form: Updates pending.

    d. Portal Consent Form: Updates pending.

    e. DCFS Addendum Updates: Updates pending. This will require additional meetings with our sister agencies to complete.

    f. SUPR Addendum was removed from the addendum. HFS will continue to work with our sister agency to make updates. Providers can address substance abuse within the supplemental information section of the IM+CANS Core Form.

x. Reference Guide Updates:

    i. We are in the final stages of editing and copywriting. We are anticipating it will still be out for the 3/25/24 training launch. When it is available, we will send out a provider notice or listserv notice.

IV. Q&A:

Will HFS Publish a completed IM+CANS for providers as a reference tool?

HFS is hesitant to publish a complete finished IM+CANS because the IM+CANS is personalized, and we do not want to give the impression that a published CANS is the standard. If you have questions about what is a compliant IM+CANS, please look at our FAQs and those items that address medical necessity needs.

How long will the Portal be unavailable?

The plan is the update in the portal will be up and running on 4/1 there is a possibility the tech team may have to turn the portal off in a couple of days into the lead-up to launch. We will update as we know more. We are very confident we will turn on the new version by 4/1/2024.

Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM+CANS) Workgroup Meeting

Where can providers locate updated materials?

> HFS posted updated IM+CANS-related guidance on the HFS IATP website. IM+CANS Portal Updates will be posted on the IM+CANS Provider Portal website. Information about the IM+CANS Workgroup will be posted on the IM+CANS Workgroup webpage.

What were some of the changes made to the reference guide?

> The recommendations are all about shifting the language to a lifetime document. Our partners are working to ensure that the updated reference guide is ADA-compliant and will be fully readable by screen readers, which is causing some delays. The IM+CANS Core Form is also being updated to meet the ADA-compliance requirement. Both will be posted soon.

Why did HFS remove the Substance Abuse Module?

> HFS removed the substance use module out of the general tool to create a SUD addendum. The final version is TBD.

Is the Caregiver Addendum required for clients in residential with multiple caregivers?

> The caregiver addendum is still required unless the client does not have a caregiver/ guardian/ parent, or the client is on their own guardian. In the updates, providers will be able to add more than one caregiver. Even if the youth is in residential treatment the caregiver addendum will need to be completed by the parent/ guardian/ caregiver.

Are providers required to complete all of the addendums?

> If a module addendum is triggered, you only must complete the addendum that is triggered.

When can providers recertify their test batches to ensure they are ready to batch upload in time for the 4/1/2024 launch date?

> Providers can recertify their test batches now or wait till updates are done in the portal.

**Illinois Medicaid Comprehensive Assessment of Needs and Strengths (IM+CANS)
Workgroup Meeting**

Who can batch upload IM+CANS into the IM+CANS Provider Portal?

Any agency that can meet the requirements of HFS's XML requirements can be certified to batch upload into the IM+CANS Provider Portal.

Where can providers locate FAQ documents and webinar recordings?

We have been making changes slowly to the behavioral health section of the HFS website. We have moved the FAQ document and all of them and webinars are in the same area under the link Webinars & FAQs.

V. **Links:**

IATP Webpage IATP | HFS (illinois.gov)

Provider Portal: IM+CANS Provider Portal | HFS (illinois.gov)

CRM Team: HFS.CRM.Help@illinois.gov

Provider Notices/Subscribe:

https://hfs.illinois.gov/medicalproviders/notices.html

IM+CANS Account Assistance omi.cansaccount@uillinois.edu

IM+CANS Workgroup Link:

https://hfs.illinois.gov/medicalproviders/behavioral/communitymentalhealthcenter/imcansworkgroupinformation.html

Webinars and FAQs Link:

https://hfs.illinois.gov/medicalproviders/behavioral/webinarsandfaqs.html

Link to CMS ICD10 List: https://www.cms.gov/medicare/coordination-benefits-recovery/overview/icd-code-lists

VI. **Next Steps for the upcoming IM+CANS Work Group meetings**:
   a. Accreditation Discussion
   b. Meeting Cycles Discussion
   c. New Member Discussion

VII. **ADJOURNMENT**

Next meeting: April 10th, 2024, 10:00 am-11 am.