



LONG TERM CARE FACILITY  
THIRD PARTY LIABILITY (TPL) PAYMENT TRANSMITTAL

Please provide the information below for each TPL payment received for services also paid by HFS and forward with a refund check to:

Healthcare & Family Services  
Bureau of Collections  
Third Party Liability Section  
P. O. Box 19120  
Springfield, IL 62794-9120

FACILITY

RESIDENT

Name \_\_\_\_\_

Name \_\_\_\_\_

Provider Number \_\_\_\_\_

RIN \_\_\_\_\_

Dates of service covered by the TPL payment \_\_\_\_\_

Amount of the TPL payment \_\_\_\_\_

Amount of refund to Department \_\_\_\_\_

Amount of HFS payment for services covered by TPL payment \_\_\_\_\_

Reason for refund \_\_\_\_\_

\_\_\_\_\_

Name of insuring organization \_\_\_\_\_

\_\_\_\_\_

If any questions, please call the Provider Recovery Unit at (217) 785-1418.