



HFS

Illinois Department of
Healthcare and Family Services

IM+CANS Workgroup Meeting Minutes

Wednesday, March 8, 2023 | 10:00 A.M. to 11:30 A.M.
Meeting held virtually using WebEx

I. Roll Call

Stephanie Barisch	Center for Youth and Family Solutions
Matt Stinson	University of Illinois School of Social Work
Ellie Feldmann	JCFS
Cris Mugrage	Sinnissippi Centers
Chelsea Mueller	Heritage Behavioral Health
Carlie Kasten	Community Resource Center
Rebecca Horwitz	Kenneth Young Center
Laura Kuever	Catholic Charities
Virginia Rossi	Thresholds

A quorum was established with 9 of 12 members present.

II. Approval of Minutes

- a. January meeting minutes vote: approved, no changes or edits.
- b. February meeting minutes vote: approved, no changes or edits.

III. Updates

- a. PATH Training updates
 - i. New engagement course targeted to launch in 6-8 weeks.
 - ii. Creating a TCOM and IM+CANS overview training, intended for staff and stakeholders who won't be administering the IM+CANS, but need to understand the philosophy and ratings to provider oversight or to participate in service planning activities.
 - iii. Creating instructor led course on motivational interviewing to launch later this year.
- b. HRA Updates
 - i. HFS released a [provider notice](#) with updated guidance and the updated HRA form on 2/28.
- c. Portal Updates
 - i. HFS will begin providing updates on the IM+CANS portal to the workgroup.
 - ii. Working to develop a training on completing the consent form in the portal, hoping to be able to release in the next few months. Also want to establish a process for directly communicating with providers when action is taken on a submitted consent form; staff is exploring options for implementing.
 - iii. Another portal priority is exploring the ability to allow for a client lookup to determine if an existing IM+CANS is in the portal. First HFS needs to implement some additional data validations to confirm the provider reported information before this can be explored further.



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IV. IM+CANS Portal Discussion

a. Portal Recommendations

- i. Edits were made to recommendation 5, 8 and 9 (updates reflected on during meeting on Portal Recommendations document).
- ii. The workgroup agreed the recommendations are in a place to be voted on at the next meeting.

V. Confidentiality Policy Discussion

- i. The workgroup discussed concerns over maintaining confidentiality of information collected through the IM+CANS and the ability to respect the wishes of customers about who has access to what. This is a particular concern for minors who may have information they want withheld from their parents from the assessment.
- ii. One challenge identified was the integration of the assessment and treatment plan. The signature block on the IM+CANS has a statement attesting that the parent/guardian and customer have reviewed both the assessment and the treatment plan, when sometimes sharing the assessment is not in the youth's best interest.
- iii. Workgroup members had discussions over different agency practices around information blocking to address this issue. Some providers felt they are able to address this internally already, while others feel the form and policies should be updated to alleviate any concerns about non-compliance when information withholding is done based on the consent and preferences of the customer.
- iv. It was discussed that HFS could consider alternative language as part of the IM+CANS form update to provide better clarity and assurances to providers about signature requirements. HFS indicated it's open to this and may need to consult with its privacy officer on appropriate language and approach. Some options discussed:
 1. Adjust guardian signature-line language.
 2. Add exceptions in policy guidance.
 3. Add checkbox/documentation for absence of guardian signature.

VI. Public Comments

- a. Public comments were received throughout the meeting and incorporated into minutes. No final public comments.

VII. Next Steps

- a. Next meeting is scheduled for April 12, 2023.

VIII. Adjournment