



**HFS**

Illinois Department of  
Healthcare and Family Services

## **IM+CANS Workgroup Meeting Minutes**

Wednesday, January 11, 2023 | 10:00 A.M. to 11:30 A.M.  
Meeting held virtually using WebEx.

### **I. Roll Call**

Stephanie Barisch	Center for Youth and Family Solutions
Ellie Feldmann	JCFS
Cris Mugrage	Sinnissippi Centers
Chelsea Mueller	Heritage Behavioral Health
Kathryn Bangs	Egyptian Health Department
Carlie Kasten	Community Resource Center
Rebecca Horwitz	Kenneth Young Center
Laura Kuever	Catholic Charities
Eileen Niccolai	Thresholds
Virginia Rossi	Thresholds

A quorum was established with 10 of 12 members present.

### **II. Approval of Minutes**

- a. Motions to approve minutes from September, November, and December meetings were all seconded with no edits/opposition and are now approved.

### **III. Updates**

- a. Status of implementation on recommendations. HFS provider notice to notify providers of updates to the Health Risk Assessment (HRA) and requirements working through internal approval process. Tool and portal updates will take some time for HFS to go through.

### **IV. IM+CANS Sharing/Portal Discussion**

- a. Following previous meetings' discussions, issues surrounding sharing of the IM+CANS feel stalled for further discussion until some portal and other policy topics are addressed. It was discussed whether meeting frequency still made sense while HFS worked on implementing other changes.
- b. Workgroup suggested finalizing an initial set of portal recommendations as many topics circle back to issues related to portal functionality. Kati agreed to go through previous meeting minutes to pull out portal recommendations from previous meetings for review and additional discussion in February. This list doesn't have to be a one and done; additional recommendations can be made later on if we discover we didn't address a particular area or issue.

## **V. Caregiver Agenda Discussion**

- a. Workgroup members reviewed the caregiver addendum and corresponding reference guide pages.
- b. The three child specific items were discussed (family relationship to the system, accessibility to child care, empathy with children) and recommended that age restrictions be removed, with reference guide language updated to accommodate scoring across the age range.
- c. The current requirement to fill the addendum out for clients with a legal guardian was discussed. Workgroup members pointed out there are some adults who have legal guardians, but who live independently and don't have a caregiver that would be appropriate to score. Similarly, there are clients who have a caregiver that would be appropriate to rate but who aren't the client's legal guardian. Recommend moving away from legal guardian to require the addendum be completed if the client has a caregiver.
- d. The workgroup recommended providing additional clarification and guidance on who should be rated as the caregiver when the client is in substitute care. For example, if an adult is in a CILA and isn't anticipated to return to the community, would caregiver be rated? Also, there may be situations (especially for foster youth) where the long-term caregiver isn't known. Clearer guidance for these situations should be reflected in the reference guide as well.
- e. Recommend pulling this guidance on the form as well as adding more language to the reference guide. More adult friendly language also needs added throughout the reference guide for the caregiver addendum.
- f. Current guidance is to rate multiple caregivers on one addendum, scoring the caregiver with the higher needs on each item. There are some situations where it may not be safe or appropriate to score the caregivers together due to the family situation. Recommend allowing providers to complete multiple caregiver addenda per client, as appropriate, and to allow this to be uploaded into the portal.

## **VI. Public Comments**

- a. Public comments were received throughout the meeting and incorporated into minutes. No final public comments.

## **VII. Next Steps**

- a. Next meeting is scheduled for February 8.

## **VIII. Adjournment**