



HFS

Illinois Department of
Healthcare and Family Services

IM+CANS Workgroup Meeting Minutes

Wednesday, August 9, 2023 | 10:00 A.M. to 11:30 A.M.

Meeting held virtually using WebEx

I. Roll Call

Stephanie Barisch	Center for Youth and Family Solutions
Matt Stinson	University of Illinois School of Social Work
Rebecca Horwitz	Kenneth Young Center
Carlie Kasten	Community Resource Center
Kathryn Bangs	Egyptian Public Health Department
Eileen Niccolai	Thresholds
Chelsea Mueller	Heritage Behavioral Health
Michelle Zambrano	Will County Health Department
Laura Kuever	Catholic Charities

A quorum was established with 9 of 11 members present.

II. Approval of Minutes

- a. April meeting minutes, no approval vote held.
- b. June meeting minutes, no approval vote held.

III. Updates

- a. PATH Training
 - i. Self-Paced IM+CANS Engagement Strategy course: This course has been active for several months with approximately 140 registrations, and almost 100 completions.
 - ii. Instructor-led Motivational Interviewing Companion course: Launches in a few weeks, and will be run at least twice a month, with more registration opportunities as needed. Courses are open for registration through Oct and are working on Nov registration.
- b. IM+CANS Portal
 - i. There is an overview on the HFS website that has the technical specs on the batch upload process.
- c. Assessment Tool
 - i. There is an overview on the HFS website that has the technical specs on the batch upload process.

- ii. Goals are pulled into their own section for the intent of assessments and treatment plans can be shared among providers and follow the client across providers.
- iii. We have added a note that states if you have multiple providers, it can be updated by each provider.
- iv. The LPHA who signs off on the IM+CANS is the lead LPHA.
- v. Section 15 provides an area for whatever services the LPHA is recommending or authorizing in their scope of practice. This is the level of detail we need for those services to be recommended. If you have 2 providers rendering the same services with a client, can you list multiple in the rendering provider section.
- vi. Section 16: updated to other health and health-related social needs.
- vii. Section 17: brought down with other services.
- viii. Section 18: Placeholder to document any referrals or follow-ups.
- d. Confidentiality Form
 - i. No updates.
- e. Portal Consent Form
 - i. Signature boxes: left out specific guidance that isn't applicable in every situation. All providers need to sign off on the IM+CANS as well.
- f. Reference Guide Updates
 - i. HFS will work on a reference guide on what has changed since the last updated tool and recommendations, in order to make comparisons.

IV. Public Comments

- a. Public comments were received throughout the meeting and incorporated into the minutes.

V. Next Steps

- a. Next meeting scheduled for September 13, 2023.

VI. Adjournment