## ILLINOIS DEPARTMENT ON AGING (IDoA) **DIVISION OF HOME AND COMMUNITY SERVICES**

| <b>Title:</b> Senior Companion Program Demonstration Project (SCP) Eligibility and Managed Care Organizations (MCO) Program (Revised)  | CREATED: By: J. Jimenez  ELECTRONIC FILE NAME: SCP.MCO policy 01.01.18  EFFECTIVE DATE: January 1, 2018   |                    |                       |
|--|---|--------------------|-----------------------|
| OPERATIONS POLICY:  IDoA will implement policy and procedure for eligibility for SCP.  | Last Revisions:<br>May 20, 2013   |                    | 6. Alexander          |
|  | <b>Approved By:</b> J. Jimenez  | <b>Date:</b> 01.01 |                       |
| Search Word(s): Senior Companion SCP Demonstration Project Managed Care Organization MCO Eligibility   | Pertains to:  ☑ CCU For Informational Purposes Only: ☐ In-Home Service ☐ Adult Day Service ☐ Emergency Home Response Service ☑ Other: SCP provider agencies ☑ Other: MCOs |                    |                       |
| REQUIREMENT:  Each Care Coordination Unit involved in the SCP will follow IDoA's policy and procedure for establishing eligibility for the SCP demonstration project operated by IDoA. | RULE REFERENCE: OTHER REFERENCE(S):   |                    |                       |
|  | Rescinds Previous IDoA Policy:  |                    |                       |
|  | □ N/A   | ☑ Y                | es                    |
|  | Title: Same   |                    | <b>Date:</b> 05/20/13 |

## **Purpose:**

The purpose of this policy is to notify Care Coordination Units (CCUs) that participants enrolled in the State of Illinois's Managed Care Organizations (MCOs) will be allowed to continue to receive Senior Companion Program (SCP) services through the Community Care Program (CCP) while enrolled in the MCO program.

## Policy:

Enrollment in an MCO will not preclude a participant from receiving SCP services through CCP. MCOs will be encouraged to make referrals to the local SCP providers. For those SCP participants being served under CCP, there will be no change in process nor will there be any interruption of services.

## **PROCEDURE:**

The following procedures will be utilized by Care Coordinators regarding MCO participants and their eligibility for Senior Companion Program.

- 1) Upon new referrals for SCP services, Care Coordinators are required to verify the participant's Medicaid status in the Participant Search Screen (PSS) system, located at <a href="https://secure1.illinois.gov/AGE/ParticipantSearch/">https://secure1.illinois.gov/AGE/ParticipantSearch/</a> to determine if they are enrolled in an MCO. If a participant is enrolled in an MCO and receiving waiver services through the MCO they can still receive SCP services through CCP. For MCO enrollees, referrals should only be accepted from the MCO case manager. However, the MCO case manager will need to communicate with the CCU to ensure that CCU is aware of the number of units of SCP services will be authorized so the CCU can authorize the provider in IDoA's system. Communication between the SCP provider, CCU and MCO case managers is essential.
- 2) <u>Current SCP participants</u> will continue to receive SCP services without any interruption in services, and billing for services through the CCP will not require any changes.
- 3) If a <u>current CCP SCP participant</u> becomes eligible for enrollment in an MCO, the CCU will be required to reauthorize services in order for the SCP provider agency to receive reimbursement for services through the CCP. The CCUs will be required to terminate the current SCP services in CCP (Program Type 11) and authorize the SCP services under the MCO program (Program Type 15) in the service section when they authorize the participant for MCO Home and Community Based services. (See policy titled: Transferring Current CCP participants to MCOs, procedure #4 & #5, for directions in terminating and authorizing participants enrolling in MCOs.) This will result in both the MCO and the SCP provider being authorized on the transfer Case Authorization Transaction (CAT).
- 4) New MCO referrals: If the MCO organization identifies that an MCO participant could benefit from senior companion services, the MCO provider may request the CCU to authorize SCP services through the local SCP provider agency. (See Policy titled: MCO enrollee requiring waiver services.) Once a determination of eligibility is approved, the CCU will authorize the SCP monthly service under the SCP provider agency contract number through a 10/12 CAT with a bill code of "000" (Program Type 15) and an Eligibility Determination Date (EDD) equal to the date of the SCP approval. SCP providers will continue to bill for services through the eCCPIS system under their IDoA SCP contract number. IDoA will reimburse the SCP provider agency for services, not the MCO.
- 5) SCP provider agencies are encouraged to continually reach out to MCOs to promote their service and to ensure case managers know how to make proper referrals. SCP providers may also want to consider expanding their services to include private pay MCO clients that are not CCP eligible as a way to grow their program.