

2025-2026 All Kids School-Based Dental Program Requirements

The HFS All Kids School-Based Dental Program allows registered dental providers and certified public health dental hygienists to provide out-of-office delivery of preventive dental services in a school setting to children ages 0–18. Recognizing the unique qualities of the All Kids School-Based Dental Program, specific protocols have been developed to assist All Kids School-Based Dental Program Providers. Providers who do not adhere to the requirements for participation are not eligible for reimbursement.

Participation Guidelines

Providers who wish to participate as an All Kids School-Based Dental Program must meet the following requirements:

1. **Be enrolled** as a participating dental provider and associated to the correct entity through the IMPACT provider enrollment system.
2. Attend the mandatory All Kids School-Based Dental program **mandatory training**.
3. Complete the All Kids School-Based Dental Program **Provider Registration Application**. Each entity (corporation, partnership, etc.) must register all providers rendering services for the entity. If a provider renders services for more than one entity, he/she must be registered under each entity separately.
4. Be able to **render the full scope** of preventive school-based services for an out-of-office setting.
 - D0120 – Periodic Oral Examination
 - D1120 – Prophylaxis – Child (includes scaling)
 - D1206 – Topical Application of Fluoride Varnish
 - D1208 – Topical Application of Fluoride (excluding prophylaxis)
 - D1351 – Sealant – Per Tooth
 - D1354- Silver Diamine Fluoride (SDF)
5. Providers must include a **Caries Risk Assessment Code** (D0601, D0602, or D0603) on the claim form when submitting school services for reimbursement. If no caries risk assessment code is included on the claim, this will result in the entire claim to deny.
 - D0601 - child has no visual signs of decay - advise to see dentist twice a year.
 - D0602 - child has cavity/cavities – advise child needs follow check-up with dentist.
 - D0603 - child has dental disease – child needs to go to dentist now for dental toothache.

6. Utilize the calendar platform called **Teamup**. All Teamup calendar fields must be current, with an accurate listing of dental professionals who will be on-site providing services (dentist/hygienist/dental assistant) and the number of children expected. Events should be placed on the calendar at least 3 weeks in advance of each event and updated to reflect changes or additions to scheduled events. Changes made inside of a three-week window before a scheduled appointment are highly discouraged. When changes are necessary, all changes that occur with less than a 2-week notice must also be submitted to DPH.OralHealth@Illinois.gov
7. Provide a completed copy of the Illinois Department of Public Health (IDPH) **Proof of School Dental Exam Form** for every child seen by the provider and return it to the school staff member who is responsible for maintaining forms at the school. The form can be found under Forms at [IDPH Proof of School Dental Examination Form](#)

The State Board of Education requires that all Illinois children in kindergarten, second, sixth, and ninth grades have an oral health examination performed by a licensed dentist. Requiring the completion of an IDPH school exam form for every child treated in the School-Based Dental Program ensures consistency in completion, eliminates confusion on the part of the parent, and relieves the parent from scheduling another dental exam solely for completion of the form.

8. Complete a **School Exam Follow-Up Form** and give it to the school personnel to communicate with the customer's parent/guardian regarding the student's oral health and the need for follow-up care. The form must provide the customer's CRA Code and the appropriate Referral Plan to provide follow-up care (if follow-up care is required).
9. Provide a completed **Referral Plan** for each location where school-based dental services are provided. Each entity is responsible for selecting, implementing and providing a referral plan for each location, and each child with urgent treatment needs. A Referral Plan for all children that receive a D0602 or D0603 CRA Code must be included on the School Follow Up Form.

It is not acceptable to simply provide the parent/guardian with the DentaQuest customer service number or a referral list to community dentists for parents/guardians to locate a provider on his/her own.

Each All Kids member that requires follow-up care (D0602 or D0603) must be provided the opportunity for treatment through one of the three options:

1. **Option 1:** Follow-up care will be provided at the provider's/entity's office. Please call to schedule an appointment with my office for follow-up care.

Name

Address

Phone Number

2. **Option 2:** Provider/Entity will be returning to this school location on [insert date] to provide follow-up treatment. Please call [insert phone number] to schedule an appointment.
3. **Option 3:** The case manager for provider/entity will be contacting you for follow-up care information. If you don't receive a call, please contact us at [insert phone number here].

If you cannot provide follow-up care through Option 1 or Option 2, children needing follow-up care must be case managed by your entity through Option 3. When using Option 3 for the follow-up care plan, the list of dentists and clinics that you provide to parents/caregivers must have a prior agreement with your entity that they will provide this care and are accepting patients. You can find the most updated list of Illinois Medicaid providers at the Insure Kids Now website

<https://www.insurekidsnow.gov/find-a-dentist/index.html>). At this site, you are able to search by benefit plan(s) of the children and locations (of schools) in which your company operates school-based services.

10. Complete and maintain a **Dental Record** for each member receiving School-Based Dental Program services. This record must include relevant components of the Patient Record. The All Kids School-Based Dental provider is responsible for ensuring HIPAA-compliant record retention, and the location of record retention storage must be provided at the request of HFS.
11. Obtain a signed **Consent Form** from each customer prior to providing services. The consent form must provide information regarding each of the school-based preventive services and must be signed and dated by the customer's parent/guardian prior to rendering treatment. An additional consent form must be utilized for those Providers who perform mobile restorative care to children in the All Kids School-Based Dental Program. In accordance with HFS policy, signed Consent Forms are valid for 365 days from the date of parent/guardian signature and must also grant permission for IDPH's oral health compliance specialists to perform sealant rechecks up to a year after the sealant is placed

Site Visits

On behalf of HFS, the Illinois Department of Public Health (IDPH) performs periodic site visits to providers enrolled as an All Kids School-Based Dental Program Provider, using the Quality Assurance Tool. School-based providers must have **fully functioning dental equipment** that includes suction, air/water syringe, compressor, vacuum, and direct light source. Providers with malfunctioning or in-operable dental equipment will be required to cease all school-based services until all dental equipment operations meet required standards. Contact the IDPH oral health compliance specialist in your region for any questions that you may have. You can reach them by email at <mailto:DPH.OralHealth@illinois.gov>.

Place of Service (POS) Definition

School-Based services coded as a POS of school are limited to the below codes:

- D0120 - Periodic Oral Examination
- D1120 - Prophylaxis – Child (includes scaling)
- D1206 - Topical Application of Fluoride Varnish
- D1208 - Topical Application of Fluoride (excluding prophylaxis)
- D1351 - Sealant – Per Tooth
- D0601 – Caries risk assessment and documentation, with a finding of low risk (Equates to Oral Health Score 1)
- D0602 – Caries risk assessment and documentation, with a finding of moderate risk (Equates to Oral Health Score 2)
- D0603 – Caries risk assessment and documentation, with a finding of high risk (Equates to Oral Health Score 3)
- D1999 - (Public Health Dental Hygienist)

Please note that a Toothbrush Prophy should only be used as a last resort.

School Claims

When filing a claim for services performed in a school setting, submit with the appropriate place of service code. If claims are submitted with a POS of school with codes other than the allowed preventive services, all services on the claim will deny.