

		FOR BHF USE			

LL2

Supportive Living Facility

2019

STATE OF ILLINOIS

DEPARTMENT OF HEALTHCARE & FAMILY SERVICES

COST REPORT FOR

SUPPORTIVE LIVING FACILITIES

(FISCAL YEAR 2019)

IMPORTANT NOTICE

THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 1000112

Facility Name: Timberlake Senior Living

Address: 2521 Empowerment Dr Springfield 62703

Number City Zip Code

County: Sangamon

Telephone Number: (217) 321-2100 Fax # (217) 321-2130

Federal Employer ID Number: _____

Date Current Owners were Certified: 3/13/2009

Type of Ownership:

☐	VOLUNTARY, NON-PROFIT	☒	PROPRIETARY	☐	GOVERNMENTAL
☐	Charitable Corp.	☐	Individual	☐	State
☐	Trust	☒	Partnership	☐	County
IRS Exemption Code _____		☐	Corporation	☐	Other _____
		☐	"Sub-S" Corp.	_____	
		☐	Limited Liability Co.	_____	
		☐	Trust		
		☐	Other _____		

In the event there are further questions about this report, please contact:

Name: Kenna Hudson Telephone Number: (314) 587-7924

Email Address: _____

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 1/1/2019 to 12/31/2019 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or
Administrator
of Provider

(Signed) _____ (Date) _____

(Type or Print Name) Grace Ellenberg

(Title) Executive Director

Paid
Preparer

(Signed) _____ (Date) _____

(Print Name and Title) Chuck Schmitz
Chief Financial Officer

(Firm Name & Address) Midwest Christian Villages, Inc
622 Emerson Rd, Suite 310, St. Louis, MO 63141

(Telephone) 314) 587-7900 Fax 314-587-7916

MAIL TO: BUREAU OF HEALTH FINANCE
IL DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 Phone # (217) 782-1630

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days

Date of change in certified units N/A

	1	2	3	4	
	Units at Beginning of Report Period	Type of Apartment	Units at End of Report Period	Unit Days During Report Period	
1	60	Single Unit Apartment	60	21,900	1
2		Double Unit Apartment			2
3		Other			3
4	60	TOTALS	60	21,900	4

B. Census-For the entire report period.

	1	2	3	4	5	
	Type of Unit	Resident Days by Unit and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
5	Single Unit	20,043	920		20,963	5
6	Double Unit					6
7	Other					7
8	TOTALS	20,043	920		20,963	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 95.72%

D. Indicate the number of paid bed-hold days the SLF had during this year

393 Also, indicate the number of unpaid bed-hold days the SLF had during this year. 14 (Do not include bed-hold days in Section B.)

E. Does page 3 include expenses for services or investments not directly related to SLF services?

YES ☐ NO ☒

F. Does the BALANCE SHEET reflect any non-SLF assets?

YES ☐ NO ☒

G. List all services provided by your facility for non-residents. (E.g., day care, "meals on wheels", outpatient therapy)

H. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH* ☐ CASH* ☐

I. Is your fiscal year identical to your tax year? ☒ YES ☐ NO

Tax Year: 12/31/2019 Fiscal Year: 12/31/2019

* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? Yes If yes, did the facility make all of the required payments of interest and principal? Yes
If no, explain. _____

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? No If yes, did the facility make all of the required payments of interest and principal? N/A
If no, explain. _____

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No If yes, did the facility make all of the required payments of interest and principal? N/A
If no, explain. _____

STATE OF ILLINOIS

Page 3

Facility Name: Timberlake Senior Living

Report Period Beginning:

1/1/2019

Ending: 12/31/2019

IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
	A. General Services							
1	Dietary and Food Purchase	135,224	153,860	4,534	293,618	(95)	293,523	1
2	Housekeeping, Laundry and Maintenance	69,578	14,579	64,753	148,910		148,910	2
3	Heat and Other Utilities			107,376	107,376	(6,160)	101,216	3
4	Other (specify): Trash			8,224	8,224		8,224	4
5	TOTAL General Services	204,802	168,439	184,887	558,128	(6,255)	551,873	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	243,319	1,768	2,783	247,870		247,870	6
7	Activities and Social Services	33,475	2,318	2,876	38,669		38,669	7
8	Other (specify):							8
9	TOTAL Health Care and Programs	276,794	4,086	5,659	286,539		286,539	9
	C. General Administration							
10	Administrative and Clerical	160,250	2,508	275,232	437,989	(91,362)	346,627	10
11	Marketing Materials, Promotions and Advertising		421	842	1,262		1,262	11
12	Employee Benefits and Payroll Taxes	74,519			74,519		74,519	12
13	Insurance-Property, Liability and Malpractice			54,904	54,904		54,904	13
14	Other (specify):							14
15	TOTAL General Administration	234,769	2,928	330,977	568,674	(91,362)	477,312	15
16	TOTAL Operating Expense (Sum of lines 5, 9 and 15)	716,365	175,453	521,523	1,413,341	(97,617)	1,315,724	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			319,552	319,552	(57,519)	262,033	17
18	Interest			192,833	192,833		192,833	18
19	Real Estate Taxes			18,937	18,937		18,937	19
20	Rent -- Facility and Grounds							20
21	Rent -- Equipment							21
22	Other (specify): Mortgage Insurance			24,891	24,891		24,891	22
23	TOTAL Ownership			556,213	556,213	(57,519)	498,694	23
24	GRAND TOTAL (Sum of lines 16 and 23)	716,365	175,453	1,077,736	1,969,554	(155,136)	1,814,418	24

Facility Name: Timberlake Senior Living

Report Period Beginning 1/1/2019 Ending: 12/31/2019

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	0.05	\$ 22.00	1
2	Licensed Practical Nurses	0.54	20.23	2
3	Certified Nurse Assistants	7.53	10.64	3
4	Activity Director & Assistants	1.24	9.50	4
5	Social Service Workers			5
6	Head Cook			6
7	Cook Helpers/Assistants	4.71	10.93	7
8	Dishwashers			8
9	Maintenance Workers	0.81	16.33	9
10	Housekeepers	1.44	9.75	10
11	Laundry			11
12	Managers	2.00	24.24	12
13	Other Administrative	1.39	16.38	13
14	Clerical			14
15	Marketing			15
16	Other AL Coordinator	0.23	23.92	16
17	Total (lines 1 thru 16)	20	\$	17

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

Name	1	City	2

OTHER RELATED BUSINESS ENTITIES

Name	3	City	4	Type of Business	5
Midwest Christian Villages, Inc.		St. Louis, MO		Management	

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES ☐ NO ☒

Name of related entity: If yes, what is the value of those services? \$

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES ☒ NO ☐

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
Total				\$	6

VI. (B) Management fees paid to unrelated parties Amount of Fee

1		\$	1
2			2
Total		\$	3

Facility Name: Timberlake Senior Living

Report Period Beginning:

1/1/2019

Ending:

12/31/2019

VIII. OWNERSHIP COSTSA. Purchase price of land 75,000 Year land was acquired 2009

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar.

*Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	60		2009		\$ 7,810,693	\$ 278,953	35	\$ 223,163	\$ (55,791)	\$ 3,068,486	1
2											2
3											3
4											4
5											5
	Improvement Type										
6	Landscaping, Engineering, & Soil Survey			2009	83,291	5,553	20	4,165	(1,388)	58,767	6
7	Grading, Seeding, Drain Tile			2010	8,382	559	20	419	(140)	5,355	7
8	Concrete Improvements			2011	12,021	801	20	601	(200)	6,879	8
9	Landscaping			2014	1,800	120	15	120		670	9
10	Holby Mising Valve, Rm 329 New AC Unit			2018	6,083	608	10	608		1,097	10
11	6 Ranges, 2 Convection Ovens, LED Lights and Fixtures			2015	20,644	2,064	10	2,064	(0)	9,634	11
12	Kitchenette Remodel for All Units			2015	16,216	1,081	15	1,081	(0)	4,955	12
13	Carpet - Units 308,329,204,131,229,133,330,208,221,303,310			Various	34,086	4,562	5	4,562		8,685	13
14	2 Wall Mount Kitchen Faucets, Siding/Trim for 14 Windows			Various	12,093	1,209	10	1,209		3,601	14
15	Driveway 15x10 Landscaping			2016	3,454	230	15	230	(0)	864	15
16	New Vinyl Siding, HVAC, AC Heat Pump			Various	109,950	5,621	20	5,621		7,201	16
17	TOTAL (lines 1 thru 16)				\$ 8,118,714	\$ 301,362		\$ 243,843	\$ (57,519)	\$ 3,176,193	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$ 603,647	\$ 17,989	\$ 17,989		Various	\$ 548,861	18
19	Vehicles	11,523				4	11,523	19
20	TOTAL (lines 18 and 19)	\$ 615,170	\$ 17,989	\$ 17,989			\$ 560,385	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$	\$	\$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	\$	\$	\$	24

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	Totals from Page 5, Carried Forward		\$ 8,118,714	\$ 301,362		\$ 243,843	\$ (57,519)	\$ 3,176,193	1
2	Elevator Communication Device		1,152	82	7	82		82	2
3	Emergency Shut off Valve		1,666	119	7	119		119	3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$ 8,121,532	\$ 301,563		\$ 244,045	\$ (57,519)	\$ 3,176,394	34

**Improvement type must be detailed in order for the cost report to be considered complete.

Facility Name: Timberlake Senior Living

Report Period Beginning: 1/1/2019

Ending: 2/31/2019

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease:

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

YES

NO

		1 Year Constructed	2 Number of Units	3 Date of Lease	4 Rental Amount	5 Total Yrs. of Lease	6 Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				\$			7

8. Is movable equipment rental included in building rental?

YES

NO

9. Rental amount for movable equipment \$

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1	2		3	4	6		7	8	9	
	Name of Lender	Related**		Purpose of Loan	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Int. Expense	
		YES	NO			Original	Balance				
	A. Directly Facility Related										
	Long-Term										
1				See Page 6 Attachment	/ /	\$ 5,755,562	\$ 4,729,516	/ /		\$ 192,833	1
2					/ /			/ /			2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					\$ 5,755,562	\$ 4,729,516			\$ 192,833	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					\$ 5,755,562	\$ 4,729,516			\$ 192,833	10

* If there is an option to buy the building, please provide complete details on an attached schedule.

** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Timberlake Senior Living

Report Period Beginning: 1/1/2019

Ending: 12/31/2019

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2019

(last day of reporting year)

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 94,892	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 531,156)	394,098		3
4	Supply Inventory (priced at)	875		4
5	Short-Term Investments			5
6	Prepaid Insurance	31,402		6
7	Other Prepaid Expenses	5,642		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify): Lancaster Pollard Receivable	5,551		9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 532,458	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	75,000		13
14	Buildings, at Historical Cost	8,012,584		14
15	Leasehold Improvements, at Historical Cost	108,949		15
16	Equipment, at Historical Cost	615,170		16
17	Accumulated Depreciation (book methods)	(3,736,779)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds	273,197		21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 5,348,120	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 5,880,578	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 8,257	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	29,395		30
31	Accrued Taxes Payable			31
32	Accrued Interest Payable	28,182		32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	Other Current Liabilities(specify):			
35	Accrued Liabilities	19,859		35
36				36
37	TOTAL Current Liabilities (sum of lines 26 thru 36)	\$ 85,694	\$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable	704,562		38
39	Mortgage Payable	4,024,954		39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42	Accrued Real Estate Taxes	50,529		42
43	Unclaimed Property/Sec Dep/Def Org Costs	(102,879)		43
44	TOTAL Long-Term Liabilities (sum of lines 38 thru 43)	\$ 4,677,166	\$	44
45	TOTAL LIABILITIES (sum of lines 37 and 44)	\$ 4,762,859	\$	45
46	TOTAL EQUITY	\$ 1,117,718	\$	46
47	TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)	\$ 5,880,578	\$	47

*(See instructions.)

Facility Name: Timberlake Senior Living

Report Period Beginning: 1/1/2019

Ending:

12/31/2019

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

1			
	I. Revenue	Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	\$ 1,976,052	1
2	Discounts and Allowances		2
3	SUBTOTAL Resident Care (line 1 minus line 2)	\$ 1,976,052	3
	B. Other Operating Revenue		
4	Special Services		4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals	95	9
10	Laundry		10
11	SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)	\$ 95	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income	4,377	13
14	SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)	\$ 4,377	14
	D. Other Revenue (specify):		
15	Miscellaneous Revenue	627	15
16	Space Rental/Discounts	1,893	16
17	SUBTOTAL Other Revenue (sum of lines 15 and 16)	\$ 2,520	17
18	TOTAL REVENUE (sum of lines 3, 11, 14 and 17)	\$ 1,983,044	18

2			
	II. Expenses	Amount	
	A. Operating Expenses		
19	General Services	558,128	19
20	Health Care/ Personal Care	286,539	20
21	General Administration	568,674	21
	B. Capital Expense		
22	Ownership	556,213	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	TOTAL EXPENSES (sum of lines 19 thru 27)	\$ 1,969,554	28
29	Income Before Income Taxes (line 18 minus line 28)	\$ 13,490	29
30	Income Taxes	\$	30
31	NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)	\$ 13,490	31
	III. Net Resident Care Revenue detailed by Payer Source		
32	Medicaid - Net Inpatient Revenue	\$ 1,827,422	32
33	Private Pay - Net Inpatient Revenue	57,131	33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify) <u>Tax Credit Imp Rev</u>	91,499	35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	\$ 1,976,052	37