

		FOR BHF USE			

LL2

Supportive Living Facility

2018

STATE OF ILLINOIS

DEPARTMENT OF HEALTHCARE & FAMILY SERVICES

COST REPORT FOR

SUPPORTIVE LIVING FACILITIES

(FISCAL YEAR 2018)

IMPORTANT NOTICE

THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 100X119

Facility Name: Hickory Grove Apartments SLF

Address: 400 South Adams Carthage 62321

County: Hancock

Telephone Number: (217) 357-8800 Fax # (217) 357-8890

Federal Employer ID Number:

Date Current Owners were Certified: 10/30/2009 Interim Certification

Type of Ownership:

VOLUNTARY, NON-PROFIT

Charitable Corp.

Trust

IRS Exemption Code

PROPRIETARY

Individual

☒ Partnership

Corporation

"Sub-S" Corp.

Limited Liability Co.

Trust

Other

GOVERNMENTAL

State

County

Other

In the event there are further questions about this report, please contact:

Name: Teresa Smith Telephone Number: (217) 357-8573

Email Address:

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 07/01/2018 to 12/31/18 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider

(Signed) 10/31/2018

(Type or Print Name) Teresa Smith

(Title) Chief Financial Officer

Paid Preparer

(Signed)

(Date)

(Print Name and Title)

(Firm Name & Address)

(Telephone) () Fax # ()

MAIL TO: BUREAU OF HEALTH FINANCE

IL DEPT OF HEALTHCARE AND FAMILY SERVICES

201 S. Grand Avenue East

Springfield, IL 62763-0001

Phone # (217) 782-1630

HFS 3745C (N-4-05)

IL478-2471

Report Period Beginning: 07/01/2018 Ending: 12/31/18

Date of change in certified units

1 / 1

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No If yes, did the facility make all of the required payments of interest and principle? _____
If no, explain.

90 Also, indicate the number of unpaid bed-hold days the SLF had during this year. **(Do not include bed-hold days in Section B.)**

STATE OF ILLINOIS

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Facility Name: Hickory Grove Apartments SLF

Report Period Beginning:

07/01/2018

Ending:

12/31/18

IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
	A. General Services							
1	Dietary and Food Purchase	116,087	76,062	5	192,154		192,154	1
2	Housekeeping, Laundry and Maintenance		12,951	28,998	41,949	(5,032)	36,917	2
3	Heat and Other Utilities			34,211	34,211		34,211	3
4	Other (specify):							4
5	TOTAL General Services	116,087	89,013	63,214	268,314	(5,032)	263,282	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	176,373	1,402		177,775		177,775	6
7	Activities and Social Services		4,472	3,002	7,474		7,474	7
8	Other (specify):							8
9	TOTAL Health Care and Programs	176,373	5,874	3,002	185,249		185,249	9
	C. General Administration							
10	Administrative and Clerical	28,658	70,770	40,213	139,641		139,641	10
11	Marketing Materials, Promotions and Advertising			3,714	3,714		3,714	11
12	Employee Benefits and Payroll Taxes			39,126	39,126		39,126	12
13	Insurance-Property, Liability and Malpractice			15,065	15,065		15,065	13
14	Other (specify):							14
15	TOTAL General Administration	28,658	70,770	98,118	197,546		197,546	15
16	TOTAL Operating Expense (Sum of lines 5, 9 and 15)	321,119	165,657	164,333	651,109	(5,032)	646,077	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			161,599	161,599		161,599	17
18	Interest			113,634	113,634		113,634	18
19	Real Estate Taxes			22,020	22,020		22,020	19
20	Rent -- Facility and Grounds							20
21	Rent -- Equipment							21
22	Other (specify):							22
23	TOTAL Ownership			297,252	297,252		297,252	23
24	GRAND TOTAL (Sum of lines 16 and 23)	321,119	165,657	461,586	948,361	(5,032)	943,329	24

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2018 Ending: 12/31/18

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	0.7	25.57	1
2	Licensed Practical Nurses	2.1	19.24	2
3	Certified Nurse Assistants	13.0	12.75	3
4	Activity Director & Assistants	0.4	14.71	4
5	Social Service Workers			5
6	Head Cook	1.0	11.31	6
7	Cook Helpers/Assistants	3.2	11.31	7
8	Dishwashers			8
9	Maintenance Workers			9
10	Housekeepers			10
11	Laundry			11
12	Managers			12
13	Other Administrative	1.1	23.88	13
14	Clerical			14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	22	\$	17

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

Name	1	City	2

OTHER RELATED BUSINESS ENTITIES

Name	3	City	4	Type of Business	5

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES ☐ NO ☐

Name of related entity: _____ If yes, what is the value of those services? \$ _____

(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES ☐ NO ☐

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
Total				\$	6

VI. (B) Management fees paid to unrelated parties

Amount of Fee

1		\$	1
2			2
Total		\$	3

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning:

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Ending:

12/31/18

VIII. OWNERSHIP COSTS

A. Purchase price of land 90,000 Year land was acquired 2016

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar.

*Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	22			2009	\$ 3,063,804	\$ 39,665	40	\$ 38,298	\$ (1,368)	\$ 707,018	1
2	20			2016	\$ 3,839,439	111,950	17	\$ 112,925	\$ 975	339,534	2
3											3
4											4
5											5
	Improvement Type										
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				\$ 6,903,243	\$ 151,615		\$ 151,222	\$ (393)	\$ 1,046,552	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$ 518,188	\$ 48,816	\$ 57,576	8,760	9	\$ 228,951	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	\$ 518,188	\$ 48,816	\$ 57,576	8,760		\$ 228,951	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$ 35,260	\$ 1,023	\$ 21,320	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	\$ 35,260	\$ 1,023	\$ 21,320	24

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IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? ☐ YES ☐ NO

		1	2	3	4	5	6	
		Year Constructed	Number of Units	Date of Lease	Rental Amount	Total Yrs. of Lease	Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				\$			7

8. Is movable equipment rental included in building rental?
☐ YES ☐ NO

9. Rental amount for movable equipment \$ _____

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1	2		3	4	6		7	8	9	
	Name of Lender	Related**		Purpose of Loan	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Int. Expense	
		YES	NO			Original	Balance				
	A. Directly Facility Related										
	Long-Term										
1	PR Mortgage		X	Permanent Mortgage	7/6/10	\$ 2,700,000	\$ 2,542,501	7/1/35	6.5800	\$ 66,173	1
2	USDA		X	Permanent Mortgage	11/2/16	3,965,000	3,956,669	11/2/46	2.3750	47,461	2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					\$ 6,665,000	\$ 6,499,170			\$ 113,634	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					\$ 6,665,000	\$ 6,499,170			\$ 113,634	10

* If there is an option to buy the building, please provide complete details on an attached schedule.
** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

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XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/18

(last day of reporting year)

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 254,101	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance (5,000))	119,603		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments	92,345		5
6	Prepaid Insurance	9,610		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 475,658	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	79,564		12
13	Land			13
14	Buildings, at Historical Cost	7,028,804		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	264,674		16
17	Accumulated Depreciation (book methods)	(857,817)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs	185,566		20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 6,700,790	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 7,176,448	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 4,744	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	32,613		30
31	Accrued Taxes Payable			31
32	Accrued Interest Payable	4,050		32
33	Deferred Compensation			33
34	Federal and State Income Taxes	42,429		34
	Other Current Liabilities(specify):			
35				35
36				36
37	TOTAL Current Liabilities (sum of lines 26 thru 36)	\$ 83,836	\$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable	53,237		38
39	Mortgage Payable	6,519,393		39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	TOTAL Long-Term Liabilities (sum of lines 38 thru 43)	\$ 6,572,629	\$	44
45	TOTAL LIABILITIES (sum of lines 37 and 44)	\$ 6,656,465	\$	45
46	TOTAL EQUITY	\$ 519,983	\$	46
47	TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)	\$ 7,176,448	\$	47

*(See instructions.)

Facility Name: Hickory Grove Apartments SLF

Report Period Beginning: 07/01/2018

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XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

		1	
	I. Revenue	Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	\$ 845,506	1
2	Discounts and Allowances		2
3	SUBTOTAL Resident Care (line 1 minus line 2)	\$ 845,506	3
	B. Other Operating Revenue		
4	Special Services		4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals		9
10	Laundry		10
11	SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)	\$	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income	18,190	13
14	SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)	\$ 18,190	14
	D. Other Revenue (specify):		
15			15
16			16
17	SUBTOTAL Other Revenue (sum of lines 15 and 16)	\$	17
18	TOTAL REVENUE (sum of lines 3, 11, 14 and 17)	\$ 863,696	18

		2	
	II. Expenses	Amount	
	A. Operating Expenses		
19	General Services	268,314	19
20	Health Care/ Personal Care	185,249	20
21	General Administration	197,546	21
	B. Capital Expense		
22	Ownership	297,252	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	TOTAL EXPENSES (sum of lines 19 thru 27)	\$ 948,361	28
29	Income Before Income Taxes (line 18 minus line 28)	\$ (84,665)	29
30	Income Taxes	\$	30
31	NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)	\$ (84,665)	31
	III. Net Resident Care Revenue detailed by Payer Source		
32	Medicaid - Net Inpatient Revenue	\$ 347,841	32
33	Private Pay - Net Inpatient Revenue	497,665	33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify)		35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	\$ 845,506	37

Nature of Purchase Facility	Book Value	Actual Cost
Meals	0.00	0.00
Fiscal Services	22,378.98	22,378.98
Maintenance	7,314.78	7,314.78

		Costs Per General Ledger				Reclassification	Adjusted	
Operating Expenses		Salary/Wage	Supplies	Other	Total	d Adjustme	Total	
		1	2	3	4	5	6	
2	Housekeeping, Laundry and Maintenance		19,323	41,086	60,409	(5,032)	55,377	2

Adjustment for nonallowable expenses (Resident Cable)