

		FOR BHF USE			

LL2

Supportive Living Facility

2016

STATE OF ILLINOIS

DEPARTMENT OF HEALTHCARE & FAMILY SERVICES

COST REPORT FOR

SUPPORTIVE LIVING FACILITIES

(FISCAL YEAR 2016)

IMPORTANT NOTICE

THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 100X025 Facility Name: <u>Asbury Gardens Memory Care</u> Address: <u>210 Airport Rd</u> <u>North Aurora</u> <u>60542</u> NumberCityZip Code County: <u>Kane</u> Telephone Number: (<u>630</u>) <u>896-7778</u> Fax # (<u>630</u>) <u>896-6759</u> Federal Employer ID Number: _____ Date Current Owners were Certified: <u>5/5/03</u> Type of Ownership: ☐ VOLUNTARY, NON-PROFIT ☐ Charitable Corp. ☐ Trust IRS Exemption Code _____ ☐ PROPRIETARY ☐ Individual ☐ Partnership ☐ Corporation ☐ "Sub-S" Corp. ☒ Limited Liability Co. ☐ Trust ☐ Other _____ ☐ GOVERNMENTAL ☐ State ☐ County ☐ Other _____				
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Facility Name **Asbury Gardens Memory Care**

Report Period Beginning: 1/1/16 Ending: 12/31/16

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days

Date of change in certified units



1		2		3		4	
	Units at Beginning of Report Period	Type of Apartment	Units at End of Report Period	Unit Days During Report Period			
1	10	Single Unit Apartment	10	3,650	1		
2	10	Double Unit Apartment	10	3,650	2		
3		Other		3,287	3		
4	20	TOTALS	20	10,587	4		

B. Census-For the entire report period.

	1 Type of Unit	2 3 4 5 Resident Days by Unit and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
5	Single Unit	2,657	427		3,084	5
6	Double Unit	6,573	596		7,169	6
7	Other					7
8	TOTALS	9,230	1,023		10,253	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 96.85%

D. Indicate the number of paid bed-hold days the SLF had during this year

107 Also, indicate the number of unpaid bed-hold days the SLF had during this year. **(Do not include bed-hold days in Section B.)**

E. Does page 3 include expenses for services or investments not directly related to SLF services?

YES ☐ NO ☒

F. Does the BALANCE SHEET reflect any non-SLF assets?

YES ☐ NO ☒

**G. List all services provided by your facility for non-residents.
(E.g., day care, "meals on wheels", outpatient therapy)**

H. ACCOUNTING BASIS

ACCUAL	☒	MODIFIED		
CASH*	☐	CASH*	☐	

I. Is your fiscal year identical to your tax year? ☐ YES ☐ NO

Tax Year: 12/31/16 **Fiscal Year:** _____

* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? No If yes, did the facility make all of the required payments of interest and principle? _____
If no, explain.

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? No If yes, did the facility make all of the required payments of interest and principle? _____
If no, explain.

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No If yes, did the facility make all of the required payments of interest and principle? _____
If no, explain.

STATE OF ILLINOIS

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Facility Name: Asbury Gardens Memory Care

Report Period Beginning:

1/1/16

Ending:

12/31/16

IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
	A. General Services					5	6	
1	Dietary and Food Purchase	60,005	59,591	1,102	120,698		120,698	1
2	Housekeeping, Laundry and Maintenance	118,953	42,862	153,956	315,771		315,771	2
3	Heat and Other Utilities			33,483	33,483		33,483	3
4	Other (specify): Scavenger			6,465	6,465		6,465	4
5	TOTAL General Services	178,958	102,453	195,006	476,417		476,417	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	409,995	3,142	30,016	443,153		443,153	6
7	Activities and Social Services	109,306	8,865	3,622	121,793		121,793	7
8	Other (specify):							8
9	TOTAL Health Care and Programs	519,301	12,007	33,638	564,946		564,946	9
	C. General Administration							
10	Administrative and Clerical	76,800	2,944	133,874	213,618	7,558	221,176	10
11	Marketing Materials, Promotions and Advertising	14,147	2,584	13,845	30,576		30,576	11
12	Employee Benefits and Payroll Taxes	143,654			143,654		143,654	12
13	Insurance-Property, Liability and Malpractice	8,758			8,758	11,262	20,020	13
14	Other (specify):							14
15	TOTAL General Administration	243,359	5,528	147,719	396,606	18,820	415,426	15
16	TOTAL Operating Expense (Sum of lines 5, 9 and 15)	941,618	119,988	376,363	1,437,969	18,820	1,456,789	16
	Capital Expenses							
	D. Ownership							
17	Depreciation					131,570	131,570	17
18	Interest					131,245	131,245	18
19	Real Estate Taxes					18,162	18,162	19
20	Rent -- Facility and Grounds			280,571	280,571	(280,571)		20
21	Rent -- Equipment			46	46		46	21
22	Other (specify):							22
23	TOTAL Ownership			280,617	280,617	406	281,023	23
24	GRAND TOTAL (Sum of lines 16 and 23)	941,618	119,988	656,980	1,718,586	19,226	1,737,812	24

Facility Name: Asbury Gardens Memory Care

Report Period Beginning 1/1/16 Ending: 12/31/16

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	0	\$ 37.10	1
2	Licensed Practical Nurses	7	28.88	2
3	Certified Nurse Assistants	18	13.85	3
4	Activity Director & Assistants	3	13.03	4
5	Social Service Workers			5
6	Head Cook	0	35.62	6
7	Cook Helpers/Assistants	2	12.98	7
8	Dishwashers	0	11.24	8
9	Maintenance Workers	1	25.02	9
10	Housekeepers	3	10.45	10
11	Laundry			11
12	Managers	0	45.76	12
13	Other Administrative	1	12.91	13
14	Clerical	0	26.08	14
15	Marketing	0	37.35	15
16	Other			16
17	Total (lines 1 thru 16)	36	\$	17

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

Name 1	City 2
Asbury Court	Des Plaines

OTHER RELATED BUSINESS ENTITIES

Name 3	City 4	Type of Business 5
Asbury Healthcare	Skokie	Management
EJR Enterprises	North Aurora	Property

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES ☒ NO ☐

Name of related entity: Asbury Healthcare If yes, what is the value of those services? \$17,305.79
(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES ☒ NO ☐

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
Total				\$	6

VI. (B) Management fees paid to unrelated parties Amount of Fee

1		\$	1
2			2
Total		\$	3

Facility Name: Asbury Gardens Memory Care Report Period Beginning: 1/1/16 Ending: 12/31/16

VIII. OWNERSHIP COSTS

A. Purchase price of land Year land was acquired

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar. *Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1					\$	\$		\$	\$	\$	1
2											2
3											3
4											4
5											5
	Improvement Type										
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				\$	\$		\$	\$	\$	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$	\$	\$	\$		\$	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	\$	\$	\$	\$		\$	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$	\$	\$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	\$	\$	\$	24

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IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease:

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

YES

NO

		1 Year Constructed	2 Number of Units	3 Date of Lease	4 Rental Amount	5 Total Yrs. of Lease	6 Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				\$			7

8. Is movable equipment rental included in building rental?

YES

NO

9. Rental amount for movable equipment \$

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1	2		3	4	6		7	8	9	
	Name of Lender	Related**		Purpose of Loan	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Int. Expense	
		YES	NO			Original	Balance				
	A. Directly Facility Related										
	Long-Term										
1					/ /	\$	\$	/ /		\$	1
2					/ /			/ /			2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					\$	\$			\$	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					\$	\$			\$	10

* If there is an option to buy the building, please provide complete details on an attached schedule.

** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

STATE OF ILLINOIS

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Report Period Beginning: 1/1/16

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XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/16

(last day of reporting year)

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 302,048	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 41,500)	1,856,102		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	21,495		6
7	Other Prepaid Expenses	(9,243)		7
8	Accounts Receivable (owners or related parties)	2,711,756		8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 4,882,158	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost			16
17	Accumulated Depreciation (book methods)			17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 4,882,158	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 475,167	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	113,814		30
31	Accrued Taxes Payable			31
32	Accrued Interest Payable			32
33	Deferred Compensation			33
34	Federal and State Income Taxes	(15,000)		34
	Other Current Liabilities(specify):			
35	Management Fee Payable	154,129		35
36	See attachment2	1,242,465		36
37	TOTAL Current Liabilities (sum of lines 26 thru 36)	\$ 1,970,575	\$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable			38
39	Mortgage Payable			39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42	Entrance Fee Payable	111,158		42
43				43
44	TOTAL Long-Term Liabilities (sum of lines 38 thru 43)	\$ 111,158	\$	44
45	TOTAL LIABILITIES (sum of lines 37 and 44)	\$ 2,081,733	\$	45
46	TOTAL EQUITY	\$ 2,800,425	\$	46
47	TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)	\$ 4,882,158	\$	47

*(See instructions.)

Facility Name: Asbury Gardens Memory Care

Report Period Beginning: 1/1/16

Ending:

12/31/16

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

1			
	I. Revenue	Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	\$ 1,387,748	1
2	Discounts and Allowances		2
3	SUBTOTAL Resident Care (line 1 minus line 2)	\$ 1,387,748	3
	B. Other Operating Revenue		
4	Special Services		4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals		9
10	Laundry		10
11	SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)	\$	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income		13
14	SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)	\$	14
	D. Other Revenue (specify):		
15			15
16			16
17	SUBTOTAL Other Revenue (sum of lines 15 and 16)	\$	17
18	TOTAL REVENUE (sum of lines 3, 11, 14 and 17)	\$ 1,387,748	18

2			
	II. Expenses	Amount	
	A. Operating Expenses		
19	General Services	476,417	19
20	Health Care/ Personal Care	564,946	20
21	General Administration	415,426	21
	B. Capital Expense		
22	Ownership	281,023	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	TOTAL EXPENSES (sum of lines 19 thru 27)	\$ 1,737,812	28
29	Income Before Income Taxes (line 18 minus line 28)	\$ (350,064)	29
30	Income Taxes	\$	30
31	NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)	\$ (350,064)	31
	III. Net Resident Care Revenue detailed by Payer Source		
32	Medicaid - Net Inpatient Revenue	\$ 805,367	32
33	Private Pay - Net Inpatient Revenue	582,381	33
34	Medicare - Net Inpatient Revenue		34
35	Other-(specify)		35
36	Other-(specify)		36
37	TOTAL (This total must agree to Line 3)	\$ 1,387,748	37

B. Related Party Expenses:

Accounting, Billing, Payroll Services	17,305.79
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C. Related Party Expenses:

Amortization	10,691.00	pg. 3 IV. 17
Other Fees	39.00	pg. 3 IV. 10
Professional Fees	6,059.00	pg. 3 IV. 10
Interest	131,245.00	pg. 3 IV. 18
Depreciation	120,879.00	pg. 3 IV. 17
Real Estate Taxes	18,162.00	pg. 3 IV. 19
Insurance	11,262.00	pg. 3 IV. 13
Bank Fees	1,460.00	pg. 3 IV. 10
Total Related Party Expenses	299,797	

Expense Adjustments:

Interest	131,245	pg. 3 IV. 18
Depreciation	131,570	pg. 3 IV. 17
Real Estate Taxes	18,162	pg. 3 IV. 19
Insurance	11,262	pg. 3 IV. 13
Rent	(280,571)	pg. 3 IV. 20
Professional Fees	6,059	pg. 3 IV. 10
Other Fees	39	pg. 3 IV. 10
Bank Fees	1,460	pg. 3 IV. 10
Total Expense Adj.	19,226	

Other Current Liabilities:

Payroll Liabilities	5,958.00
Clearing Acct	(20,541.00)
Prepaid Rent	5,487.00
Due to affilates	1,251,561.00
	<u>1,242,465.00</u>