

		FOR BHF USE			

LL2

Supportive Living Facility

2013

STATE OF ILLINOIS

DEPARTMENT OF HEALTHCARE & FAMILY SERVICES

COST REPORT FOR

SUPPORTIVE LIVING FACILITIES

(FISCAL YEAR 2013)

IMPORTANT NOTICE

THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 1000132

Facility Name: Jerseyville Estates

Address: 1210 E Fairgrounds Jerseyville 62052

County: Jersey

Telephone Number: (618) 639-9700 Fax # (618)639-9701

Federal Employer ID Number:

Date Current Owners were Certified: 08/01/11

Type of Ownership:

VOLUNTARY, NON-PROFIT
Charitable Corp.
Trust
IRS Exemption Code

X PROPRIETARY
Individual
X Partnership
Corporation
"Sub-S" Corp.
Limited Liability Co.
Trust
Other

GOVERNMENTAL
State
County
Other

In the event there are further questions about this report, please contact:

Name: Deborah J. Edwards
Telephone Number: (618) 233-1001
Email Address:

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 01/01/13 to 12/31/13 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or Administrator of Provider

(Signed)
(Date)
(Type or Print Name) J. Michael Greer
(Title) Partner

Paid Preparer

(Signed)
(Date)
(Print Name and Title) Deborah J. Edwards CPA
(Firm Name & Address) Creason-Edwards & Cimarolli, PC 4000 N Belt West, Belleville, IL 62226
(Telephone) (618)233-1001 Fax (618)233-6009

MAIL TO: BUREAU OF HEALTH FINANCE
IL DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001
Phone # (217) 782-1630

Report Period Beginning: 01/01/13 Ending: 12/31/13

A. Certified units; enter number of units and unit days

/ /

E. Does page 3 include expenses for services or investments not directly related to SLF services?

[illegible]

X

YES

--	--

NO

(E.g., day care, "meals on wheels", outpatient therapy)

MODIFIED

ACCRUAL

X

MODIFIED

CASH*

--	--

CASH*



X

X

YES ☐

☐ NO

Tax Year:

2013

Fiscal Year:

*** All facilities other than governmental must report on the accrual basis.**

required payments of inte

nd principle? YES

If no, explain.

required payments of interest

and principle?

If no, explain.

make all of the required p

Points of interest and principle?

If no, explain.

98.40%

259

Also, indicate the number of unpaid bed-hold days the SLF

had during this year.

104

(Do not include bed-hold days in Section B.)

STATE OF ILLINOIS

Facility Name: Jerseyville Estates

Report Period Beginning:

01/01/13

Ending:

Page 3

12/31/13

IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
	A. General Services							
1	Dietary and Food Purchase	98,813	104,015	997	203,824	(533)	203,292	1
2	Housekeeping, Laundry and Maintenance	82,873	10,251	40,200	133,324		133,324	2
3	Heat and Other Utilities			51,833	51,833	(2,670)	49,163	3
4	Other (specify): Waste Removal			3,199	3,199		3,199	4
5	TOTAL General Services	181,686	114,266	96,229	392,181	(3,203)	388,979	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	240,288	6,629	4,533	251,450		251,450	6
7	Activities and Social Services	19,743	5,014	2,633	27,389		27,389	7
8	Other (specify):							8
9	TOTAL Health Care and Programs	260,030	11,643	7,167	278,840		278,840	9
	C. General Administration							
10	Administrative and Clerical	65,452	8,065	124,440	197,958		197,958	10
11	Marketing Materials, Promotions and Advertising		4,092	25,982	30,074		30,074	11
12	Employee Benefits and Payroll Taxes			70,704	70,704		70,704	12
13	Insurance-Property, Liability and Malpractice			10,523	10,523		10,523	13
14	Other (specify):							14
15	TOTAL General Administration	65,452	12,157	231,649	309,259		309,259	15
16	TOTAL Operating Expense (Sum of lines 5, 9 and 15)	507,168	138,066	335,045	980,279	(3,203)	977,077	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			233,247	233,247		233,247	17
18	Interest			153,693	153,693		153,693	18
19	Real Estate Taxes							19
20	Rent -- Facility and Grounds							20
21	Rent -- Equipment			7,431	7,431		7,431	21
22	Other (specify): See Attachment 1			24,514	24,514	(23,047)	1,467	22
23	TOTAL Ownership			418,886	418,886	(23,047)	395,839	23
24	GRAND TOTAL (Sum of lines 16 and 23)	507,168	138,066	753,930	1,399,165	(26,250)	1,372,915	24

Facility Name: Jerseyville Estates

Report Period Beginning 01/01/13 Ending: 12/31/13

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses		\$	1
2	Licensed Practical Nurses	3	16.77	2
3	Certified Nurse Assistants	7	10.25	3
4	Activity Director & Assistants	1	16.55	4
5	Social Service Workers			5
6	Head Cook	1	26.68	6
7	Cook Helpers/Assistants	3	9.54	7
8	Dishwashers	2	8.75	8
9	Maintenance Workers	1	10.08	9
10	Housekeepers	3	9.13	10
11	Laundry	1	8.51	11
12	Managers	1	41.76	12
13	Other Administrative			13
14	Clerical	1	10.10	14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	24	\$	17

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

Name	1	City	2
The Prairie's		Carbondale	
Clinton Manor Nursing Home		New Baden	
See Attachmnet 2			

OTHER RELATED BUSINESS ENTITIES

Name	3	City	4	Type of Business	5
Greer Management Services		Carlyle		Management Co	

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES ☐ NO ☒

Name of related entity: If yes, what is the value of those services? \$

(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES ☒ NO ☐

If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
Total				\$	6

VI. (B) Management fees paid to unrelated parties

Amount of Fee

1		\$	1
2			2
Total		\$	3

VIII. OWNERSHIP COSTS

A. Purchase price of land 193,259 Year land was acquired 2011

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar. *Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	50		2011	2011	\$ 5,775,516	\$ 210,019	28	\$ 210,019	\$	507,545	1
2											2
3											3
4											4
5											5
	Improvement Type										
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				\$ 5,775,516	\$ 210,019		\$ 210,019	\$	507,545	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$ 163,224	\$ 23,228	\$ 23,228	\$		\$ 55,572	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	\$ 163,224	\$ 23,228	\$ 23,228	\$		\$ 55,572	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$	\$	\$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	\$	\$	\$	24

Facility Name: Jerseyville Estates

Report Period Beginning: 01/01/13 Ending: 12/31/13

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: Greer Management Services, Inc. (Vehicle Lease)

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? YES NO

		1	2	3	4	5	6	
		Year Constructed	Number of Units	Date of Lease	Rental Amount	Total Yrs. of Lease	Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				\$			7

8. Is movable equipment rental included in building rental?

YES NO

9. Rental amount for movable equipment \$ 7,431

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1	2		3	4	6		7	8	9	
	Name of Lender	Related**		Purpose of Loan	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Int. Expense	
		YES	NO			Original	Balance				
	A. Directly Facility Related										
	Long-Term										
1	IL Hsg Development Auth		X	Mortgage	4/1/12	\$ 1,000,000	\$ 1,000,000	4/1/32	1.0000	\$ 9,167	1
2	TCAP Tranche One		X	Mortgage	7/1/12	2,700,000	2,590,222	3/1/32	6.0000	144,527	2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					\$ 3,700,000	\$ 3,590,222			\$ 153,694	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					\$ 3,700,000	\$ 3,590,222			\$ 153,694	10

* If there is an option to buy the building, please provide complete details on an attached schedule.
** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Jerseyville Estates

Report Period Beginning: 01/01/13

Ending:

12/31/13

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/13

(last day of reporting year)

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 1,234,962	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	195,663		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance			6
7	Other Prepaid Expenses	13,031		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 1,443,656	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	193,259		13
14	Buildings, at Historical Cost	5,775,516		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	163,224		16
17	Accumulated Depreciation (book methods)	(563,117)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs	21,993		19
20	Accumulated Amortization - Organization & Pre-Operating Costs	(3,543)		20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 5,587,332	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 7,030,988	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 14,295	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	23,164		30
31	Accrued Taxes Payable	3,887		31
32	Accrued Interest Payable			32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	Other Current Liabilities(specify):			
35	Accrued Developer Fee	131,012		35
36	Other Accrued Liabilities	54,800		36
37	TOTAL Current Liabilities (sum of lines 26 thru 36)	\$ 227,158	\$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable			38
39	Mortgage Payable	3,590,222		39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	TOTAL Long-Term Liabilities (sum of lines 38 thru 43)	\$ 3,590,222	\$	44
45	TOTAL LIABILITIES (sum of lines 37 and 44)	\$ 3,817,380	\$	45
46	TOTAL EQUITY	\$ 3,213,608	\$	46
47	TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)	\$ 7,030,988	\$	47

*(See instructions.)

Facility Name: Jerseyville Estates

Report Period Beginning: 01/01/13

Ending:

12/31/13

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

	Revenue	Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	\$ 1,505,889	1
2	Discounts and Allowances		2
3	SUBTOTAL Resident Care (line 1 minus line 2)	\$ 1,505,889	3
	B. Other Operating Revenue		
4	Special Services		4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care		8
9	Non-Resident Meals	533	9
10	Laundry		10
11	SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)	\$ 533	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income	6,327	13
14	SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)	\$ 6,327	14
	D. Other Revenue (specify):		
15	Cable TV Income	2,670	15
16	Misc. Income	163	16
17	SUBTOTAL Other Revenue (sum of lines 15 and 16)	\$ 2,833	17
18	TOTAL REVENUE (sum of lines 3, 11, 14 and 17)	\$ 1,515,582	18

	Expenses	Amount	
	A. Operating Expenses		
19	General Services	392,181	19
20	Health Care/ Personal Care	278,840	20
21	General Administration	309,259	21
	B. Capital Expense		
22	Ownership	418,886	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	TOTAL EXPENSES (sum of lines 19 thru 27)	\$ 1,399,165	28
29	Income Before Income Taxes (line 18 minus line 28)	\$ 116,417	29
30	Income Taxes	\$	30
31	NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)	\$ 116,417	31

Page 3, Schedule IV - Adjustments

Line	Amount	Description
1	(533.00)	Non-allowable meals not directly related to SLF resident care
3	(2,670.00)	Non-allowable Cable TV expense
	<u>(23,047.45)</u>	Other Ownership Expenses
	(26,250.45)	

Page 3, Schedule IV, Section D - Other Ownership Expenses

Line	Amount	Description
	1,466.20	Tax Credit Fee Amortiaation
	<u>23,047.45</u>	Bad Debt Expense
22	24,513.65	

VII: RELATED ORGANIZATIONS

A.	RELATED SLF's & HEALTH CARE BUSINESSES			
	<u>Name</u> <u>1</u>	<u>City</u> <u>2</u>		
	Manor at Craig Farms	Chester		
	Manor at Mason Woods	Pinckneyville		
	Manor at Salem Woods	Salem		

C.	Related Organization	Nature of Expenditure	Facility Book Value	Actual Cost
	Greer Management Services, Inc.	Mgmt Svc/Payroll Svc/Vehicle Lse	\$ 113,352	\$ 110,102

Jerseyville Estates
2013

Page 6, Schedule IX - Item 10

Vehicle 1

Model	Grand Caravan
Year	2010
Make	Dodge
Vehicle Use	Resident Transportation

Vehicle 2

Model	Vue
Year	2003
Make	Saturn
Vehicle Use	Resident Transportation

Rental Expense	\$6,025
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