

		FOR BHF USE			

LL2

Supportive Living Facility

2011
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE & FAMILY SERVICES
COST REPORT FOR
SUPPORTIVE LIVING FACILITIES
(FISCAL YEAR 2011)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN SECTION 146.265 OF THE 89 IL ADMIN CODE. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS.

I. Facility ID Number: 1000111

Facility Name: Heritage Woods of McLeansboro

Address: 605 South Marshall Avenue McLeansboro 62859
Number City Zip Code

County: Hamilton

Telephone Number: (618) 643-2908 Fax # (618) 643-2941

Federal Employer ID Number: _____

Date Current Owners were Certified: 12/22/2008

Type of Ownership:

☐	VOLUNTARY, NON-PROFIT	☐	PROPRIETARY	☐	GOVERNMENTAL
☐	Charitable Corp.	☐	Individual	☐	State
☐	Trust	☒	Partnership	☐	County
		☐	Corporation	☐	Other _____
		☐	"Sub-S" Corp.		
		☐	Limited Liability Co.		
		☐	Trust		
		☐	Other _____		

IRS Exemption Code _____

In the event there are further questions about this report, please contact:

Name: Grenshinka Osborne Telephone Number: (815) 935-1992 EXT 257
Email Address: _____

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 01/01/2011 to 12/31/2011 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or
Administrator
of Provider

(Signed) _____ (Date) _____

(Type or Print Name) David J. Mitchell

(Title) CFO, BMA Management, LTD

Paid
Preparer

(Signed) _____ (Date) _____

(Print Name and Title) _____

(Firm Name & Address) _____

(Telephone) () Fax # ()

MAIL TO: BUREAU OF HEALTH FINANCE
IL DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 Phone # (217) 782-1630

III. STATISTICAL DATA

A. Certified units; enter number of units and unit days

Date of change in certified units / /

	1	2	3	4	
	Units at Beginning of Report Period	Type of Apartment	Units at End of Report Period	Unit Days During Report Period	
1	<u>41</u>	Single Unit Apartment	<u>41</u>	<u>14,965</u>	1
2		Double Unit Apartment			2
3		Other			3
4	<u>41</u>	TOTALS	<u>41</u>	<u>14,965</u>	4

B. Census-For the entire report period.

	1	2	3	4	5	
	Type of Unit	Resident Days by Unit and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
5	Single Unit	<u>8,518</u>	<u>5,678</u>		<u>14,196</u>	5
6	Double Unit					6
7	Other					7
8	TOTALS	<u>8,518</u>	<u>5,678</u>		<u>14,196</u>	8

C. Percent Occupancy. (Column 5, line 8 divided by total certified bed days on line 4, column 4.) 94.86%

D. Indicate the number of paid bed-hold days the SLF had during this year 213 Also, indicate the number of unpaid bed-hold days the SLF had during this year. 37 (Do not include bed-hold days in Section B.)

E. Does page 3 include expenses for services or investments not directly related to SLF services?

YES ☐ NO ☒

F. Does the BALANCE SHEET reflect any non-SLF assets?

YES ☐ NO ☒

G. List all services provided by your facility for non-residents. (E.g., day care, "meals on wheels", outpatient therapy)

H. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH* ☐ CASH* ☐

I. Is your fiscal year identical to your tax year? ☒ YES ☐ NO

Tax Year: 12/31/2011 Fiscal Year: 12/31/2011

* All facilities other than governmental must report on the accrual basis.

J. Does the facility have any Illinois Housing Development Authority Loans outstanding? Yes If yes, did the facility make all of the required payments of interest and principle? Yes
If no, explain. _____

K. Does the facility have any loans from the Federal Home Loan Bank outstanding? No If yes, did the facility make all of the required payments of interest and principle? _____
If no, explain. _____

L. Does the facility have any loans from the IL Dept of Commerce and Economic Opportunity outstanding? No If yes, did the facility make all of the required payments of interest and principle? _____
If no, explain. _____

Facility Name: Heritage Woods of McLeansboro

Report Period Beginning:

01/01/2011

Ending:

12/31/2011

IV. COST CENTER EXPENSES (please round to the nearest dollar)

Operating Expenses		Costs Per General Ledger				Reclassifications and Adjustments	Adjusted Total	
		Salary/Wage 1	Supplies 2	Other 3	Total 4			
	A. General Services							
1	Dietary and Food Purchase	112,916	79,302	1,369	193,587		193,587	1
2	Housekeeping, Laundry and Maintenance	27,206	7,051	24,661	58,918		58,918	2
3	Heat and Other Utilities			70,737	70,737	(9,312)	61,425	3
4	Other (specify):			4,807	4,807		4,807	4
5	TOTAL General Services	140,122	86,353	101,574	328,049	(9,312)	318,737	5
	B. Health Care and Programs							
6	Health Care/ Personal Care	147,094	1,326		148,420		148,420	6
7	Activities and Social Services	20,748	3,025		23,773		23,773	7
8	Other (specify):							8
9	TOTAL Health Care and Programs	167,842	4,351		172,193		172,193	9
	C. General Administration							
10	Administrative and Clerical	73,045	7,643	93,322	174,010	(10,077)	163,933	10
11	Marketing Materials, Promotions and Advertising	3,590	3,378	13,395	20,363		20,363	11
12	Employee Benefits and Payroll Taxes			101,843	101,843		101,843	12
13	Insurance-Property, Liability and Malpractice			16,625	16,625		16,625	13
14	Other (specify):			11,573	11,573		11,573	14
15	TOTAL General Administration	76,635	11,021	236,758	324,414	(10,077)	314,337	15
16	TOTAL Operating Expense (Sum of lines 5, 9 and 15)	384,599	101,725	338,332	824,656	(19,389)	805,267	16
	Capital Expenses							
	D. Ownership							
17	Depreciation			271,231	271,231		271,231	17
18	Interest			183,253	183,253		183,253	18
19	Real Estate Taxes			245	245		245	19
20	Rent -- Facility and Grounds							20
21	Rent -- Equipment							21
22	Other (specify):			55,063	55,063		55,063	22
23	TOTAL Ownership			509,792	509,792		509,792	23
24	GRAND TOTAL (Sum of lines 16 and 23)	384,599	101,725	848,124	1,334,448	(19,389)	1,315,059	24

Facility Name: Heritage Woods of McLeansboro

Report Period Beginning 01/01/2011 Ending: 12/31/2011

V. STAFFING AND SALARY COSTS (Please report each line separately.)

	Personnel	Number of FTE	Average Hourly Wage	
1	Registered Nurses	0	\$ 22.81	1
2	Licensed Practical Nurses	0	15.32	2
3	Certified Nurse Assistants	6	9.59	3
4	Activity Director & Assistants	1	9.61	4
5	Social Service Workers			5
6	Head Cook	2	10.98	6
7	Cook Helpers/Assistants	5	8.90	7
8	Dishwashers			8
9	Maintenance Workers	1	11.01	9
10	Housekeepers	1	8.68	10
11	Laundry			11
12	Managers	1	23.07	12
13	Other Administrative			13
14	Clerical	1	14.02	14
15	Marketing			15
16	Other			16
17	Total (lines 1 thru 16)	18	\$	17

VII. RELATED ORGANIZATIONS

A. Enter below the names of all related organizations. Attach an additional schedule if necessary.

RELATED SLF's & HEALTH CARE BUSINESSES

Name	1	City	2

OTHER RELATED BUSINESS ENTITIES

Name	3	City	4	Type of Business	5

B. Does your facility receive services from a parent organization or home office; the costs for which were not included on page 3? YES ☐ NO ☒
Name of related entity: _____ If yes, what is the value of those services? \$ _____
(Please attach a separate schedule itemizing those services.)

C. Does page 3 include any costs derived from transactions (including rent) with related parties? YES ☐ NO ☒
If so, please attach a separate schedule detailing the nature of those services, their costs as they appear on your books and the underlying cost to the related party (i.e., not including markup).

VI. (A) STATEMENT OF COMPENSATION AND OTHER PAYMENTS TO OWNERS, RELATIVES AND MEMBERS OF THE BOARD OF DIRECTORS.

	NAME and FUNCTION	Ownership Interest	Average Hours Per Work Week Devoted to this Business	Amount of Compensation for this Reporting Period	
1				\$	1
2					2
3					3
4					4
5					5
Total				\$	6

VI. (B) Management fees paid to unrelated parties Amount of Fee

1	BMA Management, LTD.	\$ 36,974	1
2			2
Total		\$ 36,974	3

Facility Name: Heritage Woods of McLeansboro

Report Period Beginning:

01/01/2011

Ending:

12/31/2011

VIII. OWNERSHIP COSTS

A. Purchase price of land 145,000 Year land was acquired 2005

B. Building Depreciation -- Including Fixed Equipment. Round all numbers to the nearest dollar.

*Total units on this schedule must agree with page 2.

	1 Units*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	41			2008	\$ 4,948,747	\$ 179,954	28	\$ 176,741	\$ (3,213)	\$ 547,321	1
2											2
3											3
4											4
5											5
	Improvement Type										
6	Land Improvements			2008	352,520	20,524	15	23,501	2,977	71,483	6
7											7
8											8
9											9
10											10
11											11
12											12
13											13
14											14
15											15
16											16
17	TOTAL (lines 1 thru 16)				\$ 5,301,267	\$ 200,478		\$ 200,242	\$ (236)	\$ 618,804	17

C. Equipment Depreciation -- Including Transportation.

	Type	1 Cost	2 Current Book Depreciation	3 Straight Line Depreciation	4 Adjustments	5 Life in Years	6 Accumulated Depreciation	
18	Movable Equipment	\$ 480,761	\$ 70,753	\$ 96,152	25,399	5	\$ 379,724	18
19	Vehicles							19
20	TOTAL (lines 18 and 19)	\$ 480,761	\$ 70,753	\$ 96,152	25,399		\$ 379,724	20

D. Depreciable Non-Care Assets Included in General Ledger.

	1 Description and Year Acquired	2 Cost	3 Current Book Depreciation	4 Accumulated Depreciation	
21		\$	\$	\$	21
22					22
23					23
24	TOTALS (lines 21, 22 and 23)	\$	\$	\$	24

Facility Name: Heritage Woods of McLeansboro

Report Period Beginning: 01/01/2011

Ending: 2/31/2011

IX. RENTAL COSTS

A. Building and Fixed Equipment

1. Name of Party Holding Lease: N/A

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? ☐ YES ☒ NO

		1	2	3	4	5	6	
		Year Constructed	Number of Units	Date of Lease	Rental Amount	Total Yrs. of Lease	Total Years Renewal Option*	
3	Original Building			/ /	\$			3
4	Additions			/ /				4
5				/ /				5
6				/ /				6
7	TOTAL				\$			7

8. Is movable equipment rental included in building rental?

☐ YES ☒ NO

9. Rental amount for movable equipment \$

10. If the facility rents any vehicles which are used for care-related purposes, please attach a schedule detailing the model year and make, the rental expense for this period and the use of the vehicle.

X. INTEREST EXPENSE

	1	2		3	4	6		7	8	9	
	Name of Lender	Related**		Purpose of Loan	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Int. Expense	
		YES	NO			Original	Balance				
	A. Directly Facility Related										
	Long-Term										
1	IHDA		X	First Mortgage	2/28/08	\$ 2,760,000	\$ 2,664,152	9/1/39	0.0600	\$ 163,253	1
2	IHDA		X	Second Mortgage	2/28/08	2,000,000	2,000,000	9/1/29	0.0100	20,000	2
3					/ /			/ /			3
	Working Capital										
4					/ /			/ /			4
5					/ /			/ /			5
6					/ /			/ /			6
7	TOTAL Facility Related					\$ 4,760,000	\$ 4,664,152			\$ 183,253	7
	B. Non-Facility Related										
8					/ /			/ /			8
9					/ /			/ /			9
10	TOTALS (lines 7, 8 and 9)					\$ 4,760,000	\$ 4,664,152			\$ 183,253	10

* If there is an option to buy the building, please provide complete details on an attached schedule.
** If there is any overlap in ownership between the facility and the lender, this must be indicated in column 2.

Facility Name: Heritage Woods of McLeansboro

Report Period Beginning: 01/01/2011

Ending: 12/31/2011

XI. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2011

(last day of reporting year)

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 352,906	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance)	197,456		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	4,744		6
7	Other Prepaid Expenses	1,335		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify): <u>AR-AFFILIATE</u>	998		9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 557,439	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	497,520		13
14	Buildings, at Historical Cost	4,948,747		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	480,761		16
17	Accumulated Depreciation (book methods)	(998,528)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs	162,892		19
20	Accumulated Amortization - Organization & Pre-Operating Costs	(26,313)		20
21	Restricted Funds	742,651		21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 5,807,730	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 6,365,169	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 23,625	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	20,984		30
31	Accrued Taxes Payable	3,000		31
32	Accrued Interest Payable			32
33	Deferred Compensation			33
34	Federal and State Income Taxes			34
	Other Current Liabilities(specify):			
35	<u>SEE ATTACHMENT PG 7</u>	372,639		35
36				36
37	TOTAL Current Liabilities (sum of lines 26 thru 36)	\$ 420,248	\$	37
	D. Long-Term Liabilities			
38	Long-Term Notes Payable			38
39	Mortgage Payable	4,664,152		39
40	Bonds Payable			40
41	Deferred Compensation			41
	Other Long-Term Liabilities(specify):			
42				42
43				43
44	TOTAL Long-Term Liabilities (sum of lines 38 thru 43)	\$ 4,664,152	\$	44
45	TOTAL LIABILITIES (sum of lines 37 and 44)	\$ 5,084,400	\$	45
46	TOTAL EQUITY	\$ 1,280,769	\$	46
47	TOTAL LIABILITIES AND EQUITY (sum of lines 45 and 46)	\$ 6,365,169	\$	47

*(See instructions.)

Facility Name: Heritage Woods of McLeansboro

Report Period Beginning: 01/01/2011 Ending: 12/31/2011

XII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this Schedule to Schedule IV.)

	Revenue	Amount	
	A. SLF Resident Care		
1	Gross SLF Resident Revenue	\$ 1,163,522	1
2	Discounts and Allowances	(3,114)	2
3	SUBTOTAL Resident Care (line 1 minus line 2)	\$ 1,160,408	3
	B. Other Operating Revenue		
4	Special Services	62,465	4
5	Other Health Care Services		5
6	Special Grants		6
7	Gift and Coffee Shop		7
8	Barber and Beauty Care	8,335	8
9	Non-Resident Meals	4,614	9
10	Laundry		10
11	SUBTOTAL OTHER OPERATING REVENUE (sum of lines 4 thru 10)	\$ 75,414	11
	C. Non-Operating Revenue		
12	Contributions		12
13	Interest and Other Investment Income	2,460	13
14	SUBTOTAL Non-Operating Revenue (sum of lines 12 and 13)	\$ 2,460	14
	D. Other Revenue (specify):		
15			15
16			16
17	SUBTOTAL Other Revenue (sum of lines 15 and 16)	\$	17
18	TOTAL REVENUE (sum of lines 3, 11, 14 and 17)	\$ 1,238,282	18

	Expenses	Amount	
	A. Operating Expenses		
19	General Services	328,049	19
20	Health Care/ Personal Care	172,193	20
21	General Administration	324,414	21
	B. Capital Expense		
22	Ownership	509,792	22
	C. Other Expenses		
23	Special Cost Centers		23
24	Non-Operating Expenses		24
25	Other (specify):		25
26			26
27			27
28	TOTAL EXPENSES (sum of lines 19 thru 27)	\$ 1,334,448	28
29	Income Before Income Taxes (line 18 minus line 28)	\$ (96,166)	29
30	Income Taxes	\$	30
31	NET INCOME OR LOSS FOR THE YEAR (line 29 minus line 30)	\$ (96,166)	31

COST CENTER EXPENSES

A. General Services - Other

Exterminating	1,020
Rubbish Removal	2,484
Vehicle Expense	1,284
Transportation Service	
Water Softener	19
Misc Operating	
Total	4,807

C. General Administration - Other

Consulting	
Legal	604
Accounting	50
Audit	9,270
Contract labor	1,200
Bad Debt	449
Total	11,573

D. Ownership

Letter of Credit	
Mortgage Insurance Premium	
Mortgage Service Fee	
Partnership Management Fee	
Asset Management Fee	3,000
Incentive Manangement Fee	
Tax Credit Fee & Incentive Fee	825
Amortization Expense	8,771
Remarketing and Trustee Fee	
Property Damage Loss	
Abandonement Loss	42,467
Total	55,063

Reclassifications and Adjustments

Heat & Other Utilities (9,312) Cable

Administrative and Clerical (10,077) Telephone Revenue

BALANCE SHEET

Other Current Liabilities

Accrued Asset Management Fee	9,000
Accrued Incentive Mgmt Fee	71,711
Accrued Liabilities	12,160
Accrued Developer Fee	267,614
Unearned Revenue	<u>12,154</u>

Total Other Current Liabilities 372,639