

		FOR BHF USE					

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2020
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
FINANCIAL AND STATISTICAL REPORT (COST REPORT)
FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2020)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH License ID Number: <u>0033712</u>		II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER																																															
Facility Name: <u>Oakwood Estates</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>07/01/2019</u> to <u>06/30/2020</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge. Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.																																															
Address: <u>2213 Veterans Road</u> <u>Morton</u> <u>61550</u>																																																	
Number City Zip Code																																																	
County: <u>Tazewell</u>																																																	
Telephone Number: <u>309.266.9781</u> Fax # <u>309.266.9468</u>																																																	
HFS ID Number: _____		<table><tr><td rowspan="2">Officer or Administrator of Provider</td><td>(Signed) _____</td><td>(Date) _____</td></tr><tr><td>(Type or Print Name) <u>Crystal Streitmatter</u></td><td></td></tr><tr><td rowspan="4">Paid Preparer</td><td>(Title) <u>Administrator</u></td><td></td></tr><tr><td>(Signed) _____</td><td>(Date) _____</td></tr><tr><td>(Print Name and Title) _____</td><td></td></tr><tr><td>(Firm Name & Address) _____</td><td></td></tr><tr><td></td><td>(Telephone) <u>()</u></td><td>Fax # <u>()</u></td></tr></table>		Officer or Administrator of Provider	(Signed) _____	(Date) _____	(Type or Print Name) <u>Crystal Streitmatter</u>		Paid Preparer	(Title) <u>Administrator</u>		(Signed) _____	(Date) _____	(Print Name and Title) _____		(Firm Name & Address) _____			(Telephone) <u>()</u>	Fax # <u>()</u>																													
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	(Print Name and Title) _____																																																
	(Firm Name & Address) _____																																																
	(Telephone) <u>()</u>	Fax # <u>()</u>																																															
Date of Initial License for Current Owners: <u>8/8/1988</u>																																																	
Type of Ownership:																																																	
<table><tr><td>☒</td><td>VOLUNTARY, NON-PROFIT</td><td>☐</td><td>PROPRIETARY</td><td>☐</td><td>GOVERNMENTAL</td></tr><tr><td>☒</td><td>Charitable Corp.</td><td>☐</td><td>Individual</td><td>☐</td><td>State</td></tr><tr><td>☐</td><td>Trust</td><td>☐</td><td>Partnership</td><td>☐</td><td>County</td></tr><tr><td></td><td></td><td>☐</td><td>Corporation</td><td>☐</td><td>Other _____</td></tr><tr><td></td><td></td><td>☐</td><td>"Sub-S" Corp.</td><td></td><td></td></tr><tr><td></td><td></td><td>☐</td><td>Limited Liability Co.</td><td></td><td></td></tr><tr><td></td><td></td><td>☐</td><td>Trust</td><td></td><td></td></tr><tr><td></td><td></td><td>☐</td><td>Other _____</td><td></td><td></td></tr></table>		☒	VOLUNTARY, NON-PROFIT	☐	PROPRIETARY	☐	GOVERNMENTAL	☒	Charitable Corp.	☐	Individual	☐	State	☐	Trust	☐	Partnership	☐	County			☐	Corporation	☐	Other _____			☐	"Sub-S" Corp.					☐	Limited Liability Co.					☐	Trust					☐	Other _____		
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		☐	Limited Liability Co.																																														
		☐	Trust																																														
		☐	Other _____																																														
IRS Exemption Code <u>501 (c)(3)</u>																																																	
In the event there are further questions about this report, please contact:		MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630																																															
Name: <u>Matthew D. Steffen</u>																																																	
Telephone Number: <u>309.266.9781</u>																																																	
Email Address: _____																																																	

Facility Name & ID Number Oakwood Estates

0033712 Report Period Beginning: 07/01/2019 Ending: 06/30/2020

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,
(must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6	16	ICF/DD 16 or Less	16	5,856	6
7	16	TOTALS	16	5,856	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF					8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS	4,282			4,282	13
14	TOTALS	4,282			4,282	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed
bed days on line 7, column 4.) 73.12%

D. How many bed reserve days during this year were paid by the Department?
0 (Do not include bed reserve days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)

N/A

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or
investments not directly related to patient care?
YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES ☒ NO ☐

I. On what date did you start providing long term care at this location?
Date started 8/8/88

J. Was the facility purchased or leased after January 1, 1978?
YES ☐ Date _____ NO ☒

K. Was the facility certified for Medicare during the reporting year?
YES ☐ NO ☒ If YES, enter number
of beds certified _____ and days of care provided _____

Medicare Intermediary _____

IV. ACCOUNTING BASIS

ACCRAUAL ☒ MODIFIED
CASH* ☐ CASH* ☐

Is your fiscal year identical to your tax year? YES ☒ NO ☐

Tax Year: 06/30/2020 Fiscal Year: 06/30/2020
* All facilities other than governmental must report on the accrual basis.

STATE OF ILLINOIS

Page 3

Facility Name & ID Number Oakwood Estates # 0033712 Report Period Beginning: 07/01/2019 Ending: 06/30/2020

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	10,655	4,980	800	16,435	0	16,435	0	16,435			1
2	Food Purchase		38,478		38,478	0	38,478	0	38,478			2
3	Housekeeping	62,060	2,172	0	64,232	0	64,232	0	64,232			3
4	Laundry	0	2,235	0	2,235	0	2,235	0	2,235			4
5	Heat and Other Utilities			11,347	11,347	0	11,347	0	11,347			5
6	Maintenance	13,312	8,247	10,335	31,894	0	31,894	0	31,894			6
7	Other (specify):*											7
8	TOTAL General Services	86,027	56,112	22,482	164,621	0	164,621	0	164,621			8
	B. Health Care and Programs											
9	Medical Director											9
10	Nursing and Medical Records	530,636	16,193	2,896	549,725	(14,444)	535,281	0	535,281			10
10a	Therapy	38,614	0	421	39,035	0	39,035	0	39,035			10a
11	Activities	0	1,583	0	1,583	0	1,583	0	1,583			11
12	Social Services	59,507	6	3,752	63,265	0	63,265	0	63,265			12
13	CNA Training	0	0	0	0	14,444	14,444	0	14,444			13
14	Program Transportation	0	0	4,272	4,272	0	4,272	0	4,272			14
15	Other (specify):*	0	0	68,838	68,838	0	68,838	0	68,838			15
16	TOTAL Health Care and Programs	628,757	17,782	80,179	726,718	0	726,718	0	726,718			16
	C. General Administration											
17	Administrative	0	0	0	0	0	0	0	0			17
18	Directors Fees			0	0	0	0	0	0			18
19	Professional Services			1,127	1,127	0	1,127	0	1,127			19
20	Dues, Fees, Subscriptions & Promotions			1,939	1,939	0	1,939	0	1,939			20
21	Clerical & General Office Expenses	78,037	764	4,644	83,445	0	83,445	0	83,445			21
22	Employee Benefits & Payroll Taxes			180,095	180,095	0	180,095	0	180,095			22
23	Inservice Training & Education			133	133	0	133	0	133			23
24	Travel and Seminar			376	376	0	376	(376)	0			24
25	Other Admin. Staff Transportation		0	0	0	0	0	0	0			25
26	Insurance-Prop.Liab.Malpractice			8,047	8,047	0	8,047	0	8,047			26
27	Other (specify):*			1,808	1,808	(1,790)	18	0	18			27
28	TOTAL General Administration	78,037	764	198,169	276,970	(1,790)	275,180	(376)	274,804			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	792,821	74,658	300,830	1,168,309	(1,790)	1,166,519	(376)	1,166,143			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR BHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			60,299	60,299	0	60,299	0	60,299			30
31	Amortization of Pre-Op. & Org.			0	0	0	0	0	0			31
32	Interest			0	0	0	0	0	0			32
33	Real Estate Taxes			0	0	0	0	0	0			33
34	Rent-Facility & Grounds			0	0	0	0	0	0			34
35	Rent-Equipment & Vehicles			0	0	0	0	0	0			35
36	Other (specify):*			0	0	0	0	0	0			36
37	TOTAL Ownership			60,299	60,299	0	60,299	0	60,299			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation	0	0	0	0	0	0	0	0			38
39	Ancillary Service Centers	0	0	0	0	1,790	1,790	0	1,790			39
40	Barber and Beauty Shops	0	0	0	0	0	0	0	0			40
41	Coffee and Gift Shops	0	0	0	0	0	0	0	0			41
42	Provider Participation Fee	0	0	38,248	38,248	0	38,248	0	38,248			42
43	Other (specify):*	0	0	0	0	0	0	0	0			43
44	TOTAL Special Cost Centers	0	0	38,248	38,248	1,790	40,038	0	40,038			44
	GRAND TOTAL COST											
45	(sum of lines 29, 37 & 44)	792,821	74,658	399,377	1,266,856	0	1,266,856	(376)	1,266,480			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

STATE OF ILLINOIS

Page 5

Facility Name & ID Number Oakwood Estates# 0033712Report Period Beginning: 07/01/2019Ending: 06/30/2020

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 BHF USE ONLY	
1	Day Care	\$ 0	6	\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	0	36		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties	0	27		18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance	0	26		21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional	0	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ 0		\$ 0	30

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 0		36
37	TOTAL ADJUSTMENTS (A) and (B))	\$ 0		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

BHF USE ONLY

48		49		50		51		52	
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Oakwood Estates

ID# 0033712
Report Period Beginning: 7/1/2019
Ending: 6/30/2020

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1	Offset day training transportation income	\$ 0	10
2	Offset day training transportation income	0	14
3	Out-of-state Travel (Administrative Staff)	0	24
4	Depreciation of non-care vehicles	0	30
5	Offset medically necessary transportation income		38
6	Benefits allocated to day programming	0	22
7	Out-of-state Travel (Board of Directors)	(376)	24
8	Interest Expense	0	32
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
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31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	(376)	49

Summary A

06/30/2020

[illegible]

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Apostolic Christian LifePoints, Inc.	100%	Apostolic Christian Timber Ridge #0016220	Morton	Apostolic Christian C	Morton	CILA Residential
		Linden Estate #0039305	Morton			Services for
						Individuals with
						Developmental
						& Intellectual
						Disabilities

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☐ YES ☒ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger	4 Amount	5 Cost to Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
			Item		Name of Related Organization				
1	V			\$			\$	\$	1
2	V								2
3	V								3
4	V								4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$			\$	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions.

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1	Blair Metzger	BOD						1
2	Ben Knochel	BOD						2
3	Paul Kelson	BOD						3
4	Matt Zimmerman	BOD						4
5	Bryan Stoller	BOD						5
6	Kathy Woodruff	BOD						6
7	Ed Leman	BOD						7
8	Royce Scheiler	BOD						8
9	Kent Schmidgall	BOD						9
10	Wendy Sauder	BOD						10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30

Facility Name & ID Number Oakwood Estates # 0033712 Report Period Beginning: 07/01/2019 Ending: 06/30/2020

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Blair Metzger	Vice President	Director	0.00	1,296	0.5		Travel	\$ 174	line24 col 3	1
2	Ben Knochel	Director	Director	0.00	0	0.5			0		2
3	Paul Kelson	President	Director	0.00	0	0.5			0		3
4	Matt Zimmerman	Director	Director	0.00	0	0.5			0		4
5	Bryan Stoller	Director	Director	0.00	0	0.5			0		5
6	Kathy Woodruff	Director	Director	0.00	988	0.5		Travel	133	line24 col 3	6
7	Ed Leman	Director	Director	0.00	0	0.5			0		7
8	Royce Scheiler	Director	Director	0.00	0	0.5			0		8
9	Kent Schmidgall	Treasurer	Director	0.00	515	0.5		Travel	69	line24 col 3	9
10	Wendy Sauder	Secretary	Director	0.00	0	0.5			0		10
11											11
12											12
13								TOTAL	\$ 376		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME,
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1							\$		\$			\$	1
2													2
3													3
4													4
5													5
	Working Capital												
6	Morgan Stanley (LAL)		x	Timing of State Payments and (Interest		10/2008	4,667,000	0	None	2.1558	0		6
7													7
8													8
9	TOTAL Facility Related						\$ 4,667,000	\$ 0			\$ 0		9
	B. Non-Facility Related*												
10													10
11													11
12													12
13													13
14	TOTAL Non-Facility Related						\$ 0	\$ 0			\$ 0		14
15	TOTALS (line 9+line14)						\$ 4,667,000	\$ 0			\$ 0		15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ 0 Line #

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

1. Real Estate Tax accrual used on 2019 report.		Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.	\$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$	2
3. Under or (over) accrual (line 2 minus line 1).			\$0	3
4. Real Estate Tax accrual used for 2020 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)			\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)			\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.			\$0	7
Real Estate Tax History:				
Real Estate Tax Bill for Calendar Year:		2015 8 2016 9 2017 10 2018 11 2019 12	FOR BHF USE ONLY	
			13 FROM R. E. TAX STATEMENT FOR 2019 \$	13
			14 PLUS APPEAL COST FROM LINE 5 \$	14
			15 LESS REFUND FROM LINE 6 \$	15
			16 AMOUNT TO USE FOR RATE CALCULATION\$	16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.

2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

2019 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME	<u>Oakwood Estates</u>	COUNTY	<u>Tazewell</u>
---------------	------------------------	--------	-----------------

FACILITY IDPH LICENSE NUMBER 0033712

CONTACT PERSON REGARDING THIS REPORT

TELEPHONE () FAX #: ()

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2019 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2019.

(A)	(B)	(C)	(D)
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Tax Applicable to Nursing Home</u>
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
TOTALS		\$ 0.00	\$ 0.00

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach copies of the original 2019 tax bills which were listed in Section A to this statement. Be sure to use the 2019 tax bill which is normally paid during 2020.

PLEASE NOTE: *Payment information from the Internet* or otherwise is **not considered acceptable tax bill documentation**. Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 7,140

B. General Construction Type: Exterior Brick VeneerFrame Wood ConstructionNumber of Stories 1

C. Does the Operating Entity?

☒ (a) Own the Facility

☐ (b) Rent from a Related Organization.

☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?

☒ (a) Own the Equipment

☐ (b) Rent equipment from a Related Organization.

☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐ YES

☒ NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.					
	1 Use	2 Square Feet	3 Year Acquired	4 Cost	
1	LTC Facility	91,781	1988	\$ 9,477	1
2					2
3	TOTALS	91,781		\$ 9,477	3

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

XI. OWNERSHIP COSTS (continued)**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR BHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	16			1989	\$ 202,314	\$ 5,058	40	\$ 5,058		\$ 159,322	4
5	0				0	0		0		0	5
6											6
7											7
8											8
	Improvement Type**										
9	300--Garage			1989	23,005	0	25	0		23,005	9
10	343--Landscaping			1988	9,369	0	10	0		9,369	10
11	344--Dainage/Sewer			1988	1,368	0	30	0		1,368	11
12	346--Irrigation System			1988	7,650	0	25	0		7,650	12
13	347--Concrete			1988	7,277	0	20	0		7,277	13
14	348--Parking Signs			1988	41	0	12	0		41	14
15	349--Underground Gas & Waterline			1988	621	0	30	0		621	15
16	350--Sod			1988	3,790	0	10	0		3,790	16
17	351--Drainage / Sewer			1989	4,287	0	30	0		4,287	17
18	352--Landscaping			1989	458	0	8	0		458	18
19	353--Resurface Driveway			1999	10,526	0	15	0		10,526	19
20	354--Organization Costs			1988	26,269	0	5	0		26,269	20
21	358--Kitchen Serving Door			1988	1,747	0	20	0		1,747	21
22	563--Counter tops			2002	900	0	15	0		900	22
23	565--Counter tops			2002	425	0	15	0		425	23
24	771--Fiber Optic Cable			2006	1,261	84	15	84		1,219	24
25	780--Flooring			2007	7,109	474	15	474		6,398	25
26	859--Exit Ramps			2008	1,697	113	15	113		1,471	26
27	883--Lighting Project			2009	2,500	167	15	167		2,000	27
28	929--Ramp Railings			2008	7,384	492	15	492		5,907	28
29	939--Replace Sprinkler Main with Galvanized Pipe			2010	9,267	618	15	618		6,796	29
30	997--Misc repair to agree to TB			2011	39	0	1	0		39	30
31	1002--Carrier Furnace			2012	2,686	179	15	179		1,612	31
32	1013--Cabinets, Countertops, Handles			2012	4,705	235	20	235		2,117	32
33	1015--Porch			2012	10,869	543	20	543		4,891	33
34	1027--Heat Pumps and Condensing Unit			2013	2,400	160	15	160		1,280	34
35	1028--Conversion to WC accessible facility			2014	900,839	30,028	30	30,028		210,196	35
36	1051--Reconciling item			2012	1,203	0	1	0		1,203	36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

STATE OF ILLINOIS

Page 12A

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

07/01/2019 Ending: 06/30/2020

XI. OWNERSHIP COSTS (continued)**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37	1065--15 Bedside Cabinets	2012	\$ 1,203	\$ 0	1	\$ 0	\$	\$ 1,203	37
38	1071--Gutters	2014	2,563	171	15	171		1,196	38
39	1080--Window Tx	2014	1,600	80	20	80		560	39
40	1105--New Carrier Condenser and Coil	2014	5,115	341	15	341		2,387	40
41	1108--Patient Lift Systems	2014	4,700	313	15	313		2,193	41
42	1132--Whirlpool	2014	81,075	5,405	15	5,405		37,712	42
43	1134--Oakwood Driveway - Ring Road	2015	15,475	1,032	15	1,032		6,190	43
44	1172--3 Doors project	2015	7,521	501	15	501		3,008	44
45	1183--OE driveway	2016	16,517	1,101	15	1,101		5,506	45
46	1191--OE Porch Floor	2016	15,850	1,057	15	1,057		5,283	46
47	1203--Sidewalks, patio, driveway	2016	3,708	247	15	247		1,236	47
48	1249--Roof Replacement	2017	9,233	616	15	616		2,462	48
49	1286--Vapor Barrier and Insulation in crawl space	2018	35,836	2,389	15	2,389		7,167	49
50	1298--VoIP Phone System for OE	2019	6,945	463	15	463		926	50
51	1300--OE Womens Wing FloorFolio Flooring	2019	3,270	218	15	218		436	51
52	1325--OE Womens Wing Bedroom Flooring	2019	2,517	168	15	168		336	52
53	1327--OE Men's Bedroom Flooring	2020	5,084	254	10	254		254	53
54	1335--OE - Dry Sprinkler System	2020	2,837	142	10	142		142	54
55		2020	4,840	161	15	161		161	55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 1,477,895	\$ 52,810		\$ 52,810	\$ 0	\$ 580,542	70

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$73,585	\$6,265	\$6,265	\$0	12	\$38,950	71
72	Current Year Purchases	0	0	0	0		0	72
73	Fully Depreciated Assets	51,399	1,224	1,224	0	8	51,399	73
74	Disposed Assets	5,800	0	0	0	5	5,800	74
75	TOTALS	\$130,784	\$7,489	\$7,489	\$0		\$96,149	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	0		\$	76
77							0			77
78							0			78
79							0			79
80	TOTALS			\$0	\$0	\$0	0		\$0	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$1,618,156	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$60,299	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$60,299	83
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$0	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$676,691	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	Fully depreciated vehicles	\$0	\$0	\$0	86
87	Capitalized repairs	0	0	0	87
88	Vehicle Equipment	0	0	0	88
89	Vehicles	0	0	0	89
90	Disposed Assets	3,162	0	3,162	90
91	TOTALS	\$3,162	\$	\$3,162	91

G. Construction-in-Progress

	Description	Cost	
92	--	\$0	92
93	--	0	93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease:
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

YES

x

NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease.

9. Option to Buy:

YES

x

NO

Terms:*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?

x

YESNO
16. Rental Amount for movable equipment: \$REF!Description:###

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning

Ending

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2021	\$
13.	/2022	\$
14.	/2023	\$

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?

☒ YES

☐ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER CNA

☒

☐

☐

40

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER CNA

☒

☐

80

B. EXPENSES

ALLOCATION OF COSTS (d)

		12		3	4
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$ 0
2	Books and Supplies	0	0		0
3	Classroom Wages (a)	120	2,040		2,160
4	Clinical Wages (b)	510	480		990
5	In-House Trainer Wages (c)	2,339	2,201		4,540
6	Transportation				0
7	Contractual Payments				0
8	CNA Competency Tests				0
9	TOTALS	\$ 2,969	\$ 4,721	\$ 0	\$ 7,690
10	SUM OF line 9, col. 1 and 2 (e)	\$ 7,690			

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$ 0

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	<u>5</u>
2. From other facilities (f)	<u>43</u>
DROP-OUTS	
1. From this facility	<u>3</u>
2. From other facilities (f)	<u>6</u>
TOTAL TRAINED	57

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost						
					Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$			1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify):									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

STATE OF ILLINOIS

Page 17

Facility Name & ID Number Oakwood Estate

0033712

Report Period Beginning: 07/01/2019

Ending: 06/30/2020

XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 06/30/2020

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 600	\$ 729,229	1
2	Cash-Patient Deposits	0	0	2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	19,906	1,992,530	3
4	Supply Inventory (priced at)	646	25,002	4
5	Short-Term Investments	0	12,478,409	5
6	Prepaid Insurance	3,029	771,576	6
7	Other Prepaid Expenses	0	31,404	7
8	Accounts Receivable (owners or related parties)	0	0	8
9	Other(specify): <u>A/R Bequests</u>	0	1,416,621	9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 24,181	\$ 17,444,771	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable	0	0	11
12	Long-Term Investments	0	0	12
13	Land	9,477	575,663	13
14	Buildings, at Historical Cost	1,267,917	9,857,891	14
15	Leasehold Improvements, at Historical Cost	87,071	1,456,507	15
16	Equipment, at Historical Cost	220,418	3,127,316	16
17	Accumulated Depreciation (book methods)	(643,418)	(7,528,023)	17
18	Deferred Charges	0	0	18
19	Organization & Pre-Operating Costs	26,269	46,121	19
	Accumulated Amortization -			
20	Organization & Pre-Operating Costs	(26,269)	(46,121)	20
21	Restricted Funds	0	13,370,107	21
22	Other Long-Term Assets (specify):	0	131,626	22
23	Other(specify): <u>Inter-Company Assets/Liab</u>	0	14,232,141	23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 941,465	\$ 35,223,228	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 965,646	\$ 52,667,999	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 12,366	\$ 2,650,358	26
27	Officer's Accounts Payable	0	0	27
28	Accounts Payable-Patient Deposits	0	0	28
29	Short-Term Notes Payable	0	0	29
30	Accrued Salaries Payable	52,277	946,768	30
	Accrued Taxes Payable			
31	(excluding real estate taxes)	0	1,967	31
32	Accrued Real Estate Taxes(Sch.IX-B)	0	0	32
33	Accrued Interest Payable	0	0	33
34	Deferred Compensation	22,212	428,613	34
35	Federal and State Income Taxes	0	0	35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 86,855	\$ 4,027,706	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43	<u>Inter-Company Assets/Liab</u>	3,406,234	14,281,419	43
44	<u>Rounding / Other</u>	1	3	44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 3,406,235	\$ 14,281,422	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 3,493,090	\$ 18,309,128	46
47	TOTAL EQUITY (page 18, line 24)	\$ (2,527,444)	\$ 34,358,871	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 965,646	\$ 52,667,999	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (2,019,764)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (2,019,764)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(507,680)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (507,680)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (2,527,444)	24 *

* This must agree with page 17, line 47.

Facility Name & ID Number **Oakwood Estates** # **0033712** Report Period Beginning: **07/01/2019** Ending: **06/30/2020**

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.
Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

1			
I. Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 757,997	1
2	Discounts and Allowances for all Levels	(0)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 757,997	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 0	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 0	23
D. Non-Operating Revenue			
24	Contributions	1,179	24
25	Interest and Other Investment Income***	0	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 1,179	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Developmental Training Income		28
28a	Farm Income		28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 0	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 759,176	30

2			
II. Expenses		Amount	
A. Operating Expenses			
31	General Services	164,621	31
32	Health Care	726,718	32
33	General Administration	276,970	33
B. Capital Expense			
34	Ownership	60,299	34
C. Ancillary Expense			
35	Special Cost Centers	0	35
36	Provider Participation Fee	38,248	36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 1,266,856	40
41	Income before Income Taxes (line 30 minus line 40)**	(507,680)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (507,680)	43
III. Net Inpatient Revenue detailed by Payer Source			
44	Medicaid - Net Inpatient Revenue	\$	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify) ICF DD Care	757,997	47
48	Other-(specify)		48
49	TOTAL Inpatient Care Revenue (This total must agree to Line 3)	\$ 757,997	49

* This must agree with page 4, line 45, column 4.
** Does this agree with taxable income (loss) per Federal Income Tax Return? If not, please attach a reconciliation.
*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.
****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Oakwood Estates

0033712

Report Period Beginning:

07/01/2019

Ending:

06/30/2020

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	462	462	\$ 16,902	\$ 36.58	1
2	Assistant Director of Nursing	0	0	0		2
3	Registered Nurses	2,470	2,470	73,782	29.87	3
4	Licensed Practical Nurses	0	0	0		4
5	CNAs & Orderlies	0	0	0		5
6	CNA Trainees	0	0	0		6
7	Licensed Therapist	0	0	0		7
8	Rehab/Therapy Aides	0	0	0		8
9	Activity Director	0	0	0		9
10	Activity Assistants	301	355	5,200	14.65	10
11	Social Service Workers	0	0	0		11
12	Dietician	0	0	0		12
13	Food Service Supervisor	0	0	0		13
14	Head Cook	3,791	4,337	66,117	15.24	14
15	Cook Helpers/Assistants	23	23	366	15.91	15
16	Dishwashers	0	0	0		16
17	Maintenance Workers	639	639	12,946	20.26	17
18	Housekeepers	453	473	9,198	19.45	18
19	Laundry	0	0	0		19
20	Administrator	462	462	21,446	46.42	20
21	Assistant Administrator	0	0	0		21
22	Other Administrative	1,664	1,664	55,338	33.26	22
23	Office Manager	156	156	4,311	27.63	23
24	Clerical	166	166	2,501	15.07	24
25	Vocational Instruction	0	0	0		25
26	Academic Instruction	0	0	0		26
27	Medical Director	0	0	0		27
28	Qualified MR Prof. (QMRP)	0	0	0		28
29	Resident Services Coordinator	1,838	2,091	60,560	28.96	29
30	Habilitation Aides (DD Homes)	26,296	28,621	433,144	15.13	30
31	Medical Records	0	0	0		31
32	Other Health Care(specify)	1,394	1,394	31,010	22.25	32
33	Other(specify) <u>Day Program</u>	0	0	0		33
34	TOTAL (lines 1 - 33)	40,115	43,313	\$ 792,821 *	\$ 18.30	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	16	\$ 800	1-3	35
36	Medical Director	0	0	9-3	36
37	Medical Records Consultant	0	0		37
38	Nurse Consultant	Flat Fee	961	10-3	38
39	Pharmacist Consultant	Flat Fee	0	10-3	39
40	Physical Therapy Consultant	3	185	10-3	40
41	Occupational Therapy Consultant	4	235	10a-3	41
42	Respiratory Therapy Consultant	0	0		42
43	Speech Therapy Consultant	20	1,371	10a-3	43
44	Activity Consultant	0	0		44
45	Social Service Consultant	0	0		45
46	Other(specify) <u>Psychologist Consulta</u>	0	0	12-3	46
47	<u>Dental Consultant</u>	0	0	10a-3	47
48	<u>Psychiatrist Consultant</u>	11	2,381	10a-3	48
49	TOTAL (lines 35 - 48)	53	\$ 5,933		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	0	\$ 0	10-3	50
51	Licensed Practical Nurses	0	0	10-3	51
52	Certified Nurse Assistants/Aides	56	1,617	10a-3	52
53	TOTAL (lines 50 - 52)	56	\$ 1,617		53

Facility Name & ID Number	Oakwood Estates
--------------------------------------	------------------------

XIX. SUPPORT SCHEDULES

A. Administrative Salaries		Ownership %		D. Employee Benefits and Payroll Taxes Description	Amount	F. Dues, Fees, Subscriptions and Promotions Description	Amount
Name	Function	%	Amount	Description	Amount	Description	Amount
Cystal Streitmatter	Administrator		\$ 21,446	Workers' Compensation Insurance	\$ 3,051	IDPH License Fee	\$
				Unemployment Compensation Insurance	0	Advertising: Employee Recruitment	0
				FICA Taxes	41,074	Health Care Worker Background Check (Indicate # of checks performed #####)	261
				Employee Health Insurance	77,848	Patient Background Checks#####	10
				Employee Meals	328	Participation Fees & Certificates	0
				Illinois Municipal Retirement Fund (IMRF)*		Dues (Employers Assn, IHCA, Don Moss)	1,061
				Employee Physicals	1,509	Subscriptions (journals, news, etc.)	603
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$ 21,446	Employee Promotional	1,825	Driving Records Verification	
B. Administrative - Other				Defined Contribution Pension Plan	24,247	Secretary of State	0
Description			Amount	Benefits Allocated to Day Program	0	Less: Public Relations Expense ()	
			\$	Disability Insurance	0	Non-allowable advertising ()	
				Benefits for Transferred wages	30,213	Yellow page advertising ()	
				Employee Scholarships	0		
				TOTAL (agree to Schedule V, line 22, col.8)	\$ 180,095	TOTAL (agree to Sch. V, line 20, col. 8)	\$ 1,935
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)			\$	E. Schedule of Non-Cash Compensation Paid to Owners or Employees		G. Schedule of Travel and Seminar**	
C. Professional Services				Description	Line #	Description	Amount
Vendor/Payee	Type		Amount			Out-of-State Travel	\$
HEINOLD-BANWART, LTD.	Accounting		\$ 0				
KOCH CONSULTANTS	Accounting		0			In-State Travel	
KRONOS INCORPORATED	Data Processing		0				
BROWN BEAR SCHEDULING	Data Processing		0			Seminar Expense	
QUANTUM SOLUTIONS INC	Data Processing		608				
RELIAS LEARNING, LLC	Data Processing		519				
BENCKENDORF & BENCKENDO	Legal		0				
HOWARD & HOWARD ATTORN	Legal		0				
MORRIS, DUANE	Legal		0			Entertainment Expense () (agree to Sch. V,	
OGLTREE DEAKINS NASH & S'	Legal		0			line 24, col. 8)	
ATELIER ARCHITECT / PLANNE	Professional Services		0			TOTAL	\$
KLINGER & ASSOCIATES, P.C.	Professional Services		0				
TOTAL (agree to Schedule V, line 19, column 3) (For legal fee disclosure, see page 39 of instructions)			\$ 1,127	TOTAL	\$		

*** Attach copy of IMRF notifications**

****See instructions.**

Facility Name & ID Number Oakwood Estates

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? No
- (2) Are there any dues to nursing home associations included on the cost report? Yes
If YES, give association name and amount. IHCA - \$1,046
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? No
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes
What was the average life used for new equipment added during this period? 15 yrs
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 4,241 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES x NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO x If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 38,248
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? Yes If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? Yes For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 328 Has any meal income been offset against related costs? No Indicate the amount. \$ N/A
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? No, they have been adjusted out
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ 0
c. What percent of all travel expense relates to transportation of nurses and patients? 89%
d. Have vehicle usage logs been maintained? Yes
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? Yes
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. Does the facility transport residents to and from day training? Yes
Indicate the amount of income earned from providing such transportation during this reporting period. \$ 0
- (17) Has an audit been performed by an independent certified public accounting firm? Yes
Firm Name: Koch Consultants, LTD
- (18) Have all costs which do not relate to the provision of long term care been adjusted out out of Schedule V? Yes
- (19) Has a schedule for the legal fees reported on the cost report been provided by the facility? See page 39 of the instructions for details. Yes
Attach invoices and a summary of services for all architect and appraisal fees.

Oakwood Estate
FYE 06/30/2020
Sub schedules

#33712

Schedule V - Costs Center Expenses

Lines	Description	Amount
1	Day Program Costs	-
43	Facility Bulletin / Newsletter	-
36	Investment Management Fees	-
36	Interest Expense	-
15	Bad Debt	68,838
27	Dental costs	1,790
27	Charitable Contributions	-
27	Fines & Penalties	-
27	Miscellaneous	(15)
	Other Expenses	70,613

Schedule V - Reclassifications

Lines	Description	Increase	Decrease
6	Communication equipment rental	-	
35	Communication equipment rental		-
32	Interest Expense	-	
36	Interest Expense		-
11	Donated labor	-	
1	Donated labor	-	
4	Donated labor	-	
6	Donated labor	-	
21	Donated labor	-	
10	Donated labor	-	
10a	Donated labor	-	
12	Donated labor	-	
27	Donated labor		-
38	Medically necessary transportation	-	
14	Medically necessary transportation		-
10a	Disability Pay to Benefits		
22	Disability Pay to Benefits		
13	Nurse aid trainer wages	14,444	
1	Nurse aid trainer wages		-
6	Nurse aid trainer wages		-
10	Nurse aid trainer wages		14,444
10a	Nurse aid trainer wages		-
11	Nurse aid trainer wages		-
12	Nurse aid trainer wages		-
10a	Nurse aid trainer wages		-
17	Nurse aid trainer wages		-
39	Dental costs	1,790	
27	Dental costs		1,790
		16,234	16,234

Schedule V, Line 39 - Ancillary Service Centers

Dental costs for 15 visits	\$ 1,790
----------------------------	----------

Schedule VI B - Non-paid workers

Lines	Description	Amount
31	Donated Labor	\$ -
Department	Time in Hours	Time in Dollars
Activities	-	-
Kitchen	-	-
Laundry	-	-
Maintenance	-	-
Nursing	-	-
PT/OT	-	-
Social Service Programs	-	-
Office	-	-
Totals	-	\$ -

Schedule VII - Compensation Received From Other Nursing Homes

Blair Metzger - \$1,295.81 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Kathy Woodruff - \$988.06 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate
Kent Schmidgall - \$515.29 - reimbursement of travel expenses received from Apostolic Christian Timber Ridge & Linden Estate

Sch. XV - Balance Sheet, Line 9; Other Current Assets

A/R - N.A. Training	-
A/R - Bequests	-
A/R - Health Insurance	-
A/R - Employees	-
	-

Sch. XV - Balance Sheet, Line 22; Other Long-Term Assets

Investment in Related Entities	-
--------------------------------	---

Sch. XVII - Income Statement, Line 28; Other Revenue

Developmental training	-
Farm Income	-
Gain/(Loss) on Sale of Assets	-
Increase in Cash Value of Life Insurance	-
Miscellaneous	-
Cost to Market Adjustment on Investments	-
	-

Sch. XVII - Income Statement, Line 41 - Income Before Taxes

Income before taxes per cost report	(507,680)
Income from related parties	3,945,949
Estimated excess for year, Form 990, p.1, line 18	3,438,269

Sch. XVIII - A. Staffing and Salary Costs

Sch. V. Cost Center Expenses, Column 1, Row 45	792,821
Sch. XVIII - A. Staffing and Salary Costs, Column 3, Row 34	(792,821)
Variance	-

Schedule XIX, D - Employee Benefits and Payroll Taxes - FICA calculation

Salaries, Sch V, Line 45, Col 1	792,821
Prior Year PTO Accrual	(20,573)
Current Year PTO Accrual	20,655
Prior Year Wage Accrual	18,694
Current Year Wage Accrual	(30,458)
Section 125 Wages not applicable to FICA taxes	(15,440)
Less: Wages over FICA taxation limit of SS Wages (\$0 x 6.2%/7.65%)	-
Add: Wages Allocated to other facilities	(228,786)
Add: ACCS Wages	
Add: wages included in employee meal calculation	-
Cash basis salaries	536,912
FICA rate	7.650%
Calculated FICA	41,074
FICA per Sch XIX	41,074
Variance	(0)

Sch. XX - General Information

12. Nurse Aide Trainer Wages:	
Administrator	-
Therapy / PT / OT	-
Activities Director	-
Day Program	-
Head Cook	-
Maintenance	-
Nursing	14,444
Soc. Serv. / QMRP	-
	14,444

14. A portion of office space is allocated to related entities based on number of beds.

16. Out of State Travel

Administration

QMRP / RSD	-
	-
	-

Board of Directors

Blair Metzger	174
Kathy Woodruff	133
Kent Schmidgall	69
	376

Nursing

None	-
	-

OAKWOOD ESTATE - - #0033712

ATTACHMENT TO SCHEDULE VII A

Related Organizations:

Apostolic Christian Timber Ridge #0016220
Linden Estate #0039305

Board of Directors for Apostolic Christian Timber Ridge, Oakwood Estate, and Linden Estate:

Ben Knochel, Director
Blair Metzger, Vice Chairman
Bryan Stoller, Director (term ended 5/16/2020)
Ed Leman, Director
Kathy Woodruff, Director
Kent Schmidgall, Treasurer
Matt Zimmerman, Director (term began 5/16/2020)
Paul Kelson, Chairman
Royce Scheiler, Director
Wendy Sauder, Secretary

Note: The Board members are identical for all three organizations.

No members of the Board of Directors provided direct services to any of the nursing homes. No Board members have ownership in an entity that conducted business transactions with any of these nursing homes.

AIDE CLASSES

APOSTOLIC CHRISTIAN TIMBER RIDGE, #0016220

From: 07/01/2019 to 06/30/2020

CLASS DATE

		TR				OE				LE				CILA			
		CLASS		OJT		CLASS		OJT		CLASS		OJT		CLASS		OJT	
		# of Students	Hrs	Wages	HRS	# of Students	Hrs	Wages	HRS	# of Students	Hrs	Wages	HRS	# of Students	Hrs	Wages	HRS
completed	48	29	1,160	\$ 9,860.00	2320	5	200	\$ 1,700.00	400	3	120	\$ 1,020.00	240	11	440	\$ 3,740.00	880
still enrolled, not complete	4	0	0	\$ -	0	2	40	\$ 340.00	80	1	20	\$ 170.00	40	1	20	\$ 170.00	40
dropouts	9	5	100	\$ 850.00	200	3	60	\$ 510.00	120	0	0	\$ -	0	1	20	\$ 170.00	40
				\$ -	0			\$ -	0			\$ -	0			\$ -	0
Total	2180	34	1260	\$ 10,710.00	2520	10	300	\$ 2,550.00	600	4	140	\$ 1,190.00	280	13	480	\$ 4,080.00	960

23-7033523-7033:23-7033585-004										WAGES				Hours			
TRAINER WAGES										TR	OE	LE	CILA	TR	OE	LE	CILA
Classification	Hours	Hourly Rate	Wages														
Kathy Kelch	10	-	\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
Stacy Brenton	10	1,705.60	\$ 40,701.82	\$ 5,601.17	23,524.90	5,601.17	2,613.88	8,961.87	985.81	234.72	109.53	375.54					
Amanda Fowler	10	1,299.36	\$ 31,789.34	\$ 4,374.68	18,373.66	4,374.68	2,041.52	6,999.49	751.01	178.81	83.45	286.10					
Asher Aberle	10	1,911.54	\$ 32,470.45	\$ 4,468.41	18,767.32	4,468.41	2,085.26	7,149.46	1,104.84	263.06	122.76	420.89					
OE			\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
Crystal Streitmatter	17		\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
Brenda Seggebruch	12r		\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
LE			\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
Robert Mooney	12r		\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
CILA			\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
Cody Stiegiltz	12r		\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
Leigh Mason	12q		\$ -	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	-
			\$ 14,444.26	\$ 60,665.88	14,444.26	6,740.65	23,110.81		2,841.65	676.58	315.74	1,082.53					

Total trainer wages

4916.5

\$ 104,961.61

\$ 2,710.00

Give this number to Kathy Tanner for Training Billing for Next Year - Assumes 15% Video Classes and 25% Benefits

23-7033:23-7033585-(23-7033585-004

	TR	OE	LE	CILA
Drop-Outs				
Number from this Facility	\$ 3.00	5	3	0
Clinical Wages	\$ 120.00	\$ 1,700.00	\$ 120.00	\$ -
Classroom Wages	\$ 510.00	\$ 850.00	\$ 510.00	\$ -
In-House Trainer Wages	\$ 2,339.00	\$ 1,605.00	\$ 2,339.00	\$ -
Completed				
Number from this Facility	\$ 5.00	29	5	3
Clinical Wages	\$ 2,040.00	\$ 9,860.00	\$ 2,040.00	\$ 1,190.00
Classroom Wages	\$ 480.00	\$ 19,720.00	\$ 480.00	\$ 2,380.00
In-House Trainer Wages	\$ 2,201.00	\$ 37,234.00	\$ 2,201.00	\$ 4,494.00

Supplies 4654.38

Schedule V

	Line	TR	OE	LE	CILA
		Change	Change	Change	Change
Dietary	1	1	-	-	-
Maintenance	6	6	-	-	-
Nursing	10	10	(60,666.00)	(14,444.00)	(6,741.00)
Therapy	10a	10a	-	-	-
OT/PT	10ot	10a	-	-	-
Activities	11	11	-	-	-
RSD	12r	12	-	-	-
QMRP's	12q	12	-	-	-
IMSD	12m	12	-	-	-
Training Wages	13	13	60,666.00	14,444.00	6,741.00
Day Program	15	15	-	-	-
Administrator	17	17	-	-	-
OJT	12ojt	12	-	-	-
Speech	10s	10a	-	-	-
Adjustment	12	-	-	-	-

\$ 17,000.00	\$ 19,720.00	400	\$ 2,040.00	\$ 7,480.00
\$ 4,080.00	\$ -	80	\$ 340.00	\$ 340.00
\$ 1,700.00	\$ 1,700.00	120	\$ -	\$ 340.00
\$ -				
\$ -				
\$ 8,500.00	\$ 9,860.00	\$ 1,700.00	\$ 1,020.00	\$ 3,740.00
\$ 2,040.00	\$ -	\$ 340.00	\$ 170.00	\$ 170.00
\$ 850.00	\$ 850.00	\$ 510.00	\$ -	\$ 170.00

23-7033585-003

1	1	0
6	6	0
10	10	####
10a	10a	0
11	11	0
12	12	0
13	13	14444
15	10a	0
17	17	0

OAKWOOD ESTATE

PER	DATE	VENDOR	EMPLOYEE NAME	EMPLOYEE TITLE	LOCATION	SPONSOR OF INSERVICE	TITLE OF INSERVICE	COST	TRAVEL
3	11/3/2019	CIDDNA	Janet Bradel	DON	Bloomington	CIDDNA	Conference	\$ 43.90	
4	10/16/2020	PNC - Visa	Stacy Brenton	Trainer	Springfield	Nation's Best CPR	ARC Instructor Training	\$ 20.75	
5	12/17/2019	VISA	Kathy Tanner	Payroll	East Peoria	AAIM Employers' Association	Annual Payroll and Fringe Benefit Update	\$ 23.26	
5	12/17/2019	VISA	Tina Leman	HR	East Peoria	AAIM Employers' Association	Annual Payroll and Fringe Benefit Update	\$ 23.26	
8	3/23/2020	Visa	Tina Leman	HR	Peoria	Skillpath	HR Law Seminar	\$ 10.53	
10	4/20/2020	Ron's Visa	Tina Leman	HR	Webinar	Fred Pryor	Managing Emotions under Pressure	\$ 11.11	
							Total:	\$ 132.81	