

		FOR BHF USE					

LL1

2012
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
FINANCIAL AND STATISTICAL REPORT (COST REPORT)
FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2012)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH License ID Number: 0035782

Facility Name: Winston Manor Cnv & Nursing

Address: 2155 West Pierce Chicago 60622
Number City Zip Code

County: Cook

Telephone Number: (773) 252-2066 Fax # (773) 252-3688

HFS ID Number:

Date of Initial License for Current Owners: 01/01/1990

Type of Ownership:

☐ VOLUNTARY,NON-PROFIT
☐ Charitable Corp.
☐ Trust
IRS Exemption Code

☒ PROPRIETARY
☐ Individual
☐ Partnership
☐ Corporation
☒ "Sub-S" Corp.
☐ Limited Liability Co.
☐ Trust
☐ Other

☐ GOVERNMENTAL
☐ State
☐ County
☐ Other

In the event there are further questions about this report, please contact:
Name: Sanford B. Alper Telephone Number: (847) 580-4100
Email Address:

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 01/01/2012 to 12/31/2012 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or
Administrator
of Provider

(Signed) _____ (Date) _____
(Type or Print Name) _____
(Title) _____

Paid
Preparer

(Signed) _____ (Date) _____
(Print Name and Title) Sanford B. Alper Principal
(Firm Name & Address) Kessler, Orlean, Silver & Company, P.C. 1101 Lake Cook Road, Suite C, Deerfield IL 60015
(Telephone) (847) 580-4100 Fax # (847) 580-4199

MAIL TO: BUREAU OF HEALTH FINANCE
ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name & ID Number Winston Manor Cnv & Nursing

0035782 Report Period Beginning: 01/01/2012 Ending: 12/31/2012

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds

180

1		2		3		4	
	Beds at Beginning of Report Period	Licensure Level of Care		Beds at End of Report Period	Licensed Bed Days During Report Period		
1		Skilled (SNF)					1
2		Skilled Pediatric (SNF/PED)					2
3	180	Intermediate (ICF)		180	65,880		3
4		Intermediate/DD					4
5		Sheltered Care (SC)					5
6		ICF/DD 16 or Less					6
7	180	TOTALS		180	65,880		7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF					8
9	SNF/PED					9
10	ICF	60,613	102	141	60,856	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	60,613	102	141	60,856	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 92.37%

D. How many bed-hold days during this year were paid by the Department?

0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy)

N/A

F. Does the facility maintain a daily midnight census?

Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?

YES

X

NO

☐

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES

☐

NO

X

I. On what date did you start providing long term care at this location?

Date started

01/01/1990

J. Was the facility purchased or leased after January 1, 1978?

YES

X

Date 1989

NO

☐

K. Was the facility certified for Medicare during the reporting year?

YES

☐

NO

X

If YES, enter number

of beds certified

0

and days of care provided

N/A

Medicare Intermediary N/A

IV. ACCOUNTING BASIS

ACCRUAL

X

MODIFIED

CASH*

☐

CASH*

☐

Is your fiscal year identical to your tax year?

YES

X

NO

☐

Tax Year:

12/31/2012

Fiscal Year:

12/31/2012

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Winston Manor Cnv & Nursing # 0035782 Report Period Beginning: 01/01/2012 Ending: 12/31/2012
V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	238,769	19,326	10,333	268,428		268,428	25,000	293,428			1
2	Food Purchase		232,564		232,564	(22,978)	209,586	(45)	209,541			2
3	Housekeeping	199,064	32,973		232,037		232,037		232,037			3
4	Laundry		5,779		5,779		5,779		5,779			4
5	Heat and Other Utilities			93,803	93,803		93,803	5,087	98,890			5
6	Maintenance	65,550	29,324		94,874		94,874	67,398	162,272			6
7	Other (specify):* Attached Schedule			26,155	26,155		26,155	138	26,293			7
8	TOTAL General Services	503,383	319,966	130,291	953,640	(22,978)	930,662	97,578	1,028,240			8
	B. Health Care and Programs											
9	Medical Director			3,000	3,000		3,000		3,000			9
10	Nursing and Medical Records	1,267,818	28,284	140,935	1,437,037		1,437,037		1,437,037			10
10a	Therapy	26,149		816	26,965		26,965		26,965			10a
11	Activities	82,674	3,025		85,699		85,699		85,699			11
12	Social Services	126,263		9,583	135,846		135,846		135,846			12
13	CNA Training											13
14	Program Transportation											14
15	Other (specify):*											15
16	TOTAL Health Care and Programs	1,502,904	31,309	154,334	1,688,547		1,688,547		1,688,547			16
	C. General Administration											
17	Administrative			595,783	595,783		595,783	(317,779)	278,004			17
18	Directors Fees											18
19	Professional Services			56,423	56,423		56,423	2,394	58,817			19
20	Dues, Fees, Subscriptions & Promotions			13,530	13,530		13,530	433	13,963			20
21	Clerical & General Office Expenses	78,479		58,392	136,871		136,871	102,542	239,413			21
22	Employee Benefits & Payroll Taxes			436,184	436,184	22,978	459,162	52,306	511,468			22
23	Inservice Training & Education											23
24	Travel and Seminar			250	250		250		250			24
25	Other Admin. Staff Transportation			6,856	6,856		6,856	(1,246)	5,610			25
26	Insurance-Prop.Liab.Malpractice			93,084	93,084		93,084	1,015	94,099			26
27	Other (specify):*											27
28	TOTAL General Administration	78,479		1,260,502	1,338,981	22,978	1,361,959	(160,335)	1,201,624			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	2,084,766	351,275	1,545,127	3,981,168		3,981,168	(62,757)	3,918,411			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR BHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			26,124	26,124		26,124	59,286	85,410			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			1,970	1,970		1,970	(1,970)				32
33	Real Estate Taxes							204,842	204,842			33
34	Rent-Facility & Grounds			477,594	477,594		477,594	(477,594)				34
35	Rent-Equipment & Vehicles			23,576	23,576		23,576	721	24,297			35
36	Other (specify):*											36
37	TOTAL Ownership			529,264	529,264		529,264	(214,715)	314,549			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			737,683	737,683		737,683		737,683			42
43	Other (specify):* Income from Inv							(13,683)	(13,683)			43
44	TOTAL Special Cost Centers			737,683	737,683		737,683	(13,683)	724,000			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	2,084,766	351,275	2,812,074	5,248,115		5,248,115	(291,155)	4,956,960			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	333	30		9
10	Interest and Other Investment Income	(1,975)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(45)	2		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions	(1,371)	25		15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties	(265)	21		18
19	Entertainment				19
20	Contributions	(31,950)	21		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(1,915)	21		24
25	Fund Raising, Advertising and Promotional				25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising	(838)	20		28
29	Other-Attach Schedule	(2,296)			29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (40,322)		\$	30

BHF USE ONLY									
48		49		50		51		52	

B. If there are expenses experienced by the facility which do not appear in the
general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule	(250,833)		35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ (250,833)		36
37	(sum of SUBTOTALS TOTAL ADJUSTMENTS (A) and (B))	\$ (291,155)		37

*These costs are only allowable if they are necessary to meet minimum
licensing standards. Attach a schedule detailing the items included
on these lines.

C. Are the following expenses included in Sections A to D of pages 3
and 4? If so, they should be reclassified into Section E. Please
reference the line on which they appear before reclassification.
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference	
1	Franchise Tax	\$ (100)	21	1
2	Trust Fees	(210)	21	2
3	Sales Taxes - Management Company	(259)	2	3
4	Travel - Management Company	(1,645)	25	4
5	Contributions - Management Company	(82)	21	5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
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40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(2,296)		49

Summary B

12/31/2012

[illegible]

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Marvin Mermelstein	75.70	Balmoral Home, Inc.	Chicago	Nivram Mngt, Inc.	Lincolnwood	Maanagement
Joseph Mermelstein	24.30	Chicago Ridge Nursing Center	Chicago Ridge	Pierce Bldg Partner	Lincolnwood	Lessor

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES

☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
1	V	25	Auto Expense	\$	Nivram Management, Inc.	50.00%	\$ 125	\$ 125	1
2	V	20	Advertising		Nivram Management, Inc.	50.00%	247	247	2
3	V	21	Bank Charges		Nivram Management, Inc.	50.00%	27	27	3
4	V	6	Repairs & Maintenance		Nivram Management, Inc.	50.00%	2,205	2,205	4
5	V	5	Utilities		Nivram Management, Inc.	50.00%	5,087	5,087	5
6	V	21	Delivery Expense		Nivram Management, Inc.	50.00%	179	179	6
7	V	21	Contributions		Nivram Management, Inc.	50.00%	82	82	7
8	V	21	Office Expense		Nivram Management, Inc.	50.00%	3,141	3,141	8
9	V	20	Dues & Subscriptions		Nivram Management, Inc.	50.00%	926	926	9
10	V	21	Taxes Other		Nivram Management, Inc.	50.00%	86	86	10
11	V	32	Interest Expense		Nivram Management, Inc.	50.00%	5	5	11
12	V	22	Payroll Taxes		Nivram Management, Inc.	50.00%	38,558	38,558	12
13	V	34	Rent Expense		Nivram Management, Inc.	50.00%	25,962	25,962	13
14	Total			\$			\$ 76,630	\$ * 76,630	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	26	Insurance Expense	\$	Nivram Management, Inc.	50.00%	\$ 1,015	\$ 1,015	15
16	V	22	Health Insurance		Nivram Management, Inc.	50.00%	13,748	13,748	16
17	V	7	Scavenger		Nivram Management, Inc.	50.00%	138	138	17
18	V	35	Rental Equipment		Nivram Management, Inc.	50.00%	721	721	18
19	V	2	Sales Taxes		Nivram Management, Inc.	50.00%	259	259	19
20	V	21	Postage		Nivram Management, Inc.	50.00%	414	414	20
21	V	20	Licenses & Permits		Nivram Management, Inc.	50.00%	98	98	21
22	V	25	Travel Expense		Nivram Management, Inc.	50.00%	1,645	1,645	22
23	V	30	Depreciation		Nivram Management, Inc.	50.00%	1,694	1,694	23
24	V	21	Data Processing		Nivram Management, Inc.	50.00%	680	680	24
25	V	21	Telephone		Nivram Management, Inc.	50.00%	2,212	2,212	25
26	V	6	Plant Supervisor Salary		Nivram Management, Inc.	50.00%	65,193	65,193	26
27	V	17	Asst. Administrator		Nivram Management, Inc.	50.00%	97,789	97,789	27
28	V	21	Office Manager Salary		Nivram Management, Inc.	50.00%	40,034	40,034	28
29	V	1	Food Service Supervisor Salary		Nivram Management, Inc.	50.00%	25,000	25,000	29
30	V	17	Administrative Salaries		Nivram Management, Inc.	50.00%	102,703	102,703	30
31	V	17	Administrator Salary		Nivram Management, Inc.	50.00%	77,512	77,512	31
32	V	21	Clerical Salaries		Nivram Management, Inc.	50.00%	88,298	88,298	32
33	V	17	Management Fees	595,783	Nivram Management, Inc.	50.00%		(595,783)	33
34	V	34	Rental Income	477,594	Pierce Building Partnership			(477,594)	34
35	V	43	Income from Hamlin Investments	13,683	Pierce Building Partnership			(13,683)	35
36	V	30	Depreciation		Pierce Building Partnership		50,906	50,906	36
37	V	33	Real Estate Taxes		Pierce Building Partnership		196,594	196,594	37
38	V	21	State Income Taxes		Pierce Building Partnership		1,786	1,786	38
39	Total			\$ 1,087,060			\$ 768,439	\$ * (318,621)	39

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	34	Rental Income	\$ 25,962	Hamlin & Arthur Partnership		\$	(25,962)	15
16	V	21	Bank Fees		Hamlin & Arthur Partnership		125	125	16
17	V	30	Depreciation Expense		Hamlin & Arthur Partnership		6,353	6,353	17
18	V	19	Legal Fees		Hamlin & Arthur Partnership		2,394	2,394	18
19	V	33	Real Estate Taxes		Hamlin & Arthur Partnership		8,248	8,248	19
20	V								20
21	V								21
22	V								22
23	V								23
24	V								24
25	V								25
26	V								26
27	V								27
28	V								28
29	V								29
30	V								30
31	V								31
32	V								32
33	V								33
34	V								34
35	V								35
36	V								36
37	V								37
38	V								38
39	Total			\$ 25,962			\$ 17,120	\$ * (8,842)	39

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1								1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30

Facility Name & ID Number Winston Manor Cnv & Nursing # 0035782 Report Period Beginning: 01/01/2012 Ending: 12/31/2012

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Henry Mermelstein	Administrator	Administrative	0.00	162,137	13	33.33	Salary	\$ 81,068	17-7	1
2	Louise Mermelstein	Dietary Supervisor	Support	0.00	50,000	6	31.58	Salary	25,000	1-7	2
3	Marvin Mermelstein	Plant Supervisor	Support	75.70	160,809	5	28.85	Salary	65,193	6-7	3
4	Doreen Mermelstein	Office Manager	Support	0.00	80,069	13	33.33	Salary	40,034	21-7	4
5											5
6	Marvin Mermelstein	Asst. Administrator	Administrative	See Above	241,213	8	28.85	Salary	97,789	17-7	6
7	Joseph Mermelstein	Administrative	Administrative	24.30	53,365	3	28.85	Salary	21,635	17-7	7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 330,719		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Winston Manor Cnv & Nursing# 0035782

Report Period Beginning:

01/01/2012Ending: 2/31/2012

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization

Nivram Management, Inc.

Street Address

6500 N. Hamlin Avenue

City / State / Zip Code

Lincolnwood, IL 60712

Phone Number

(847) 679-7484

Fax Number

(847) 679-7494

1	2	3	4	5	6	7	8	9	
Schedule V		Unit of Allocation		Number of	Total Indirect	Amount of Salary	Facility	Allocation	
Line	Item	(i.e.,Days, Direct Cost,	Total Units	Subunits Being	Cost Being	Cost Contained	Units	(col.8/col.4)x col.6	
Reference		Square Feet)		Allocated Among	Allocated	in Column 6			
1	25	Auto Expense	Resident Beds	624	3	\$ 432	\$ 180	\$ 125	1
2	20	Advertising	Resident Beds	624	3	855	180	247	2
3	21	Bank Charges	Resident Beds	624	3	93	180	27	3
4	6	Repairs & Maintenance	Resident Beds	624	3	7,644	180	2,205	4
5	5	Utilities	Resident Beds	624	3	17,638	180	5,088	5
6	21	Delivery Expense	Resident Beds	624	3	621	180	179	6
7	21	Contributions	Resident Beds	624	3	285	180	82	7
8	21	Office Expense	Resident Beds	624	3	10,890	180	3,141	8
9	20	Dues & Subscriptions	Resident Beds	624	3	3,211	180	926	9
10	21	Taxes Other	Resident Beds	624	3	297	180	86	10
11	32	Interest Expense	Resident Beds	624	3	18	180	5	11
12	22	Payroll Taxes	Resident Beds	624	3	133,666	180	38,558	12
13	34	Rent Expense	Resident Beds	624	3	90,000	180	25,962	13
14	26	Insurance Expense	Resident Beds	624	3	3,520	180	1,015	14
15	22	Health Insurance	Resident Beds	624	3	47,658	180	13,748	15
16	7	Scavenger	Resident Beds	624	3	480	180	138	16
17	35	Rental Equipment	Resident Beds	624	3	2,499	180	721	17
18	2	Sales Taxes	Resident Beds	624	3	897	180	259	18
19	21	Postage	Resident Beds	624	3	1,435	180	414	19
20	20	Licenses & Permits	Resident Beds	624	3	339	180	98	20
21	25	Travel Expense	Resident Beds	624	3	5,702	180	1,645	21
22	30	Depreciation	Resident Beds	624	3	5,872	180	1,694	22
23	21	Data Processing	Resident Beds	624	3	2,358	180	680	23
24	21	Telephone	Resident Beds	624	3	7,669	180	2,212	24
25	TOTALS					\$ 344,079	\$	\$ 99,255	25

Facility Name & ID Number Winston Manor Cnv & Nursing # 0035782 Report Period Beginning: 01/01/2012 Ending: 2/31/2012

VIII. ALLOCATION OF INDIRECT COSTS

- A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐
- B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Nivram Management, Inc.
Street Address 6500 N. Hamlin Avenue
City / State / Zip Code Lincolnwood, IL 60712
Phone Number (847) 679-7484
Fax Number (847) 679-7494

	1	2	3	4	5	6	7	8	9	
	Schedule V		Unit of Allocation		Number of	Total Indirect	Amount of Salary	Facility	Allocation	
	Line	Item	(i.e.,Days, Direct Cost,	Total Units	Subunits Being	Cost Being	Cost Contained	Units	(col.8/col.4)x col.6	
	Reference		Square Feet)		Allocated Among	Allocated	in Column 6			
1	6	Plant Supervisor Salary	Direct Cost	1	1	\$ 65,193	\$ 65,193	1	\$ 65,193	1
2	17	Asst. Administrator Salary	Direct Cost	1	1	97,789	97,789	1	97,789	2
3	21	Office Manager Salary	Direct Cost	1	1	40,034	40,034	1	40,034	3
4	1	Food Service Supervisor Salary	Direct Cost	1	1	25,000	25,000	1	25,000	4
5	17	Administrative Salaries	Direct Cost	1	1	102,703	102,703	1	102,703	5
6	17	Administrator Salry	Direct Cost	1	1	77,512	77,512	1	77,512	6
7	21	Clerical Salaries	Direct Cost	1	1	88,298	88,298	1	88,298	7
8	21	Bank Fees	Resident Beds	624	3	434		180	125	8
9	30	Depreciation Expense	Resident Beds	624	3	22,025		180	6,353	9
10	19	Legal Fees	Resident Beds	624	3	8,298		180	2,394	10
11	33	Real Estate Taxes	Resident Beds	624	3	28,594		180	8,248	11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 555,880	\$ 496,529		\$ 513,649	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1	2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1							\$					\$	1
2													2
3													3
4													4
5													5
	Working Capital												
6	Parkway Bank		X	Line of Credit	n/a	12/01/11	505,495		12/01/12	0.0325	1,970		6
7													7
8													8
9	TOTAL Facility Related						\$ 505,495	\$			\$ 1,970		9
	B. Non-Facility Related*												
10	Citi Credit Card		X	Financing	n/a	n/a	n/a	n/a	n/a	n/a	5		10
11	Offest Interest Income										(1,975)		11
12													12
13													13
14	TOTAL Non-Facility Related						\$	\$			\$ (1,970)		14
15	TOTALS (line 9+line14)						\$ 505,495	\$			\$		15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

		Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2011 report.			\$	205,000	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$	205,843	2
3. Under or (over) accrual (line 2 minus line 1).			\$	843	3
4. Real Estate Tax accrual used for 2012 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	204,000	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)			\$		5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)			\$		6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.			\$	204,843	7
Real Estate Tax History:					
Real Estate Tax Bill for Calendar Year:		2007	210,326	8	
		2008	212,436	9	
		2009	190,141	10	
		2010	198,419	11	
		2011	230,843	12	
				FOR BHF USE ONLY	
		13	FROM R. E. TAX STATEMENT FOR 2011	\$	13
		14	PLUS APPEAL COST FROM LINE 5	\$	14
		15	LESS REFUND FROM LINE 6	\$	15
		16	AMOUNT TO USE FOR RATE CALCULATION	\$	16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

2011 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Winston Manor Cnv & Nursing COUNTY Cook

FACILITY IDPH LICENSE NUMBER 0035782

CONTACT PERSON REGARDING THIS REPORT Sanford B. Alper

TELEPHONE (847) 580-4100 FAX #: (847) 580-4199

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2011 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2011.

(A)	(B)	(C)	(D)
			<u>Tax</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Applicable to</u>
			<u>Nursing Home</u>
1. 17-06-106-001-0000	Nursing Home	\$ 197,594.00	\$ 197,594.00
2. 10-35-325-015-0000	Management Company	\$ 29,429.38	\$ 7,301.00
3. 10-35-325-015-0000	Management Company	\$ 3,819.65	\$ 948.00
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
TOTALS		\$ 230,843.03	\$ 205,843.00

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? X YES NO

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the original 2011 tax bills which were listed in Section A to this statement. Be sure to use the 2011 tax bill which is normally paid during 2012.

PLEASE NOTE: Payment information from the Internet or otherwise is not considered acceptable tax bill documentation . Facilities located in Cook County are required to providecopies of their original second installment tax bill.

A. Square Feet: 59,192

B. General Construction Type: Exterior BrickFrame SteelNumber of Stories 4

C. Does the Operating Entity?

☐ (a) Own the Facility

☒ (b) Rent from a Related Organization.

☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?

☒ (a) Own the Equipment

☐ (b) Rent equipment from a Related Organization.

☒ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐ YES

☒ NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	Nursing Home		1989	\$ 105,000	1
2					2
3	TOTALS			\$ 105,000	3

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1	FOR BHF USE ONLY	2	3	4	5	6	7	8	9	
	Beds*		Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	180		1989		\$ 1,536,832	\$ 48,788	31.5	\$ 48,788	\$	\$ 1,128,324	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9	Security System			1990	9,200	292	31.5	292		6,680	9
10	Interior Improvements			1990	32,039	1,018	31.5	1,018		22,943	10
11	Elevator			1990	5,300	168	31.5	168		3,773	11
12	Tiling & Lobby Office			1990	10,143	321	31.5	321		7,175	12
13	Building Improvements			1991	3,230	103	31.5	103		2,213	13
14	Building Improvements			1991	4,806	153	31.5	153		3,276	14
15	Tiles			1991	11,906	377	31.5	377		7,949	15
16	Radiator Cover			1992	12,400	394	31.5	394		8,192	16
17	Electrical Work			1992	3,500	111	31.5	111		2,299	17
18	Building Improvements			1993	21,476	550	39	550		10,668	18
19	Building Improvements			1995	34,754	891	39	891		15,631	19
20	Flooring & Tile			1996	5,355	138	39	138		2,268	20
21	Generator			1996	35,589	913	39	913		15,101	21
22	Air Conditioner			1996	16,511	423	39	423		6,998	22
23	Alarm System			1996	3,744	96	39	96		1,588	23
24	Roof			1996	1,200	31	39	31		513	24
25	Hot Water Heater			1996	2,900	74	39	74		1,224	25
26	Smoke Eater			1993	4,600		10			4,600	26
27	Air Conditioner			1993	2,550		10			2,550	27
28	Carpet			1993	3,527		10			3,527	28
29	Boiler			1993	3,600		10			3,600	29
30	Air Conditioner			1994	5,122		10			5,122	30
31	Hot Water Heater			1995	4,160		10			4,160	31
32	Air Conditioner			1995	2,816		10			2,816	32
33	Glass			1995	647		10			647	33
34	Roof			1997	21,350	547	39	547		8,690	34
35	Phone System			1997	13,666	351	39	351		5,533	35
36											36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

Facility Name & ID Number Winston Manor Cnv & Nursing

0035782

Report Period Beginning:

01/01/2012 Ending: 12/31/2012

XI. OWNERSHIP COSTS (continued)**B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	Electrical Work	1997	\$ 49,685	\$ 1,274	39	\$ 1,274	\$	\$ 19,907	37
38	Central Air Conditioning	1997	35,499	910	39	910		14,222	38
39	New Office Construction	1997	4,442	114	39	114		1,780	39
40	Boiler Insulation	1997	29,412	754	39	754		11,783	40
41	Fire Alarm & Sprinkler	1997	2,475	63	39	63		991	41
42	Doors & Construction	1997	8,190	210	39	210		3,211	42
43	Plumbing - Toilets & Pipes	1997	4,719	121	39	121		1,860	43
44	Roof	1998	3,900	100	39	100		1,488	44
45	HVAC Work	1998	2,700	69	39	69		1,023	45
46	Doors & Construction	1998	2,729	69	39	69		994	46
47	Time Clock	1998	5,245	135	39	135		1,956	47
48	Air Conditioner	1998	777	20	39	20		290	48
49	Phone System	1998	1,283	33	39	33		484	49
50	Door	1999	2,500	64	39	64		846	50
51	Fire Damper	1999	1,783	45	39	45		610	51
52	Water System	1999	6,000	154	39	154		2,020	52
53	Door Construction	1999	2,500	64	39	64		846	53
54	Kitchen and Tiling	1999	10,250	262	39	262		3,624	54
55	New Windows	2001	1,300	33	39	33		364	55
56	Doors & Frame	2001	2,025	53	39	53		582	56
57	Electric Wiring	2001	443	11	39	11		122	57
58	Wall Repair	2001	1,000	26	39	26		286	58
59	Roof Repair	2003	1,150	15	39	15		714	59
60	Brick Paver	2004	40,000	1,026	39	1,026		8,376	60
61	Tuckpointing	2004	23,518	603	39	603		5,075	61
62	Building Improvement from Building Partnership	1995	74,705	2,118	39	2,118		41,713	62
63	Bathroom Remodeling	2005	5,125	132	39	132		952	63
64	Pump	2005	2,600	66	39	66		505	64
65	Water Heater	2005	7,400	190	39	190		1,345	65
66	Elevator Machine Room	2006	41,767	1,071	39	1,071		6,426	66
67	Boiler Insulation	2006	32,500	833	39	833		5,138	67
68	Symmetry Construction	2006	5,500	141	39	141		881	68
69	Kitchen Fire Safety System	2006	1,600	41	39	41		251	69
70	TOTAL (lines 4 thru 69)		\$ 2,227,645	\$ 66,559		\$ 66,559	\$	\$ 1,428,725	70

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward	\$ 2,227,645	\$ 66,559		\$ 66,559	\$	\$ 1,428,725	1
2	Elevator Recall System	2006	4,500	116	39	116	693	2
3	Wireless Temperature Control	2006	3,500	89	39	89	545	3
4	Pushbutton Lock	2006	380	10	39	10	60	4
5	Roof	2006	7,100	182	39	182	1,092	5
6	Boiler	2007	26,890	690	39	690	3,965	6
7	Elevator Equipment	2007	8,171	209	39	209	1,153	7
8	Power Flame Gas Burner	2007	7,000	180	39	180	920	8
9	Fire Alarm	2012	4,300	28	39	28	28	9
10	Doors Project	2012	3,978	26	39	26	26	10
11	Elevator Improvements	2012	9,000	58	39	58	58	11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32								32
33								33
34	TOTAL (lines 1 thru 33)	\$ 2,302,464	\$ 68,147		\$ 68,147	\$	\$ 1,437,265	34

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$43,254	\$8,186	\$8,651	\$465	5-7	\$32,495	71
72	Current Year Purchases	1,220	697	174	(523)	5	174	72
73	Fully Depreciated Assets	515,448					515,448	73
74	Mng Company & Bld Partn		8,047	8,047				74
75	TOTALS	\$559,922	\$16,930	\$16,872	\$(58)		\$548,117	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Facility	2001 Ford Taurus	2006	\$2,245	\$	\$391	\$391	5	\$2,245	76
77										77
78										78
79										79
80	TOTALS			\$2,245	\$	\$391	\$391		\$2,245	80

E. Summary of Care-Related Assets

	1	2	
	Reference	Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$2,969,631	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$85,077	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$85,410	83
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$333	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$1,987,627	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease:
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?
If NO, see instructions.
- ☐ YES
- ☒ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

**

8. List separately any amortization of lease expense included on page 4, line 34.
This amount was calculated by dividing the total amount to be amortized
by the length of the lease
-
-

9. Option to Buy:
- ☐ YES
- ☒ NO
- Terms: Annual Lease
- *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?
- ☐ YES
- ☒ NO
16. Rental Amount for movable equipment: \$ 3,538
- Description: Copier - \$1,824; Ice Maker - \$993; Copier - Mng Company - \$721
- (Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18	See Attached Schedule			20,759	18
19					19
20					20
21	TOTAL		\$	\$ 20,759	21

10. Effective dates of current rental agreement:

Beginning 01/01/2012

Ending 12/31/2012

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2013	\$
13.	/2014	\$
14.	/2015	\$

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?

☐ YES

☒ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER CNA

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER CNA

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.

(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.

(c) For in-house training programs only. Do not include fringe benefits.

(d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

(e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.

(f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	1	2	3	4	5	6	7	8		
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify):									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 93,565	\$ 373,890	1
2	Cash-Patient Deposits	20,428	20,428	2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	2,410,491	2,410,491	3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	65,758	65,758	6
7	Other Prepaid Expenses	1,274	1,274	7
8	Accounts Receivable (owners or related parties)	46,134	496,024	8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 2,637,650	\$ 3,367,865	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land		105,000	13
14	Buildings, at Historical Cost		1,536,832	14
15	Leasehold Improvements, at Historical Cost	663,933	738,638	15
16	Equipment, at Historical Cost	562,164	562,164	16
17	Accumulated Depreciation (book methods)	(801,182)	(1,971,221)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify) Deposits	500	500	22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 425,415	\$ 971,913	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 3,063,065	\$ 4,339,778	25

		1	2	
		Operating	After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 99,791	\$ 99,791	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	20,428	20,428	28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	47,153	47,153	30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)		204,000	32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes	6,403	8,189	35
	Other Current Liabilities(specify):			
36	<u>Attached Schedule</u>	5,310,446	5,310,446	36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 5,484,221	\$ 5,690,007	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 5,484,221	\$ 5,690,007	46
47	TOTAL EQUITY(page 18, line 24)	\$ (2,421,156)	\$ (1,350,229)	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 3,063,065	\$ 4,339,778	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (2,429,921)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (2,429,921)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	1,198,765	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	(1,190,000)	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ 8,765	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (2,421,156)	24 *

* This must agree with page 17, line 47.

Facility Name & ID Number Winston Manor Cnv & Nursing

0035782

Report Period Beginning: 01/01/2012

Ending: 12/31/2012

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense

1

	I. Revenue	Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	\$ 6,434,227	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 6,434,227	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$	23
	D. Non-Operating Revenue		
24	Contributions		24
25	Interest and Other Investment Income***	2,119	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 2,119	26
	E. Other Revenue (specify):****		
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Vending Income	2,625	28
28a	Miscellaneous Income	14,803	28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 17,428	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 6,453,774	30

2

	II. Expenses	Amount	
	A. Operating Expenses		
31	General Services	953,640	31
32	Health Care	1,688,547	32
33	General Administration	1,338,981	33
	B. Capital Expense		
34	Ownership	529,264	34
	C. Ancillary Expense		
35	Special Cost Centers	737,683	35
36	Provider Participation Fee		36
	D. Other Expenses (specify):		
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 5,248,115	40
41	Income before Income Taxes (line 30 minus line 40)**	1,205,659	41
42	Income Taxes	(6,894)	42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ 1,198,765	43

	III. Net Inpatient Revenue detailed by Payer Source		
44	Medicaid - Net Inpatient Revenue	\$	44
45	Private Pay - Net Inpatient Revenue		45
46	Medicare - Net Inpatient Revenue		46
47	Other-(specify)		47
48	Other-(specify)		48
49	TOTAL Inpatient Care Revenue (This total must agree to Line 3)	\$	49

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? No If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,595	1,803	\$ 69,552	\$ 38.58	1
2	Assistant Director of Nursing	1,424	1,464	37,605	25.69	2
3	Registered Nurses	21,624	23,520	527,929	22.45	3
4	Licensed Practical Nurses	1,149	1,181	24,047	20.36	4
5	CNAs & Orderlies	43,834	52,869	608,685	11.51	5
6	CNA Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	1,493	1,741	26,149	15.02	8
9	Activity Director	1,983	2,199	25,712	11.69	9
10	Activity Assistants	5,975	6,340	56,962	8.98	10
11	Social Service Workers	8,282	8,893	126,263	14.20	11
12	Dietician					12
13	Food Service Supervisor	2,049	2,265	42,705	18.85	13
14	Head Cook					14
15	Cook Helpers/Assistants	17,587	19,998	196,064	9.80	15
16	Dishwashers					16
17	Maintenance Workers	4,190	4,507	65,550	14.54	17
18	Housekeepers	17,136	19,915	199,064	10.00	18
19	Laundry					19
20	Administrator					20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	7,825	8,459	78,479	9.28	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	136,146	155,154	\$ 2,084,766 *	\$ 13.44	34

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	M	\$ 10,333	1-3	35
36	Medical Director	O	3,000	9-3	36
37	Medical Records Consultant	N	2,232	10-3	37
38	Nurse Consultant	T			38
39	Pharmacist Consultant	H	2,273	10-3	39
40	Physical Therapy Consultant	L	816	10a-3	40
41	Occupational Therapy Consultant	Y			41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	F			43
44	Activity Consultant	E			44
45	Social Service Consultant	E	9,583	12-3	45
46	Other(specify)	S			46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 28,237		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	6,707	\$ 136,430	10-3	50
51	Licensed Practical Nurses				51
52	Certified Nurse Assistants/Aides				52
53	TOTAL (lines 50 - 52)	6,707	\$ 136,430		53

* This total must agree with page 4, column 1, line 45.

** See instructions.

XIX. SUPPORT SCHEDULES

A. Administrative Salaries			
Name	Function	%	Amount
			\$
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$
B. Administrative - Other			
Description			Amount
Management Fees			\$ 595,783
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)			\$ 595,783
C. Professional Services			
Vendor/Payee	Type		Amount
Kessler, Orean, Silver & Co.	Accounting		\$ 18,980
Medifax-EDI, LLC	Computer		284
Accu-Med Services, Inc.	Computer		3,140
Health Data System, Inc.	Computer		2,746
E Health Data Solutions	Computer		6,042
Automatic Data Processing	Computer		2,666
Personnel Planners	U/C Consultant		1,329
Property Valuation Services	Valuation Services		2,200
Borkan & Scahill, Ltd.	Legal		146
Brown, Udell, Pomerantz & Del	Legal		18,890
TOTAL (agree to Schedule V, line 19, column 3) (If total legal fees exceed \$5,000, attach copy of invoices.)			\$ 56,423
D. Employee Benefits and Payroll Taxes			
Description			Amount
Workers' Compensation Insurance			\$ 44,487
Unemployment Compensation Insurance			59,137
FICA Taxes			159,930
Employee Health Insurance			150,584
Employee Meals			22,978
Illinois Municipal Retirement Fund (IMRF)*			
Union Pension			22,046
Allocation from Management Company			52,306
TOTAL (agree to Schedule V, line 22, col.8)			\$ 511,468
E. Schedule of Non-Cash Compensation Paid to Owners or Employees			
Description	Line #		Amount
			\$
TOTAL			\$
F. Dues, Fees, Subscriptions and Promotions			
Description			Amount
IDPH License Fee			\$ 3,980
Advertising: Employee Recruitment			
Health Care Worker Background Check (Indicate # of checks performed)			
Patient Background Checks			900
Advertising			2,949
Attached Schedule			5,701
Allocation from Management Company			1,271
Less: Public Relations Expense	(		)
Non-allowable advertising	(		)
Yellow page advertising			(838)
TOTAL (agree to Sch. V, line 20, col. 8)			\$ 13,963
G. Schedule of Travel and Seminar**			
Description			Amount
Out-of-State Travel			\$
In-State Travel			
Seminar Expense			250
Entertainment Expense	(		)
(agree to Sch. V, line 24, col. 8)			
TOTAL			\$ 250

*** Attach copy of IMRF notifications**

****See instructions.**

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union? Yes
- (2) Are there any dues to nursing home associations included on the cost report? No
If YES, give association name and amount. N/A
- (3) Did the nursing home make political contributions or payments to a political action organization? No If YES, have these costs been properly adjusted out of the cost report? N/A
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? No If YES, what is the capacity? N/A
- (5) Have you properly capitalized all major repairs and equipment purchases? Yes
What was the average life used for new equipment added during this period? 5 Years
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 0 Line N/A
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? Yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? No
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over. N/A
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 737,683
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? Yes If YES, attach an explanation of the allocation.

- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? Yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? No For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 22,978 Has any meal income been offset against related costs? No Indicate the amount. \$ N/A
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? No
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? No If YES, please indicate the amount of income earned from such a program during this reporting period. \$ N/A
c. What percent of all travel expense relates to transportation of nurses and patients? 0
d. Have vehicle usage logs been maintained? Yes
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? No
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? Yes
g. Does the facility transport residents to and from day training? No
Indicate the amount of income earned from providing such transportation during this reporting period. \$ N/A
- (17) Has an audit been performed by an independent certified public accounting firm? No
Firm Name: N/A
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? Yes
- (19) If total legal fees are in excess of \$5,000, have legal invoices and a summary of services performed been attached to this cost report? N/A
Attach invoices and a summary of services for all architect and appraisal fees