

		FOR BHF USE					

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2011
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
FINANCIAL AND STATISTICAL REPORT (COST REPORT)
FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2011)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH License ID Number: <u>0023275</u>		II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER																							
Facility Name: <u>Sheltered Village</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>01/01/11</u> to <u>12/31/11</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge. Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.																							
Address: <u>600 Borden Street</u> <u>Woodstock</u> <u>60098</u>																									
Number City Zip Code																									
County: <u>McHenry</u>																									
Telephone Number: <u>815-338-6440</u> Fax # <u>815-338-0124</u>																									
HFS ID Number: _____		<table><tr><td rowspan="4">Officer or Administrator of Provider</td><td>(Signed) _____</td></tr><tr><td>(Type or Print Name) _____</td></tr><tr><td>(Title) _____</td></tr><tr><td>(Signed) <u>Compilation Report Attached</u></td></tr><tr><td rowspan="4">Paid Preparer</td><td>(Print Name and Title) <u>Robert Keeler</u> <u>CPA</u></td></tr><tr><td>(Firm Name & Address) <u>Siepert & Co., LLP</u> <u>2380 Bethany Road Sycamore, IL 60178</u></td></tr><tr><td>(Telephone) <u>815-787-7657</u> Fax # <u>815-787-6797</u></td></tr><tr><td>MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630</td></tr></table>		Officer or Administrator of Provider	(Signed) _____	(Type or Print Name) _____	(Title) _____	(Signed) <u>Compilation Report Attached</u>	Paid Preparer	(Print Name and Title) <u>Robert Keeler</u> <u>CPA</u>	(Firm Name & Address) <u>Siepert & Co., LLP</u> <u>2380 Bethany Road Sycamore, IL 60178</u>	(Telephone) <u>815-787-7657</u> Fax # <u>815-787-6797</u>	MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630												
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	MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630																								
Date of Initial License for Current Owners: <u>01/01/1977</u>																									
Type of Ownership:																									
<table><tr><td>☐ VOLUNTARY, NON-PROFIT</td><td>☒ PROPRIETARY</td><td>☐ GOVERNMENTAL</td></tr><tr><td>☐ Charitable Corp.</td><td>☐ Individual</td><td>☐ State</td></tr><tr><td>☐ Trust</td><td>☐ Partnership</td><td>☐ County</td></tr><tr><td>IRS Exemption Code _____</td><td>☐ Corporation</td><td>☐ Other _____</td></tr><tr><td></td><td>☒ "Sub-S" Corp.</td><td></td></tr><tr><td></td><td>☐ Limited Liability Co.</td><td></td></tr><tr><td></td><td>☐ Trust</td><td></td></tr><tr><td></td><td>☐ Other _____</td><td></td></tr></table>		☐ VOLUNTARY, NON-PROFIT	☒ PROPRIETARY	☐ GOVERNMENTAL	☐ Charitable Corp.	☐ Individual	☐ State	☐ Trust	☐ Partnership	☐ County	IRS Exemption Code _____	☐ Corporation	☐ Other _____		☒ "Sub-S" Corp.			☐ Limited Liability Co.			☐ Trust			☐ Other _____	
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	☒ "Sub-S" Corp.																								
	☐ Limited Liability Co.																								
	☐ Trust																								
	☐ Other _____																								
In the event there are further questions about this report, please contact:																									
Name: <u>Robert Keeler</u> Telephone Number: <u>815-787-7657</u>																									
Email Address: _____																									

SEE ACCOUNTANTS' COMPILATION REPORT

Facility Name & ID Number Sheltered Village

0023275 Report Period Beginning: 01/01/11 Ending: 12/31/11

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,
(must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1		Skilled (SNF)			1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4	<u>96</u>	Intermediate/DD	<u>96</u>	<u>35,040</u>	4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>96</u>	TOTALS	<u>96</u>	<u>35,040</u>	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF			<u>Hospice</u>		8
9	SNF/PED					9
10	ICF	<u>32,153</u>	<u>365</u>	<u>162</u>	<u>32,680</u>	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>32,153</u>	<u>365</u>	<u>162</u>	<u>32,680</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed
bed days on line 7, column 4.) 93.26%

D. How many bed-hold days during this year were paid by the Department?
678 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)
N/A

F. Does the facility maintain a daily midnight census? yes

G. Do pages 3 & 4 include expenses for services or
investments not directly related to patient care?
YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES ☐ NO ☒

I. On what date did you start providing long term care at this location?
Date started 01/01/1977

J. Was the facility purchased or leased after January 1, 1978?
YES ☐ Date _____ NO ☒

K. Was the facility certified for Medicare during the reporting year?
YES ☐ NO ☒ If YES, enter number
of beds certified _____ and days of care provided _____

Medicare Intermediary _____

IV. ACCOUNTING BASIS

ACCRAUAL ☒ MODIFIED
CASH* ☐ CASH* ☐

Is your fiscal year identical to your tax year? YES ☒ NO ☐

Tax Year: 12/31 Fiscal Year: 12/31
* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Sheltered Village # 0023275 Report Period Beginning: 01/01/11 Ending: 12/31/11

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	161,664	18,809	6,960	187,433		187,433		187,433			1
2	Food Purchase		207,318		207,318		207,318	(397)	206,921			2
3	Housekeeping	118,627		22,951	141,578		141,578		141,578			3
4	Laundry	24,823	4,279		29,102		29,102		29,102			4
5	Heat and Other Utilities			76,542	76,542		76,542		76,542			5
6	Maintenance	85,994	28,649	20,650	135,293		135,293		135,293			6
7	Other (specify):*											7
8	TOTAL General Services	391,108	259,055	127,103	777,266		777,266	(397)	776,869			8
	B. Health Care and Programs											
9	Medical Director			24,000	24,000		24,000		24,000			9
10	Nursing and Medical Records	1,379,924	81,134	18,339	1,479,397		1,479,397		1,479,397			10
10a	Therapy											10a
11	Activities	182,465	2,483		184,948		184,948		184,948			11
12	Social Services	258,993	1,778	27,371	288,142		288,142		288,142			12
13	CNA Training	24,396			24,396	379	24,775		24,775			13
14	Program Transportation			30,267	30,267	(7,239)	23,028		23,028			14
15	Other (specify):*											15
16	TOTAL Health Care and Programs	1,845,778	85,395	99,977	2,031,150	(6,860)	2,024,290		2,024,290			16
	C. General Administration											
17	Administrative	263,267			263,267		263,267		263,267			17
18	Directors Fees			72,000	72,000		72,000		72,000			18
19	Professional Services			23,069	23,069		23,069		23,069			19
20	Dues, Fees, Subscriptions & Promotions			4,981	4,981		4,981	(913)	4,068			20
21	Clerical & General Office Expenses	104,783	7,611	14,120	126,514	(379)	126,135		126,135			21
22	Employee Benefits & Payroll Taxes			579,177	579,177		579,177		579,177			22
23	Inservice Training & Education											23
24	Travel and Seminar			6,489	6,489		6,489		6,489			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			79,135	79,135		79,135		79,135			26
27	Other (specify):*											27
28	TOTAL General Administration	368,050	7,611	778,971	1,154,632	(379)	1,154,253	(913)	1,153,340			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	2,604,936	352,061	1,006,051	3,963,048	(7,239)	3,955,809	(1,310)	3,954,499			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

SEE ACCOUNTANTS' COMPILATION REPORT

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR BHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			45,289	45,289	7,239	52,528	30,159	82,687			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			22,276	22,276		22,276	(474)	21,802			32
33	Real Estate Taxes			55,726	55,726		55,726		55,726			33
34	Rent-Facility & Grounds			228,000	228,000		228,000	(228,000)				34
35	Rent-Equipment & Vehicles											35
36	Other (specify):*											36
37	TOTAL Ownership			351,291	351,291	7,239	358,530	(198,315)	160,215			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			226,851	226,851		226,851		226,851			42
43	Other (specify):* DT Program	296,924		183,367	480,291		480,291	(480,291)				43
44	TOTAL Special Cost Centers	296,924		410,218	707,142		707,142	(480,291)	226,851			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	2,901,860	352,061	1,767,560	5,021,481		5,021,481	(679,916)	4,341,565			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

SEE ACCOUNTANTS' COMPILATION REPORT

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income	(474)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(397)	2		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional	(913)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule	(708,291)			29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (710,075)		\$	30

BHF USE ONLY							
48		49		50		51	
						52	

B. If there are expenses experienced by the facility which do not appear in the
general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule	30,159	30	35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 30,159		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ (679,916)		37

*These costs are only allowable if they are necessary to meet minimum
licensing standards. Attach a schedule detailing the items included
on these lines.

C. Are the following expenses included in Sections A to D of pages 3
and 4? If so, they should be reclassified into Section E. Please
reference the line on which they appear before reclassification.
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		X	\$		38
39						39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology		X			42
43	Prescription Drugs		X			43
44						44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

Sheltered Village

	ID#	0023275
Report Period Beginning:		01/01/11
Ending:		12/31/11

Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference	
1		\$		1
2				2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
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28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	0		49

Summary A

12/31/11

[illegible]

Summary B

12/31/11

	PAGES	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	PAGE	SUMMARY	
Capital Expense	5 & 5A	6	6A	6B	6C	6D	6E	6F	6G	6H	6I	TOTALS	
D. Ownership	(to Sch V, col.7)												
Depreciation	30,159	0	0	0	0	0	0	0	0	0	0	30,159	30
Amortization of Pre-Op. & Org.	0	0	0	0	0	0	0	0	0	0	0	0	31
Interest	(474)	0	0	0	0	0	0	0	0	0	0	(474)	32
Real Estate Taxes	0	0	0	0	0	0	0	0	0	0	0	0	33
Rent-Facility & Grounds	0	0	0	0	0	0	0	0	0	0	0	0	34
Rent-Equipment & Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	35
Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	36
TOTAL Ownership	29,685	0	0	0	0	0	0	0	0	0	0	29,685	37
Ancillary Expense													
E. Special Cost Centers													
Medically Necessary Transportation	0	0	0	0	0	0	0	0	0	0	0	0	38
Ancillary Service Centers	0	0	0	0	0	0	0	0	0	0	0	0	39
Barber and Beauty Shops	0	0	0	0	0	0	0	0	0	0	0	0	40
Coffee and Gift Shops	0	0	0	0	0	0	0	0	0	0	0	0	41
Provider Participation Fee	0	0	0	0	0	0	0	0	0	0	0	0	42
Other (specify):*	0	0	0	0	0	0	0	0	0	0	0	0	43
TOTAL Special Cost Centers	0	0	0	0	0	0	0	0	0	0	0	0	44
GRAND TOTAL COST (sum of lines 29, 37 & 44)	28,375	0	0	0	0	0	0	0	0	0	0	28,375	45

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Forest Steel Company	100%					

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

YES

X NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
1	V			\$			\$	\$	1
2	V								2
3	V								3
4	V								4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$			\$	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

SEE ACCOUNTANTS' COMPILATION REPORT

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions.

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1								1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
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23								23
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25								25
26								26
27								27
28								28
29								29
30								30

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1	2	3	4	5	6		7		8	
	Name	Title	Function	Ownership Interest	Compensation Received From Other Nursing Homes*	Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		Compensation Included in Costs for this Reporting Period**		Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Robert R Bowman	President		**				Director Fee	\$ 12,000	18-3	1
2	Robert R Bowman	Physical Plant				35	80.00	Wage	156,000	17-1	2
3	Pamela S Bowman	Vice President		**				Director Fee	12,000	18-3	3
4	Edward A Rosenow	Secretary						Director Fee	12,000	18-3	4
5	Robert F X Keeler	Treasurer						Director Fee	12,000	18-3	5
6	Robb Bowman	Director						Director Fee	12,000	18-3	6
7	Amy McCue	Director						Director Fee	12,000	18-3	7
8	Amy McCue	Speech Therapist				16	40.00	Wage	17,814	12-1	8
9											9
10											10
11	** Robert & Pamela Bowman own 100% of Forest Steel Company which owns 100% of Dorr-Wood Ltd.										11
12											12
13								TOTAL	\$ 245,814		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

SEE ACCOUNTANTS' COMPILATION REPORT

Facility Name & ID Number Sheltered Village # 0023275 Report Period Beginning: 01/01/11 Ending: 12/31/11

VIII. ALLOCATION OF INDIRECT COSTS

- A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☐ NO ☒
- B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization _____
Street Address _____
City / State / Zip Code _____
Phone Number (____) _____
Fax Number (____) _____

	1	2	3	4	5	6	7	8	9	
	Schedule V Line Reference	Item	Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	Total Units	Number of Subunits Being Allocated Among	Total Indirect Cost Being Allocated	Amount of Salary Cost Contained in Column 6	Facility Units	Allocation (col.8/col.4)x col.6	
1						\$	\$			1
2										2
3										3
4										4
5										5
6										6
7										7
8										8
9										9
10										10
11										11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$	\$		\$	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related Long-Term												
1							\$					\$	1
2													2
3													3
4													4
5													5
	Working Capital												
6	Harris Bank NA		X	Working Capital		10/01/11	1,500,000	1,472,500	9/30/12	5.2500	20,370		6
7	Robert Keeler		X	Working Capital		12/30/11	150,000	150,000	Demand	5.0000			7
8	Interest on Trade Payables										1,906		8
9	TOTAL Facility Related						\$ 1,650,000	\$ 1,622,500			\$ 22,276		9
	B. Non-Facility Related*												
10													10
11													11
12													12
13													13
14	TOTAL Non-Facility Related						\$				\$		14
15	TOTALS (line 9+line14)						\$ 1,650,000	\$ 1,622,500			\$ 22,276		15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

SEE ACCOUNTANTS' COMPILATION REPORT

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

		Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2010 report.		\$	50,400	1	
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$	52,026	2	
3. Under or (over) accrual (line 2 minus line 1).		\$	1,626	3	
4. Real Estate Tax accrual used for 2011 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	54,100	4	
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$		5	
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$		6	
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	55,726	7	
Real Estate Tax History:					
Real Estate Tax Bill for Calendar Year:		2006	43,637	8	
		2007	45,307	9	
		2008	48,350	10	
		2009	49,425	11	
		2010	52,026	12	
Accrual @ 12/31/11				13	FROM R. E. TAX STATEMENT FOR 2010 \$ 13
52,026 @ 104% = 54107 Round to 54,100				14	PLUS APPEAL COST FROM LINE 5 \$ 14
				15	LESS REFUND FROM LINE 6 \$ 15
				16	AMOUNT TO USE FOR RATE CALCULATION \$ 16

- NOTES:
1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.

2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

SEE ACCOUNTANTS' COMPILATION REPORT

FACILITY NAME	<u>Sheltered Village</u>	COUNTY	<u>McHenry</u>
FACILITY IDPH LICENSE NUMBER	<u>0023275</u>		
CONTACT PERSON REGARDING THIS REPORT	<u>Robert Keeler</u>		
TELEPHONE	815-787-7657	FAX #:	815-787-6797

Enter the tax index number and real estate tax assessed for 2010 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2010.

B. Real Estate Tax Cost Allocations

If YES, attach an explanation and a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

Attach a copy of the original 2010 tax bills which were listed in Section A to this statement. Be sure to use the 2010 tax bill which is normally paid during 2011.

Page 10A

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet:

22,800

B. General Construction Type:

Exterior

Brick

Frame

Wood

Number of Stories

one

C. Does the Operating Entity?

☐

(a) Own the Facility

☒

(b) Rent from a Related Organization.

☐

(c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?

☒

(a) Own the Equipment

☐

(b) Rent equipment from a Related Organization.

☐

(c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐

YES

☒

NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	Residential Care	4.9 Acres	1991	\$ 50,000	1
2					2
3	TOTALS	#VALUE!		\$ 50,000	3

SEE ACCOUNTANTS' COMPILATION REPORT

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1	2	3	4	5	6	7	8	9	
	Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation
4	96		1991		\$ 950,000	\$	31.5	\$ 30,159	\$ 30,159	\$ 632,078
5										
6										
7										
8										
	Improvement Type**									
9	Blacktop		1995		8,986		15			8,986
10	Concrete Sidewalk & Patio		2000		3,851	257	15	257		2,995
11	90 x 40 Building Addition & Remodel		2003		629,115	16,131	39	16,131		132,410
12	Rmodel Shower Area		2004		27,050	694	39	694		5,346
13	Blacktop Walkway		2006		11,675	778	15	778		4,281
14	Replace Resident Room Doors		2006		11,614	290	39	290		1,585
15	Attic Fire Walls		2011		9,743	132	39	132		132
16	Roof Work		2011		18,691	97	39	97		97
17										
18										
19										
20										
21										
22										
23										
24										
25										
26										
27										
28										
29										
30										
31										
32										
33										
34										
35										
36										

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1		3	4	5	6	7	8	9	
Improvement Type**		Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37			\$	\$		\$	\$	\$	37
38									38
39									39
40									40
41									41
42									42
43									43
44									44
45									45
46									46
47									47
48									48
49									49
50									50
51									51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 1,670,725	\$ 18,379		\$ 48,538	\$ 30,159	\$ 787,910	70

SEE ACCOUNTANTS' COMPILATION REPORT

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$149,111	\$20,334	\$20,334	\$	57	\$82,873	71
72	Current Year Purchases	89,892	6,575	6,575		57	6,575	72
73	Fully Depreciated Assets	392,884					392,884	73
74								74
75	TOTALS	\$631,887	\$26,909	\$26,909	\$		\$482,332	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Res Trans	2004 Chevy G 35 Van	2005	\$22,501	\$	\$	\$	5	\$22,501	76
77	Res Trans	2005 Chevy G 35 Van	2006	23,395	2,339	2,339		5	23,394	77
78	Res Trans	2009 Chevy Impala	2010	30,180	4,900	4,900		5	6,185	78
79										79
80	TOTALS			\$76,076	\$7,239	\$7,239	\$		\$52,080	80

E. Summary of Care-Related Assets

	1	2	
	Reference	Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$2,428,688	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$52,527	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$82,686	83
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$30,159	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$1,322,322	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	Day Training Assets	\$97,585	\$7,153	\$54,404	86
87					87
88					88
89					89
90					90
91	TOTALS	\$97,585	\$7,153	\$54,404	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease:Trust 134-1435 (Controlled by Robert R Bowman)
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?
If NO, see instructions.☒ YES☐ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:	1969	96	01/01/1991	\$ 228,000			3
4	Additions							4
5								5
6								6
7	TOTAL		96		\$ 228,000			7

**

8. List separately any amortization of lease expense included on page 4, line 34.
This amount was calculated by dividing the total amount to be amortized
by the length of the lease.

9. Option to Buy:☐ YES☒ NO Terms:

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?☐ YES☒ NO
16. Rental Amount for movable equipment: \$ Description:

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning01/01/11

Ending12/31/11

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	12/31/2012	\$ 228,000
13.	12/31/2013	\$ Not Stated
14.	12/31/2014	\$ Not Stated

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?

☒ YES

☐ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER CNA

☒

☐

☐

80

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER CNA

☒

☐

80

B. EXPENSES		ALLOCATION OF COSTS (d)			
		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies	26	353		379
3	Classroom Wages (a)	444	9,603		10,047
4	Clinical Wages (b)	548	13,801		14,349
5	In-House Trainer Wages (c)	460	11,700		12,160
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$ 1,478	\$ 35,457	\$	\$ 36,935
10	SUM OF line 9, col. 1 and 2 (e)	\$ 36,935			

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
(c) For in-house training programs only. Do not include fringe benefits.
(d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	14
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	1
2. From other facilities (f)	
TOTAL TRAINED	15

(e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.
SEE ACCOUNTANTS' COMPILATION REPORT

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	1	2	3	4	5	6	7	8			
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)		
			Units of Service	Cost	Units	Cost					
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1	
2	Licensed Speech and Language Development Therapist		hrs							2	
3	Licensed Recreational Therapist		hrs							3	
4	Licensed Physical Therapist		hrs							4	
5	Physician Care		visits							5	
6	Dental Care		visits							6	
7	Work Related Program		hrs							7	
8	Habilitation		hrs							8	
9	Pharmacy		# of prescrpts							9	
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10	
11	Academic Education		hrs							11	
12	Other (specify):									12	
13	Other (specify):									13	
14	TOTAL			\$		\$	\$		\$	None	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

SEE ACCOUNTANTS' COMPILATION REPORT

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 64,038	\$	1
2	Cash-Patient Deposits	5,399		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	2,189,855		3
4	Supply Inventory (priced at Cost)	6,967		4
5	Short-Term Investments			5
6	Prepaid Insurance	42,164		6
7	Other Prepaid Expenses	1,100		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 2,309,523	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land			13
14	Buildings, at Historical Cost			14
15	Leasehold Improvements, at Historical Cost	720,725		15
16	Equipment, at Historical Cost	707,961		16
17	Accumulated Depreciation (book methods)	(690,245)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify): Day Training Eq Net	43,180		23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 781,621	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 3,091,144	\$	25

		1	2	
		Operating	After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 218,582	\$	26
27	Officer's Accounts Payable	7,193		27
28	Accounts Payable-Patient Deposits	5,399		28
29	Short-Term Notes Payable	1,622,500		29
30	Accrued Salaries Payable	58,600		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)	54,100		32
33	Accrued Interest Payable	2,300		33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 1,968,674	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 1,968,674	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 1,122,470	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 3,091,144	\$	48

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 1,136,759	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 1,136,759	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(14,293)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe) Rounding	4	16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (14,289)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 1,122,470	24 *

* This must agree with page 17, line 47.

SEE ACCOUNTANTS' COMPILATION REPORT

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.
Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

1			
	Revenue	Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	\$ 4,299,964	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 4,299,964	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$	23
	D. Non-Operating Revenue		
24	Contributions		24
25	Interest and Other Investment Income***	474	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 474	26
	E. Other Revenue (specify):****		
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Commensary Net of Expense	2,259	28
28a	Day Training Income	704,491	28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 706,750	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 5,007,188	30

2			
	Expenses	Amount	
	A. Operating Expenses		
31	General Services	777,266	31
32	Health Care	2,031,150	32
33	General Administration	1,154,632	33
	B. Capital Expense		
34	Ownership	351,291	34
	C. Ancillary Expense		
35	Special Cost Centers	480,291	35
36	Provider Participation Fee	226,851	36
	D. Other Expenses (specify):		
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 5,021,481	40
41	Income before Income Taxes (line 30 minus line 40)**	(14,293)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (14,293)	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? No If not, please attach a reconciliation. 50% Travel & Meals 1266

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation. SEE ACCOUNTANTS' COMPILATION REPORT

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	2,416	2,625	\$ 105,589	\$ 40.22	1
2	Assistant Director of Nursing					2
3	Registered Nurses	9,966	10,572	290,111	27.44	3
4	Licensed Practical Nurses	6,955	7,523	206,917	27.50	4
5	CNAs & Orderlies					5
6	CNA Trainees	2,480	2,480	24,396	9.84	6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director	1,877	2,132	33,197	15.57	9
10	Activity Assistants	8,425	8,611	90,100	10.46	10
11	Social Service Workers	1,870	2,107	50,341	23.89	11
12	Dietician					12
13	Food Service Supervisor	2,030	2,217	44,173	19.92	13
14	Head Cook	1,704	1,944	28,899	14.87	14
15	Cook Helpers/Assistants	3,824	4,133	49,640	12.01	15
16	Dishwashers	3,847	4,057	38,952	9.60	16
17	Maintenance Workers	3,613	4,161	85,994	20.67	17
18	Housekeepers	9,690	10,447	118,627	11.36	18
19	Laundry	2,353	2,418	24,823	10.27	19
20	Administrator	1,900	2,080	107,267	51.57	20
21	Assistant Administrator					21
22	Other Administrative	1,800	2,080	156,000	75.00	22
23	Office Manager					23
24	Clerical	3,320	3,878	104,783	27.02	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)	11,122	12,098	208,652	17.25	28
29	Resident Services Coordinator	1,992	2,174	59,168	27.22	29
30	Habilitation Aides (DD Homes)	52,131	57,920	745,536	12.87	30
31	Medical Records	1,876	2,036	31,771	15.60	31
32	Other Health Care(specify)					32
33	Other(specify) <u>Develp. Training</u>	19,862	22,192	296,924	13.38	33
34	TOTAL (lines 1 - 33)	155,053	169,885	\$ 2,901,860 *	\$ 17.08	34

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	148	\$ 6,960	1-3	35
36	Medical Director	96	24,000	9-3	36
37	Medical Records Consultant				37
38	Nurse Consultant				38
39	Pharmacist Consultant	14	1,155	10-3	39
40	Physical Therapy Consultant	17	2,444	10-3	40
41	Occupational Therapy Consultant	15	1,184	10-3	41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	8	450	10-3	43
44	Activity Consultant				44
45	Social Service Consultant	48	3,120	12-3	45
46	Other(specify) <u>Psychiatrist</u>	48	3,600	12-3	46
47	<u>Behavior consultant</u>	978	21,010	12-3	47
48	<u>Dental Consultant</u>	48	11,134	10-3	48
49	TOTAL (lines 35 - 48)	1,420	\$ 75,057		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	8	\$ 160	10-3	50
51	Licensed Practical Nurses	24	432	10-3	51
52	Certified Nurse Assistants/Aides	157	1,295	10-3	52
53	TOTAL (lines 50 - 52)	189	\$ 1,887		53

SEE ACCOUNTANTS' COMPILATION REPORT

* This total must agree with page 4, column 1, line 45.

** See instructions.

STATE OF ILLINOIS

Facility Name & ID NumberSheltered Village# 0023275Report Period Beginning: 01/01/11Ending: 12/31/11Page 21

XIX. SUPPORT SCHEDULES

A. Administrative Salaries

Name	Function	Ownership %	Amount
Robert Norris	Administrator	0	\$ 107,267
Robert Bowman	Physical Plant	100	156,000
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$ 263,267

B. Administrative - Other

Description	Amount
	\$
TOTAL (agree to Schedule V, line 17, col. 3) (Attach a copy of any management service agreement)	

C. Professional Services

Vendor/Payee	Type	Amount
J. K. Filler PC	Legal	\$ 2,051
Regas Frezados & Dallas	Legal	1,000
Michlong Hoffman Et Al	Legal	688
Payroll Service	Payroll	190
McHenry County	Kitchen License	300
Siepert & Co., LLP	CPA's	18,840
TOTAL (agree to Schedule V, line 19, column 3) (If total legal fees exceed \$5,000, attach copy of invoices.)		\$ 23,069

D. Employee Benefits and Payroll Taxes

Description	Amount	
Workers' Compensation Insurance	\$ 176,867	
Unemployment Compensation Insurance	24,984	
FICA Taxes	212,910	
Employee Health Insurance	230,257	
Employee Meals		
Illinois Municipal Retirement Fund (IMRF)*		
Less D.T. Program Fringes	(65,841)	
TOTAL (agree to Schedule V, line 22, col.8)		\$ 579,177

E. Schedule of Non-Cash Compensation Paid to Owners or Employees

Description	Line #	Amount
		\$
TOTAL		\$

F. Dues, Fees, Subscriptions and Promotions

Description	Amount	
IDPH License Fee	\$	
Advertising: Employee Recruitment	3,851	
Health Care Worker Background Check (Indicate # of checks performed 22)	675	
Patient Background Checks 5	80	
Dues & Subscriptions	375	
Less: Public Relations Expense	()	
Non-allowable advertising	(913)	
Yellow page advertising	()	
TOTAL (agree to Sch. V, line 20, col. 8)		\$ 4,068

G. Schedule of Travel and Seminar**

Description	Amount
Out-of-State Travel	\$
In-State Travel	2,532
Seminar Expense	3,957
Entertainment Expense	()
(agree to Sch. V, line 24, col. 8)	
TOTAL	\$ 6,489

* Attach copy of IMRF notifications

**See instructions.

SEE ACCOUNTANTS' COMPILATION REPORT

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

	1	2	3	4	5	6	7	8	9	10	11	12	13
	Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	Amount of Expense Amortized Per Year								
					FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
1			\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20	TOTALS		\$ NONE		\$	\$	\$	\$	\$	\$	\$	\$	\$

SEE ACCOUNTANTS' COMPILATION REPORT

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN,LPN,NA) represented by a union?

No

(2) Are there any dues to nursing home associations included on the cost report?

Yes

If YES, give association name and amount.

IL Nursing Home Association \$300

(3) Did the nursing home make political contributions or payments to a political action organization?

No

If YES, have these costs been properly adjusted out of the cost report?

(4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year?

No

If YES, what is the capacity?

(5) Have you properly capitalized all major repairs and equipment purchases?

Yes

What was the average life used for new equipment added during this period?

7

(6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V.

\$0

Line

(7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports?

Yes

If NO, attach a complete explanation.

(8) Are you presently operating under a sale and leaseback arrangement?

No

If YES, give effective date of lease.

(9) Are you presently operating under a sublease agreement?

YES

X

NO

(10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)?

YES

NO

X

If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

(11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period.

\$226,851

This amount is to be recorded on line 42 of Schedule V.

(12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee?

No

If YES, attach an explanation of the allocation.

(13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V?

Yes

(14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B?

N/A

For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.

(15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V.

\$None

Has any meal income been offset against related costs?

None

Indicate the amount. \$

(16) Travel and Transportation

a. Are there costs included for out-of-state travel?

No

If YES, attach a complete explanation.

b. Do you have a separate contract with the Department to provide medical transportation for residents?

Yes

If YES, please indicate the amount of income earned from such a program during this reporting period.

\$1,779

c. What percent of all travel expense relates to transportation of nurses and patients?

100%

d. Have vehicle usage logs been maintained?

Yes

e. Are all vehicles stored at the nursing home during the night and all other times when not in use?

No

f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report?

Yes, personal use credited to vehicle expense

g. Does the facility transport residents to and from day training?

Yes

Indicate the amount of income earned from providing such transportation during this reporting period.

\$0

Vehicle not in report

(17) Has an audit been performed by an independent certified public accounting firm?

No

Firm Name:

(18) Have all costs which do not relate to the provision of long term care been adjusted out out of Schedule V?

Yes

(19) If total legal fees are in excess of \$5,000, have legal invoices and a summary of services performed been attached to this cost report?

N/A

Attach invoices and a summary of services for all architect and appraisal fees.

SEE ACCOUNTANTS' COMPILATION REPORT

Dorr Wood Ltd.**Detail of Seminars 2011**

Date	Title	Persons	Location	Sponsor	Cost
1/11/11	Aging Brain	R Norris L Marsh	Crystal Lake, IL	INR	\$172.00
3/11/11	Essentials of HR Law	R Norris L Marsh L King	Rockford, IL	Pryor Seminars	\$537.00
3/28/11	Health Wellness	A Kumm	On-line	Phoenix University	\$246.00
3/29/11	Brain Injury	R Norris L Marsh	Crystal Lake, IL	INR	\$168.00
4/6/11	Phlebotomy class	K Fuller	Spring 2011	Healthcare Svc.	\$246.00
4/7/11	Brain Injury	M Talides	Crystal Lake, IL	INR	\$84.00
5/3/11	Food Safety Course	G Schafer S Lamz	Crystal Lake, IL	Safe Food	\$160.00
5/5/11	Crisis Prevention	J Collins	Woodstock, IL	Crisis Prev. Inst.	\$290.00
5/25/11	Comprehensive Food Safety	L Smith	Crystal Lake, IL	Safe Food	\$170.00
6/6/11	Phlebotomy class	L Hernandez	Spring 2011	Healthcare Svc.	\$246.00
6/16/11	IL Department of Public Health	G Schafer S Lamz	Crystal Lake, IL	Health Dept	\$70.00
6/3/11	Pharmerica Education Symposium	Seven Nurses	Oak Brook, IL	Pharmerica	\$175.00
8/9/11	Diabetes, Obesity & Heart Disease	R Norris L Marsh	Crystal Lake, IL	INR	\$168.00
9/9/11	IL Department of Public Health	R Cruz	Crystal Lake, IL	Health Dept	\$35.00
10/4/11	Diabetes, Obesity & Heart Disease	R Norris L Marsh	Crystal Lake, IL	INR	\$168.00

Dorr Wood Ltd.

Detail of Seminars 2011

Date	Title	Persons	Location	Sponsor	Cost
11/11/11	Converging Pain	P Price R Norris L Marsh R Bowman	Crystal Lake, IL	INR	\$322.00
11/22/11	INHA	R Bowman R Norris	Annual Dues	INHA	\$300.00
12/8/11	Activity Director Training	E Witt	Harper College	Harper College	\$400.00
TOTAL					\$3,957.00

Reclassifications

		DR	CR
1			
	Reclassify Vehicle Depreciation		
	30-3 Depreciation	7,239	
	14-3 Program Transportation		7,239
2			
	Reclassify Training Supplies		
	13-2 CNA Training	379	
	21-2 Clerical & General Office		379

Detail of Line 29 - VI Adjustment Detail

	Line Reference	Amount
Related Party Rent	34	-\$228,000.00
Day Training Program Expense	43	-\$480,291.00
Total Line 29		<u>-\$708,291.00</u>

Detail of Line 35 - VI Adjustment Detail

Building Depreciation	35	<u>\$30,159.00</u>
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**Dorr-Wood Ltd.
d/b/a Sheltered Village
Detail of Travel
12/31/2010**

12/12/2010	Business Meeting	Haru of Japan	Sycamore, IL	\$47.00
12/20/2010	Business Meeting	Niko's Lodge	St. Charles, IL	\$106.00
12/29/2010	Business Meeting	Pizza Villa	DeKalb, IL	\$32.00
1/23/2011	Business Meeting	Tango Restaurant	Naperville, IL	\$169.00
2/3/2011	Business Meeting	Sorrento's Ranch	Sycamore, IL	\$179.00
3/9/2011	Business Meeting	Thunder Bay Grill	Rockford, IL	\$68.00
4/1/2011	Business Meeting	Village Square	Crystal Lake, IL	\$84.00
5/6/2011	Business Meeting	Sorrento's Ranch	Sycamore, IL	\$188.00
6/7/2011	Business Meeting	Jonah Seafood House	East Peoria, IL	\$67.00
6/9/2011	Business Meeting	Paradise Hotel	East Peoria, IL	\$36.00
6/9/2011	Business Meeting	Jonah Seafood House	East Peoria, IL	\$50.00
6/6/2011	Business Meeting	Woodstock Public	Woodstock, IL	\$60.00
6/16/2011	Business Meeting	Sorrento's Ranch	Sycamore, IL	\$156.00
7/12/2011	Business Meeting	Mugzzies Pizza	Sycamore, IL	\$67.00
7/20/2011	Business Meeting	El Niagra	Woodstock, IL	\$32.00
8/18/2011	Business Meeting	Sorrento's Ranch	Sycamore, IL	\$163.00
8/11/2011	Business Meeting	Coleman & Co.	Woodstock, IL	\$61.00
8/18/2011	Business Meeting	El Niagra	Woodstock, IL	\$56.00
10/4/2011	Business Meeting	Village Square	Crystal Lake, IL	\$65.00
10/21/2011	Business Meeting	Sorrento's Ranch	Sycamore, IL	\$158.00
10/23/2011	Business Meeting	Rosita's	DeKalb, IL	\$89.00
10/26/2011	Business Meeting	Eduardo's	DeKalb, IL	\$46.00
10/20/2011	Business Meeting	Cabana Charley's	Sycamore, IL	\$77.00
10/29/2011	Business Meeting	Rosita's	DeKalb, IL	\$180.00
12/7/2011	Business Meeting	Mitchel Café	Sycamore, IL	\$30.00
12/13/2011	Business Meeting	Sorrento's Ranch	Sycamore, IL	\$176.00
12/8/2011	Business Meeting	Village Square	Crystal Lake, IL	<u>\$90.00</u>
			TOTAL	<u>\$2,532.00</u>