

		FOR BHF USE					

LL1

2011
STATE OF ILLINOIS
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
FINANCIAL AND STATISTICAL REPORT (COST REPORT)
FOR LONG-TERM CARE FACILITIES
(FISCAL YEAR 2011)

IMPORTANT NOTICE
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH License ID Number: 8049116

Facility Name: Mercy Harvard Hospital Care

Address: 901 South Grant, P.O. Box 850 Harvard 60033
Number City Zip Code

County: McHenry

Telephone Number: (608)755-5362 Fax # (608)741-7368

HFS ID Number:

Date of Initial License for Current Owners: 1954

Type of Ownership:

☒ VOLUNTARY, NON-PROFIT
☒ Charitable Corp.
☐ Trust
IRS Exemption Code

☐ PROPRIETARY
☐ Individual
☐ Partnership
☐ Corporation
☐ "Sub-S" Corp.
☐ Limited Liability Co.
☐ Trust
☐ Other
☐ GOVERNMENTAL
☐ State
☐ County
☐ Other

In the event there are further questions about this report, please contact:
Name: Tammy Jones Telephone Number: (608)755-5362x5012
Email Address:

II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER

I have examined the contents of the accompanying report to the State of Illinois, for the period from 7/1/2010 to 6/30/2011 and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.

Officer or
Administrator
of Provider

(Signed)
(Type or Print Name) Scott Moebius
(Title) Corporate Controller

Paid
Preparer

(Signed)
(Print Name and Title)
(Firm Name & Address)
(Telephone) () Fax # ()

MAIL TO: BUREAU OF HEALTH FINANCE
ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES
201 S. Grand Avenue East
Springfield, IL 62763-0001 Phone # (217) 782-1630

Facility Name & ID Number Mercy Harvard Hospital Care

8049116 Report Period Beginning: 7/1/2010 Ending: 6/30/2011

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>45</u>	Skilled (SNF)	<u>45</u>	<u>16,425</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>45</u>	TOTALS	<u>45</u>	<u>16,425</u>	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF	<u>1,444</u>	<u>4,216</u>	<u>3,900</u>	<u>9,560</u>	8
9	SNF/PED					9
10	ICF					10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>1,444</u>	<u>4,216</u>	<u>3,900</u>	<u>9,560</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) 58.20%

D. How many bed-hold days during this year were paid by the Department?
0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)

Meals on Wheels, Employee Meals

F. Does the facility maintain a daily midnight census? Yes

G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care?
YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?
YES ☐ NO ☒

I. On what date did you start providing long term care at this location?
Date started 1976

J. Was the facility purchased or leased after January 1, 1978?
YES ☒ Date March 2003 NO ☐

K. Was the facility certified for Medicare during the reporting year?
YES ☒ NO ☐ If YES, enter number of beds certified 14 and days of care provided 3,557

Medicare Intermediary National Government Services

IV. ACCOUNTING BASIS

ACCRAUAL ☒ MODIFIED CASH* ☐ CASH* ☐

Is your fiscal year identical to your tax year? YES ☐ NO ☐

Tax Year: 6/30/11 Fiscal Year: 6/30/11

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number Mercy Harvard Hospital Care # 8049116 Report Period Beginning: 7/1/2010 Ending: 6/30/2011
V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR BHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	389,088	35,980	138,474	563,542	(1,344)	562,198	(82,365)	479,833			1
2	Food Purchase											2
3	Housekeeping	211,537	23,303	39,655	274,495	(370)	274,125	(230,309)	43,816			3
4	Laundry		719	7,178	7,897		7,897	(4,255)	3,642			4
5	Heat and Other Utilities					300,826	300,826	(252,741)	48,085			5
6	Maintenance		846	855,575	856,421	(360,091)	496,330	(416,995)	79,335			6
7	Other (specify):* SPD	64,790	(25,215)	2,541	42,116		42,116	(6,170)	35,946			7
8	TOTAL General Services	665,415	35,633	1,043,423	1,744,471	(60,979)	1,683,492	(992,835)	690,657			8
	B. Health Care and Programs											
9	Medical Director											9
10	Nursing and Medical Records	5,589,120	1,811,068	2,102,657	9,502,845	(6,508,900)	2,993,945	(172,325)	2,821,620			10
10a	Therapy	791,885	22,602	37,916	852,403	(17,230)	835,173	(122,357)	712,816			10a
11	Activities											11
12	Social Services											12
13	CNA Training											13
14	Program Transportation											14
15	Other (specify):* Rad,Lab, Echo Pharm	1,395,933	176,171	1,203,677	2,775,781	(2,775,781)						15
16	TOTAL Health Care and Programs	7,776,938	2,009,841	3,344,250	13,131,029	(9,301,911)	3,829,118	(294,682)	3,534,436			16
	C. General Administration											
17	Administrative	50,299	2,041	280,526	332,866	(78,548)	254,318	(125,463)	128,855			17
18	Directors Fees											18
19	Professional Services					18,135	18,135	(8,947)	9,188			19
20	Dues, Fees, Subscriptions & Promotions					63,654	63,654	(31,402)	32,252			20
21	Clerical & General Office Expenses	304,531	6,215	622,414	933,160	(3,879)	929,281	(458,443)	470,838			21
22	Employee Benefits & Payroll Taxes			2,221,558	2,221,558	(348,270)	1,873,288	(1,551,580)	321,708			22
23	Inservice Training & Education											23
24	Travel and Seminar					24,727	24,727	(12,198)	12,529			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			61,800	61,800		61,800	(30,488)	31,312			26
27	Other (specify):* Mktg,Vol,HR	8,322	1,155	569,692	579,169	(3,128)	576,041	(477,115)	98,926			27
28	TOTAL General Administration	363,152	9,411	3,755,990	4,128,553	(327,309)	3,801,244	(2,695,636)	1,105,608			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	8,805,505	2,054,885	8,143,663	19,004,053	(9,690,199)	9,313,854	(3,983,153)	5,330,701			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR BHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			1,255,403	1,255,403		1,255,403	(1,227,768)	27,635			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			549,803	549,803	5	549,808	(549,808)				32
33	Real Estate Taxes					56,505	56,505	(56,505)				33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles					33,981	33,981	(26,090)	7,891			35
36	Other (specify):* Bad Debt			2,220,606	2,220,606		2,220,606	(2,220,606)				36
37	TOTAL Ownership			4,025,812	4,025,812	90,491	4,116,303	(4,080,777)	35,526			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers					9,575,070	9,575,070	(9,575,070)				39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee					24,638	24,638		24,638			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers					9,599,708	9,599,708	(9,575,070)	24,638			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	8,805,505	2,054,885	12,169,475	23,029,865		23,029,865	(17,639,000)	5,390,865			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 BHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional				25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$		\$	30

BHF USE ONLY								
48		49		50		51		52

B. If there are expenses experienced by the facility which do not appear in the
general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$		36
37	(sum of SUBTOTALS TOTAL ADJUSTMENTS (A) and (B))	\$		37

*These costs are only allowable if they are necessary to meet minimum
licensing standards. Attach a schedule detailing the items included
on these lines.

C. Are the following expenses included in Sections A to D of pages 3
and 4? If so, they should be reclassified into Section E. Please
reference the line on which they appear before reclassification.
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		x	\$		38
39						39
40	Gift and Coffee Shops		x			40
41	Barber and Beauty Shops		x			41
42	Laboratory and Radiology	x			15	42
43	Prescription Drugs		x			43
44						44
45	Other-Attach Schedule	x		see schedule	10,15,22	45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

Mercy Harvard Hospital Care

	ID#	8049116
Report Period Beginning:		7/1/2010
Ending:		6/30/2011

Sch. V Line

NON-ALLOWABLE EXPENSES		Amount	Reference	
1	Dietary Expense not related to SNF Care	\$ (82,365)	1	1
2	Housekeeping Expenses not related to SNF Care	(230,309)	3	2
3	Laundry Expenses not related to SNF Care	(4,255)	4	3
4	Heat & Other Utilities not related to SNF Care	(252,741)	5	4
5	Maintenance Expenses not related to SNF Care	(416,995)	6	5
6	Central Supply Expense not related to SNF Care	(6,170)	7	6
7	Nursing & Medical Records Exp not related to SNF	(172,325)	10	7
8	Therapy Expenses not related to SNF Care	(122,357)	10a	8
9	Administrative Expenses not related to SNF Care	(125,463)	17	9
10	Professional Services not related to SNF Care	(8,947)	19	10
11	Dues, Fees & Subscriptions not related to SNF	(31,402)	20	11
12	Clerical & General Office Exp not related to SNF	(458,443)	21	12
13	Employee Ben & Payroll Taxes not related to SNF	(1,551,580)	22	13
14	Travel & Seminar Expense not related to SNF	(12,198)	24	14
15	Insurance Expenses not related to SNF Care	(30,488)	26	15
16	Human Res & Marketing Exp not related to SNF	(477,115)	27	16
17	Depreciation Expense not related to SNF Care	(1,227,768)	30	17
18	Interest Expense not related to SNF Care	(549,808)	32	18
19	Real Estate Taxes not related to SNF Care	(56,505)	33	19
20	Rent Expense - Equipment not related to SNF Care	(26,090)	35	20
21	Ancillary Services related to Acute - not SNF Oper	(9,575,070)	39	21
22	Bad Debt Expense	(2,220,606)	36	22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(17,639,000)		49

Summary A

6/30/2011

[illegible]

Summary B

6/30/2011

[illegible]

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Use Page 6-Supplemental as necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Mercy Health System	100%			Mercy Hospital	Janesville	Hospital
				Mercy Assisted Care	Janesville	Includes Homecare
				Mercy Alliance	Janesville	Parent Corp
				Mercy Walworth Hosp	Lake Geneva	Hospital

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES

☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger	4 Amount	5 Cost to Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
			Item		Name of Related Organization				
1	V			\$	N/A		\$	\$	1
2	V								2
3	V								3
4	V								4
5	V								5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$			\$	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES

A. (Continued) Enter below the names of ALL owners and related organizations (parties) as defined in the instructions.

	1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES			
	Name	Ownership %	Name	City	Name	City	Type of Business	
1			N/A					1
2								2
3								3
4								4
5								5
6								6
7								7
8								8
9								9
10								10
11								11
12								12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	N/A								\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Mercy Harvard Hospital Care # 8049116 Report Period Beginning: 7/1/2010 Ending: 3/30/2011

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization Mercy Health System
Street Address 1000 Mineral Point Avenue
City / State / Zip Code Janesville, WI 53546
Phone Number (608)755-5362x5012
Fax Number (608)741-7368

	1	2	3	4	5	6	7	8	9	
	Schedule V		Unit of Allocation		Number of	Total Indirect	Amount of Salary	Facility	Allocation	
	Line	Item	(i.e.,Days, Direct Cost,	Total Units	Subunits Being	Cost Being	Cost Contained	Units	(col.8/col.4)x col.6	
	Reference		Square Feet)		Allocated Among	Allocated	in Column 6			
1	6	Maintenance	Hours Worked	51,310	3	\$ 1,243,429	\$ 1,243,429	8,717	\$ 211,251	1
2	27	Marketing	Hours Worked	40,266	5	1,029,145	1,029,145	3,148	80,469	2
3	21	Information Systems	Hours Worked	163,162	4	5,136,119	5,136,119	2,541	80,000	3
4	21	Finance	Hours Worked	50,783	6	1,402,195	1,402,195	4,656	128,563	4
5	27	Human Resources	Hours Worked	41,106	4	1,111,679	1,111,679	4,919	133,043	5
6	21	Business Office	Hours Worked	162,670	2	2,401,707	2,401,707	13,123	193,750	6
7	17	Executive Salaries	Hours Worked	37,775	4	6,243,730	6,243,730	567	93,750	7
8	22	Pension Expense	Actual Expense	1	1	340,293	0	1	340,293	8
9	22	Worker's Comp	FTEs	2,800	5	1,061,840	62,947		62,947	9
10	26	Gen/Prof Liability Exp	Actual Expense	1	1	61,800	0	1	61,800	10
11										11
12										12
13										13
14										14
15										15
16										16
17										17
18										18
19										19
20										20
21										21
22										22
23										23
24										24
25	TOTALS					\$ 20,031,937	\$ 18,630,951		\$ 1,385,866	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3		4		5		6		7		8		9		10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense								
		YES	NO				Original	Balance											
	A. Directly Facility Related Long-Term																		
1	Mercy Alliance Loan	x		Hospital Renovations	varies	2003	\$ 5,570,000	\$ 7,171,408			\$ 391,704	1							
2	Interentity Loan Payable	x		Intercompany LT Payable	varies	2005	3,901,107	6,693,034			138,975	2							
3												3							
4												4							
5												5							
	Working Capital																		
6												6							
7												7							
8												8							
9	TOTAL Facility Related						\$ 9,471,107	\$ 13,864,442			\$ 530,679	9							
	B. Non-Facility Related*																		
10	Roche Diagnostics		x	Capital Lease	\$168.00	2010	10,000	8,951	2016	0.0648	463	10							
11												11							
12												12							
13												13							
14	TOTAL Non-Facility Related				\$168.00		\$ 10,000	8,951			\$ 463	14							
15	TOTALS (line 9+line14)						\$ 9,481,107	\$ 13,873,393			\$ 531,142	15							

16)

Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V.

\$

Line #

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

		Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.		
1. Real Estate Tax accrual used on 2010 report.			\$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)			\$	2
3. Under or (over) accrual (line 2 minus line 1).			\$	3
4. Real Estate Tax accrual used for 2011 report. (Detail and explain your calculation of this accrual on the lines below.)			\$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)			\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)			\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.			\$	7
Real Estate Tax History:				
Real Estate Tax Bill for Calendar Year:	2006		8	
	2007		9	
	2008		10	
	2009		11	
	2010		12	
N/A - Hospital Property Classified as a Not for Profit - Tax Exempt				

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed

FACILITY NAME Mercy Harvard Hospital Care COUNTY McHenry

FACILITY IDPH LICENSE NUMBER 8049116

CONTACT PERSON REGARDING THIS REPORT N/A Property Tax Exempt

TELEPHONE () FAX #: ()

Enter the tax index number and real estate tax assessed for 2010 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2010.

PLEASE NOTE: *Payment information from the Internet* or otherwise is ***not considered acceptable tax bill documentation*** . Facilities located in Cook County are required to provide copies of their original **second installment** tax bill.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet:

81,155

B. General Construction Type:

Exterior

Brick

Frame

Block

Number of Stories

2

C. Does the Operating Entity?

☒

(a) Own the Facility

☐

(b) Rent from a Related Organization.

☐

(c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?

☒

(a) Own the Equipment

☐

(b) Rent equipment from a Related Organization.

☐

(c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐

YES

☒

NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	Hospital/SNF	85,800	1954	\$ 3,452	1
2					2
3	TOTALS	85,800		\$ 3,452	3

Facility Name & ID Number Mercy Harvard Hospital Care

8049116

Report Period Beginning:

7/1/2010

Ending:

6/30/2011

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1		2	3	4	5	6	7	8	9		
	Beds*	FOR BHF USE ONLY	Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
4					\$	\$		\$	\$		4	
5					SNF - Original bldg cost cannot be broken out from hosp bldg						5	
6											6	
7											7	
8											8	
	Improvement Type**											
9	Metal Lockers			1977	771		20			771	9	
10	Door Alarm System			1990	1,055		10			1,055	10	
11	Wiring for CC Phones			1990	418		10			418	11	
12	Activities Office			1997	19,981	1,332	15	1,332	(0)	19,426	12	
13	A/C Compressor			1996	1,922	64	15	128	64	1,892	13	
14	Cabinets			1996	11,214	561	20	561	0	8,462	14	
15	Wanderguard			2000	2,652		10			2,652	15	
16	Construct Firewall			2004	3,761	251	15	251	0	1,881	16	
17	Skilled Care Nurse Station			2004	9,522	635	15	635	0	4,761	17	
18	Top Upper Cabinet			2005	1,979	198	10	198	0	1,286	18	
19	Care Center Wiring			2005	305	44	7	44	(0)	283	19	
20	Paint Rooms			2007	20,000	2,000	10	2,000		9,000	20	
21	Water Heater			2007	8,621	862	10	862	(0)	3,879	21	
22	Care Center Circ Line plumbing			2008	4,676	468	10	468	0	1,637	22	
23	Network Drops			2009	555	111	5	111	(0)	278	23	
24	LTC Driveway			2011	6,677	417	8	835	418	417	24	
25	LTC Driveway			2011	9,660	322	15	644	322	322	25	
26	LTC Roof			2011	17,723	886	10	1,772	886	886	26	
27	Auto Entrance Doors			2011	4,493	225	10	449	224	225	27	
28											28	
29											29	
30											30	
31											31	
32											32	
33											33	
34											34	
35											35	
36											36	

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building and Improvement Costs-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1 Improvement Type**		3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37			\$	\$		\$	\$	\$	37
38									38
39									39
40									40
41									41
42									42
43									43
44									44
45									45
46									46
47									47
48									48
49									49
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56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 125,986	\$ 8,375		\$ 10,290	\$ 1,915	\$ 59,529	70

**Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Costs-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$239,874	\$19,038	\$19,038	\$		\$86,076	71
72	Current Year Purchases	3,555	222	444	222		222	72
73	Fully Depreciated Assets	124,333					124,333	73
74								74
75	TOTALS	\$367,762	\$19,260	\$19,482	\$222		\$210,631	75

D. Vehicle Costs. (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76		N/A		\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$497,200	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$27,635	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$29,772	83
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$2,137	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$270,160	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	Building	\$16,095,927	\$601,109	\$9,509,020	86
87	Equipment	8,633,900	554,117	6,870,202	87
88	Land Improvements	693,778	22,724	467,451	88
89					89
90					90
91	TOTALS	\$25,423,605	\$1,177,950	\$16,846,673	91

G. Construction-in-Progress

	Description	Cost	
92	Hospital Remodel	\$345,685	92
93			93
94			94
95		\$345,685	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: All rental equipment is short term rental
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?
If NO, see instructions.
- ☐ YES
- ☐ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

**

8. List separately any amortization of lease expense included on page 4, line 34.
This amount was calculated by dividing the total amount to be amortized
by the length of the lease
-
-

9. Option to Buy:
- ☐ YES
- ☐ NO
- Terms:
- *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?
- ☐ YES
- ☐ NO
16. Rental Amount for movable equipment: \$ 6,047
- Description: Therapy Equip \$4,339 Copier \$1,365 Oxygen \$343
- (Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning

Ending

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2012	\$
13.	/2013	\$
14.	/2014	\$

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?

☐ YES

☒ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER CNA

☐

☐

☐

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER CNA

☐

☐

B. EXPENSES

C. CONTRACTUAL INCOME

D. NUMBER OF CNAs TRAINED

ALLOCATION OF COSTS (d)

In the box below record the amount of income your facility received training CNAs from other facilities.

		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.

(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.

(c) For in-house training programs only. Do not include fringe benefits.

(d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

(e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.

(f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

	1	2	3	4	5	6	7	8		
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Other (specify): N/A - all paid as staff wages									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 631,926	\$	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 6,742,417)	2,857,841		3
4	Supply Inventory (priced at)	648,042		4
5	Short-Term Investments			5
6	Prepaid Insurance	22,733		6
7	Other Prepaid Expenses	85,648		7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 4,246,190	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	916,382		13
14	Buildings, at Historical Cost	16,221,913		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	9,001,662		16
17	Accumulated Depreciation (book methods)	(17,116,833)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (spe CIP	345,685		22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 9,368,809	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 13,614,999	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 287,633	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	779,838		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)	29,447		32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes	6,348		35
	Other Current Liabilities(specify):			
36	Other Current Liabilities	(147,821)		36
37	3rd Party Payables/Cur. Matur Lease	16,480		37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 971,925	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable	13,864,442		39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43	LT Cap Lease (net of current)	7,471		43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 13,871,913	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 14,843,838	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ (1,228,839)	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 13,614,999	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (2,686,815)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (2,686,815)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	1,457,976	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ 1,457,976	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (1,228,839)	24 *

* This must agree with page 17, line 47.

Facility Name & ID Number Mercy Harvard Hospital Care# 8049116Report Period Beginning: 7/1/2010Ending: 6/30/2011

XVII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

	Revenue	Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	\$ 53,810,200	1
2	Discounts and Allowances for all Levels	(29,402,541)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 24,407,659	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals	97,887	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services	13,613	21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 111,500	23
	D. Non-Operating Revenue		
24	Contributions	(107)	24
25	Interest and Other Investment Income***	5,753	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 5,646	26
	E. Other Revenue (specify):****		
27	Settlement Income (Insurance, Legal, Etc.)		27
28	<u>Rental Inc & Misc NonOp</u>	14,329	28
28a	<u>Gain/(Loss) on Equip Disposal</u>	(51,293)	28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ (36,964)	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 24,487,841	30

	Expenses	Amount	
	A. Operating Expenses		
31	General Services	2,080,171	31
32	Health Care	12,464,598	32
33	General Administration	4,459,284	33
	B. Capital Expense		
34	Ownership	1,805,206	34
	C. Ancillary Expense		
35	Special Cost Centers		35
36	Provider Participation Fee		36
	D. Other Expenses (specify):		
37	<u>Bad Debt</u>	2,220,606	37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 23,029,865	40
41	Income before Income Taxes (line 30 minus line 40)**	1,457,976	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ 1,457,976	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? yes If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	4,456	5,043	\$ 262,213	\$ 52.00	1
2	Assistant Director of Nursing					2
3	Registered Nurses	79,690	90,981	3,645,426	40.07	3
4	Licensed Practical Nurses	3,485	4,000	77,085	19.27	4
5	CNAs & Orderlies	31,185	35,403	500,141	14.13	5
6	CNA Trainees					6
7	Licensed Therapist	14,986	17,194	652,067	37.92	7
8	Rehab/Therapy Aides	2,723	2,785	39,480	14.18	8
9	Activity Director	1,447	1,671	27,989	16.75	9
10	Activity Assistants	1,918	2,434	35,513	14.59	10
11	Social Service Workers	2,319	2,707	64,455	23.81	11
12	Dietician	3,057	3,377	81,948	24.27	12
13	Food Service Supervisor	3,759	4,334	82,996	19.15	13
14	Head Cook	1,806	2,035	30,826	15.15	14
15	Cook Helpers/Assistants	18,374	20,404	195,710	9.59	15
16	Dishwashers					16
17	Maintenance Workers					17
18	Housekeepers	15,360	17,885	211,232	11.81	18
19	Laundry					19
20	Administrator					20
21	Assistant Administrator					21
22	Other Administrative	9,591	11,020	190,824	17.32	22
23	Office Manager	720	819	43,592	53.23	23
24	Clerical	12,715	14,123	219,486	15.54	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director	208	211	20,093	95.23	27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	13,019	14,794	310,379	20.98	31
32	Other Health Care(specify)	63,007	71,297	2,114,051	29.65	32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	283,825	322,517	\$ 8,805,506 *	\$ 27.30	34

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$		35
36	Medical Director				36
37	Medical Records Consultant				37
38	Nurse Consultant				38
39	Pharmacist Consultant				39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	588	\$ 37,667	10-3	50
51	Licensed Practical Nurses	258	12,221	10-3	51
52	Certified Nurse Assistants/Aides	1,062	28,575	10-3	52
53	TOTAL (lines 50 - 52)	1,908	\$ 78,463		53

* This total must agree with page 4, column 1, line 45.

** See instructions.

XIX. SUPPORT SCHEDULES

A. Administrative Salaries		Ownership %		D. Employee Benefits and Payroll Taxes		F. Dues, Fees, Subscriptions and Promotions	
Name	Function	%	Amount	Description	Amount	Description	Amount
Clerical Staff	Clerk	0	\$ 50,299	Workers' Compensation Insurance	\$ 63,869	IDPH License Fee	\$
				Unemployment Compensation Insurance	24,394	Advertising: Employee Recruitment	
				FICA Taxes	636,632	Health Care Worker Background Check (Indicate # of checks performed)	
				Employee Health Insurance	982,049	Patient Background Checks	
				Employee Meals		Professional Memberships & Dues	61,881
				Illinois Municipal Retirement Fund (IMRF)*		Publications	1,773
				Life & Disability Insurance	40,698	Allocated to non SNF areas	(31,402)
TOTAL (agree to Schedule V, line 17, col. 1) (List each licensed administrator separately.)			\$ 50,299	Pension	340,443		
B. Administrative - Other				Employer TDA Match	83,405		
				Accrued Paid Leave	39,247	Less: Public Relations Expense	()
				Employee Health & Other Benefits	10,821	Non-allowable advertising	()
				Allocated to Ancillary Centers	(348,270)	Yellow page advertising	()
				Allocated to Non SNF Areas	(1,551,580)		
				TOTAL (agree to Schedule V, line 22, col.8)	\$ 321,708	TOTAL (agree to Sch. V, line 20, col. 8)	\$ 32,252
E. Professional Services	Type			E. Schedule of Non-Cash Compensation Paid to Owners or Employees		G. Schedule of Travel and Seminar**	
Vendor/Payee		Amount		Description	Line # Amount	Description	Amount
WIPFLI	Cost Reports	\$ 11,620				Out-of-State Travel	\$
Baker Tilly	990's	1,500					
WIPFLI	Audit Fees	5,000				In-State Travel	11,197
IL Charity Bureau	Annual Return	15				Seminar Expense	13,530
						Allocated to non SNF Areas	(12,198)
						Entertainment Expense	()
						TOTAL (agree to Sch. V,	
TOTAL (agree to Schedule V, line 19, column 3) (If total legal fees exceed \$5,000, attach copy of invoices.)		\$ 18,135		TOTAL	\$	line 24, col. 8)	\$ 12,529

*** Attach copy of IMRF notifications**

****See instructions.**

XX. GENERAL INFORMATION:

- (1)

Are nursing employees (RN,LPN,NA) represented by a union?

NO
- (2)

Are there any dues to nursing home associations included on the cost report?
If YES, give association name and amount.

NO
- (3)

Did the nursing home make political contributions or payments to a political action organization?
If YES, have these costs been properly adjusted out of the cost report?

NO
- (4)

Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year?
If YES, what is the capacity?

NO
- (5)

Have you properly capitalized all major repairs and equipment purchases?
What was the average life used for new equipment added during this period?

YES
10
- (6)

Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V.

\$ not available
- (7)

Have all costs reported on this form been determined using accounting procedures consistent with prior reports?
If NO, attach a complete explanation.

YES
- (8)

Are you presently operating under a sale and leaseback arrangement?
If YES, give effective date of lease.

NO
- (9)

Are you presently operating under a sublease agreement?

YES X NO
- (10)

Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)?
If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

YES NO X
- (11)

Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period.
This amount is to be recorded on line 42 of Schedule V.

\$ 24,638
- (12)

Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee?
If YES, attach an explanation of the allocation.

NO

- (13)

Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V?

YES
- (14)

Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B?
For example, is a portion of the building used for rental, a pharmacy, day care, etc.)
If YES, attach a schedule which explains how all related costs were allocated to these functions.

NO
- (15)

Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V.
Has any meal income been offset against related costs?

\$ NONE
YES
- (16)

Travel and Transportation

a.

Are there costs included for out-of-state travel?
If YES, attach a complete explanation.

NO

b.

Do you have a separate contract with the Department to provide medical transportation for residents?
If YES, please indicate the amount of income earned from such a program during this reporting period.

NO

c.

What percent of all travel expense relates to transportation of nurses and patients?

N/A

d.

Have vehicle usage logs been maintained?

N/A

e.

Are all vehicles stored at the nursing home during the night and all other times when not in use?

N/A

f.

Has the cost for commuting or other personal use of autos been adjusted out of the cost report?

N/A

g.

Does the facility transport residents to and from day training?
Indicate the amount of income earned from providing such transportation during this reporting period.

NO
\$ 0
- (17)

Has an audit been performed by an independent certified public accounting firm?
Firm Name:

YES
WIPFLI
- (18)

Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V?

YES
- (19)

If total legal fees are in excess of \$5,000, have legal invoices and a summary of services performed been attached to this cost report?
Attach invoices and a summary of services for all architect and appraisal fees.

N/A