

Residents' Right to Control Own Income and Resources

Our Role in Connecting Residents to Work/Volunteer Opportunities

Resident's Right to their money and
Access to paid employment and
volunteering



The 5 Big Rules (remember these)

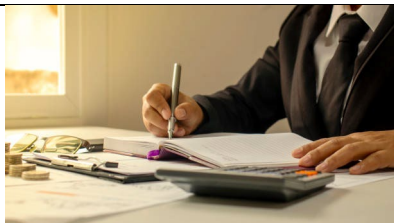
- Residents control their own money, including a \$120 Personal Needs Allowance (PNA) effective 01/01/2025.
- We cannot require the SLP to be a representative payee nor tell residents how to use their money.
- If a SLP holds funds by request: give access within 1 business day (Mon–Fri); urgent weekends use on-call; give receipts; keep ledgers. (**Note: Add details of what services the SLP provides; hold resident funds, arrange transport to access funds, etc.)**)
- Residents can ask for transportation to the bank; we will help schedule it.
- Offer work/volunteer options at admission, annually, and any time interest appears — then document and refer.

Keywords



Say These Words (easy scripts)

- Money rights: “You control your money, including your \$120 PNA. Do you need help getting cash or going to the bank?”
- Work/volunteer: “Are you interested in a job or volunteer role? I can connect you and add it to your plan.”



Where to Chart

- ISP – Financial responsibilities section (use HFS questions): how we educated, resident choices (banking, PNA access, rep payee).
- ISP/ISS – Employment/volunteer interest: informed of rights? wants help? what help/resources were provided?
- Logs & evidence outside the chart: Council agenda/minutes/attendees; Board monthly photo + flyer; referral log; event sign-ins; policy PDFs.

What's
next?



Resident Council & Board (what to do)

- Resident Council (RC): cover PNA/rights and Employment/Volunteer at least annually (and at move-in/1:1s). Save agenda, minutes, attendees.
- Job/Volunteer Board: RC updates/checks monthly; Admin oversees. Post monthly Opportunities Flyer and “see the office for referrals.” Take a photo and save it in the survey binder.



Job Fair

Annual Job/Volunteer Fair

- Hold at least one fair each year or take residents to a community/college fair.
- Evidence: flyer, sign-up sheet, vendor list, agenda, photos, attendance, and 1:1 follow-up notes in ISP/ISS.

POP QUIZ

Knowledge Check

- 1) How much is the Illinois PNA, and when is it effective?
- 2) Can the SLP require residents to assign the SLP as rep payee?
- 3) Name two places to document employment interest and help provided.
- 4) What two things must be saved after Resident Council?