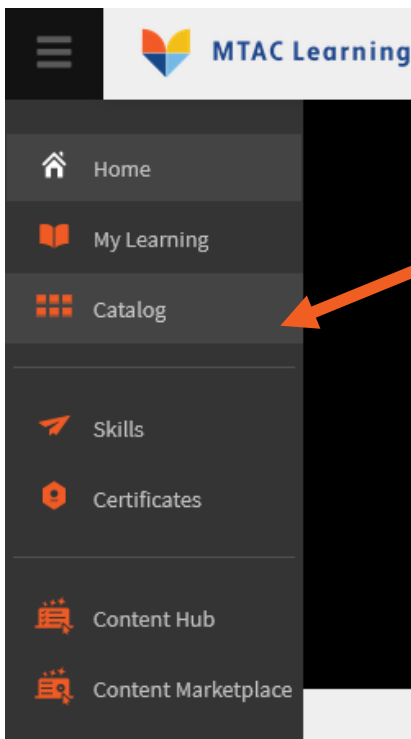


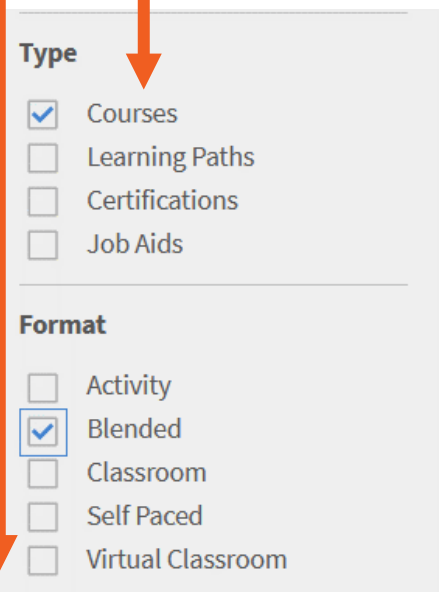
Virtual Classroom Courses

1 Sign in to your MTAC Learning Center account.



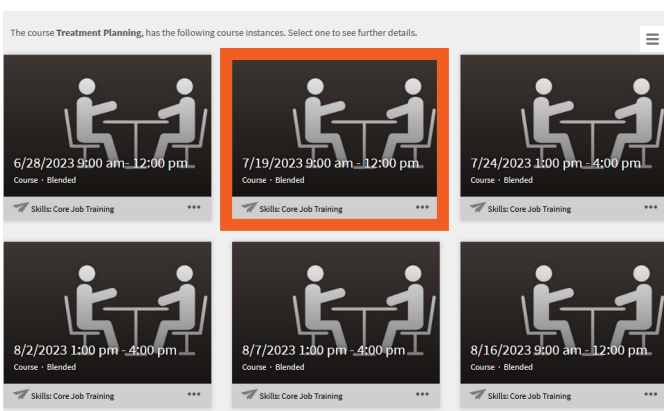
2 Navigate to “Catalog” in the menu on the left.

3 Inside the catalog, on the left side, there are “Tags” that filter courses. For virtual classroom courses ensure that both “Courses” and “Blended” are selected.



4 Select your desired course.

5 Choose a “Course Instance” with the date and time you wish to participate in a live virtual course.



6 Once you have selected your desired instance, click “Enroll”.

7 Should you need to cancel your registration, please visit the course page and select "Unenroll from Course." at the bottom of the right column **at least 24 hours prior** to the course start.

