

PAYMENT INSTRUCTION SHEET

THIS SHEET IS ONLY A PAYMENT INSTRUCTION SHEET. DO NOT USE FOR ANY OTHER PURPOSE.

You must send your child support payment to:

**Illinois State Disbursement Unit
P.O. Box 5400
Carol Stream, IL 60197-5400**

In order for your payment to be processed correctly, please return this form with your payment.

Make your check or money order payable to: **Illinois State Disbursement Unit**

NCP Name: _____
NCP RIN: _____

If this payment is for more than one docket, tell us how much you're paying on each docket.

Docket Number(s)	Issuing County Where Order Issued	Payment Amount	Name of the Custodial Parent
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other Payment Options:

www.e-childspay.com

An easy and secure way for child support obligors to make their required child support payments online using a credit card. Obligor will have to register to use this service. For Illinois cases, a convenience fee is not charged. Visa, MasterCard and Discover are accepted. It can take up to 7 business days before your payment is posted to your child support account.

www.expertpay.com

An easy and secure way for child support obligors to establish automated payments (weekly, bi-weekly etc). Obligor will have to register to use this service and pay a one-time registration fee of \$2.50. There is a validation period to verify the checking or savings account. It can take up to 5 business days before your payment is posted to your child support account.

Pay by Phone – 1-866-645-6348

There is a registration process for first time users. Once registered, obligors can make payments on-line using Visa, MasterCard or Discover. It can take up to 7 business days before your payment is posted to your child support account.

Out of State Cases/Payments: If you previously made or are currently making child support payments to a location in another state, you should resume or continue to do so.